

**NCWP Board Special Meeting
MINUTES**

Submitted by Geoff Maleman

Tuesday, April 14, 2026 – 6:30 p.m.
*@ CD11 Community Room
7166 Manchester Ave., Los Angeles 90045*

Present: Tabitha Butler, Tracy Conyers, Thomas Flintoft, Joshua Francis, Paula Gerez, Al Hernandez, Sarah Howard, Jennifer Kingshott, Matt Lipschutz, John Logsdon, Geoff Maleman, Chip Mallek, Dennis Miller, Dan Mohler, Kevin O'Brien, Fred Puza, Alexandra Reynolds, Julie Ross, Garrett Smith, Theresa Torrance, Julie Zaller

Absent: Jessica Lesley, Casey Yeazel,

Excused: Gregg Aniolek, Steve Donell, Jack Hughes, Debra Huston, David Voss,

1. **Call to Order – President Gerez called the meeting to order at 6:34 p.m.**
2. **Salute the Flag – President Gerez led the flag salute**
3. **Introductions**
4. **Consent Calendar:** *(The following items will be treated as one item and enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.)*
 1. Approval of Draft Minutes from March 3, 2026 Board meeting.
 2. Receive, approve and file the Treasurer's Report and MER for February 2026 and March 2026.
 3. Motion to approve the Administrative Services Action Required for a Zoom License Renewal for FY2026-2027 at the New Rate (2026-2027): \$255.61 per license with the following account holder of Paula Gerez, President.
 4. Motion to issue the attached Community Impact Statement to Council File 25-1505, requesting the City expand their Airport Safety and Infrastructure Study surround Los Angeles Airport to a 2 mile radius.
 5. Motion to issue the attached Community Impact Statement to CF 25-1083 supporting SB79 Option C1 with conditions.
 6. Motion to correct the previously filed Community Impact Statement approved at the February 3, 2026 Board meeting approved by a vote of 18 yay and 1 abstention for CF 25-0002-S19 4 and instead be a motion to approve the same Community Impact Statement, but recorded for the correct Council File: CS 25-1083. Motion to approve Community Impact Statement to the correct Council File CF CS 25-1083 and Council District 11 to include the following:
 - a. Immediate removal of all SB 79 placeholder references from the WPDR Community Plan Update.
 - b. Replacement of all affected parcels with the specific zoning classifications promised to the community, including maintaining Single-Family (R1) parcels as R1 and preserving R2 zoning where previously committed, ensuring that the City's New Zoning Code (Chapter 1A) is applied transparently to every parcel.
 - c. Affirmation that SB 79 will not be codified, referenced, or embedded within the WPDR CPU, consistent with how other state legislation is treated in the Community Plan.
 7. Motion to accept and approve the resignation request from Chip Mallek to remove him as an additional Community Impact Statement (CIS) filer for the NCWP.
 8. Motion to officially warn Board Member, Kevin O'Brien about unexcused absences. Section 7: Absences – The failure of a Board Member to notify the President of his/her absence from a scheduled meeting shall be deemed an "unexcused absence." Each Council Board Member absence shall be recorded in the Council's Meeting Minutes. See also Article V Section 9: Removal – A Board Member may be removed for any of the following reasons: E. Three (3) unexcused absences from duly-noticed Board meetings shall result in automatic removal. (All though this says automatic removal, from previous years' experience, I understand that

everything must be voted on and this should be addressed in a By-Law update by the AD Hoc By-Law Committee and proposed changes submitted to the full Board for approval and then onto the City for approval).

9. Motion to officially warn the Board members currently out of compliance regarding Training per our By-Laws: Section 2: Training – New Board Members shall take training in the fundamentals of Neighborhood Council, including, but not limited to, ethics, and other trainings required by the City within sixty (60) days of being seated, or they will lose their Council voting rights. All other Board Members must be current with such training requirements or they will lose their Council voting rights. All board members must take ethics and funding training prior to making motions and voting on funding related matters. See also Article V Section 9: Removal – A Board Member may be removed for any of the following reasons: “...C. Failure to comply with the city-administered ethics training within three (3) months of being seated as a Board Member or out of compliance for three (3) months in the case of a seated Board Member...” The responsibility ultimately rests with you the Board Member. If you are unable to access the courses you need to reach out to the city, you agreed to these terms when you were sworn in. The City controls the access, the curriculum and the updating, not the President of the NCWP.
10. Motion to create the AD Hoc By-Law Committee. Members to be David Voss, Geoff Maleman and Steve Donell. The known objectives are the growth of Playa Vista, the removal of Residential District 13, fix the ability to set Board Members at a Special Meeting (July 4th poses problems for regularly scheduled meetings and can cause unnecessary delays based on when the 4th falls and if its an election year), confirm what we can / can't do as a Board with and without Board approval with City Attorney and fix accordingly and formalize a way to ensure a minimum of two hours of participation by all Board members annually at events.

Highlighted items were called Special and discussed as part of the Discussion Calendar.

M/S Kingshott/Miller to approve the Consent Calendar. Motion passes unanimously (17-0). (AYES: Butler, Conyers, Flintoft, Hernandez, Howard, Kingshott, Lipschutz, Logsdon, Maleman, Mallek, Miller, Mohler, Reynolds, Ross, Smith, Torrance, Zaller. Francis, O'Brien, and Puza abstaining.)

5. **Announcements from Governmental Representative** (limit to 3 minutes please)

1. **Trey Grogan** of Los Angeles City Councilmember Traci Park's Office spoke re: homeless update, 41:18 zone signage, Westchester pool parking lot security, 405 embankments, Ballona Wetlands Task Force, mail theft at Playa Vista, Jefferson Boulevard bike lane, and traffic safety improvements on Pershing.
2. **Carlos Penilla** of State Sen. Lola Smallwood-Cuevas' Office spoke re: legislation the senator has passed declaring parts of LA historical black neighborhoods, \$1.4 million for civil rights enforcement on hate crimes, additions to film tax credits, funding of Hope accounts for foster youth, infrastructure improvements at Exposition Park. He shared his contact info and asked the public to contact him with any questions, concerns or issues in the senator's purview: carlos.penilla@sen.ca.gov or (213) 745-6656.
3. **Rohan Abraham** of Congressman Ted Lieu's Office spoke re: Iran war and Congressman's support of a War Powers Resolution; and spoke of specific legislation the Congressman supported: Direct File Act for free tax filing, protection for the Santa Monica Bay Estuary program, National Park studies. He shared his contact info and asked the public to contact him with any questions, concerns or issues in the Congressman's purview: rohan.abraham@mail.house.gov or (323) 651-1040.

6. **Announcements from Board Members**

1. **Francis** (LAWA) spoke re: Skyline demonstration testing; airfield terminal modernization roadway projects; street closures on 96th Street and Vicksburg Avenue; Airport Boulevard, Arbor Vitae and Westchester Parkway traffic signal improvements; opening of new cell phone waiting lots; addressing mosquito issues; and update of traffic control issues on airport-adjacent streets.

2. **Mohler** (Westchester Park Advisory Board) spoke re: great turnout for Easter Egg Hunt; safety in the park; Fourth of July Parade; looking for ideas to improve the park through Westchester Park Advisory Board June 10 at 6:30pm.
3. **Puza** (LMU) spoke re: Bluff remediation project; Hawaiian Social Club luau event; April 22 Neighborhood Advisory Committee meeting; university will hold commencement ceremonies May 16-17.
4. **Gerez** reminded NC board members to comply with their necessary trainings and stay in compliance with the city requirements.

7. **Presentations**

1. Presentation for proposed In-N-Out Burger located at 5430 W. Century Blvd., 5425 W. 102nd Street, Presenter: Three6ixty. PLUC Voted 5-0 in favor with a request to study air circulation issues for the seating area outside.
 - a. Board discussion, public comment, and possible motion.

M/S Maleman/Flintoft to support the In-N-Out project as proposed. Motion passes unanimously (18-0). (AYES: Butler, Conyers, Flintoft, Hernandez, Howard, Kingshott, Lipschutz, Logsdon, Maleman, Mallek, Miller, Mohler, O'Brien, Reynolds, Ross, Smith, Torrance, Zaller. Francis, and Puza abstaining.)

8. **Discussion Calendar and Related Public Comment**

There were no items moved to the Discussion Calendar

9. **Public Comment** – non-agenda items *(limited to 1 minute per speaker unless otherwise declared by the President or presiding director. Public comment on agendized items will be called as each agenda item is brought forward.)*

Don Fast spoke re: underutilized apartment housing at 8200 W. Manchester Avenue.

10. **Committee Reports**

11. **Adjourn** – Flintoft asked that the meeting be adjourned in honor of President Gerez's husband, who recently passed away. President Gerez adjourned the meeting at 8:14 p.m.

Next Meeting: Tuesday, May 5, 2026 – 6:30 p.m.