

Monthly Expenditure Report



Reporting Month: February 2026

Budget Fiscal Year: 2025-2026

NC Name: Neighborhood Council of Westchester-Playa

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$18682.61	\$1950.78	\$16731.83	\$5325.00	\$0.00	\$11406.83

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22072.92	\$441.98	\$14268.27	\$0.00	\$8943.27
Outreach		\$1508.80		\$5325.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
Neighborhood Purpose Grants	\$7000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$10890.31	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ADOBE	02/10/2026	Motion to approve Adobe Acrobat Pro subscriptions for NCWP operational expenses for for FY 2025 2026 with expenditure not to exceed \$50 monthly.	General Operations Expenditure	Office	\$19.99
2	MAILCHIMP	02/21/2026	Adobe Acrobat Pro Subscriptions for NCWP Operational Expenses for FY 2024-2025 with expenditure not to exceed \$50 monthly.	General Operations Expenditure	Office	\$54.00
3	ADOBE	02/21/2026	Motion to approve Adobe Acrobat Pro subscriptions for NCWP operational expenses for FY 2025 2026 with expenditure not to exceed \$50 monthly.	General Operations Expenditure	Office	\$19.99
4	SQ MAIL CALL LAX	02/27/2026	Motion to approve Mail Call renewal expenditure in the amount of \$348.00. The budget that was approved was for \$300 but there has been a fee increase.	General Operations Expenditure	Office	\$348.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/15/2026	Motion to approve monthly support for the NCWP board and committee agendas and website and communications provided by Moore Business Results for FY 2025 2026 with monthly expenditure not to ex...	General Operations Expenditure	Outreach	\$445.39

6	LAX coastal Education Foundation	02/03/2026	Motion to approve sponsorship request for the LAX Educational Foundations annual Rock and Roll Run for Education to take place at LMU on Saturday, March 7, 2026 from 7:30am - 11am. The N...	General Operations Expenditure	Outreach	\$500.00
7	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/10/2026	Motion to approve monthly support for the NCWP board and committee agendas and website and communications provided by Moore Business Results for FY 2025 2026 with expenditure not to exceed &#x...	General Operations Expenditure	Outreach	\$563.41
Subtotal:						\$1950.78

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STEPHANIE DAVIS / HOME TOWN NEWS	02/10/2026	Motion to approve monthly NCWP newsletter provided by Hometown News for fiscal year 2025-2025 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$675.00
2	STEPHANIE DAVIS / HOME TOWN NEWS	02/10/2026	Motion to approve monthly NCWP newsletter provided by Hometown News for fiscal year 2025-2025 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$675.00
3	STEPHANIE DAVIS / HOME TOWN NEWS	02/10/2026	Motion to approve monthly NCWP newsletter provided by Hometown News for fiscal year 2025-2025 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$675.00
4	STEPHANIE DAVIS / HOME TOWN NEWS	02/10/2026	Motion to approve monthly NCWP newsletter provided by Hometown News for fiscal year 2025-2025 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$675.00
5	STEPHANIE DAVIS / HOME TOWN NEWS	02/10/2026	Motion to approve monthly NCWP newsletter provided by Hometown News for fiscal year 2025-2025 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$875.00
6	STEPHANIE DAVIS / HOME TOWN NEWS	02/10/2026	Motion to approve monthly NCWP newsletter provided by Hometown News for fiscal year 2025-2025 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$875.00
7	STEPHANIE DAVIS / HOME TOWN NEWS	03/06/2026	Motion to approve NCWP newsletter provided by Hometown News for FY 2025 2026 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$875.00
Subtotal: Outstanding						\$5325.00

Mail Call
6201 W. 87th St.
Los Angeles, CA 90045
TEL (310) 649-3919
Fax (310) 649-0304

Renew Mailbox #3191 348.00
Term: 3/1/26 to 3/1/27

SUBTOTAL	348.00
TAX	0.00
TOTAL	348.00
TEND Visa	348.00

Total shipments: 0
TERESA TORRANCE: THE NEIGHBORHOOD COUNCI
02/27/2026
#116280 01:40 PM
Workstation: 0 - Master Workstation

STORE HOURS:
MON-FRI 10:00AM - 5:30PM
SAT 11:00AM - 3:00PM
SUN CLOSED



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3362384161
 Invoice Date 10-FEB-2026
 Payment Terms Credit Card
 Purchase Order AD01450810335CUS
 Order Number 7114676863
 Customer Number 1268614306
 Currency USD

Bill To

Theresa Torrance
 CA 90012

INVOICE

Item Details

Service Term: 10-FEB-2026 to 09-MAR-2026

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
30000066	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 1)

Meeting Date: September 2, 2025

Agenda Item No: 4.8

Budget Fiscal Year: 2025-2026

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve Adobe Acrobat Pro subscriptions for NCWP operational expenses for FY 2025 2026 with expenditure not to exceed \$50.00 monthly.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.				X		
Jack Hughes	Religious	X					
Paula Gerez	Income Prop.				X		
Josh Francis	LAX						
Fred Puza	LMU			X			
Casey Yeazel	Education				X		
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3				X		
Tabitha Butler	Residential 4					X	
Matt Lipschutz	Residential 5	X			X		
Greg Melton	Residential 6						
Julie Zaller	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10				X		
Dennis Miller	Residential 11	X					
Sarah Howard	Residential 12	X					
Vacant	Residential 13					X	
Jennifer Kingshott	Residential 14						
Chip Mallek	Residential 15	X					
Total:		14	0	1	9	3	

Board Quorum: 16

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Theresa Torrance

Authorized Signature:

Signed by:

Paula Gerez

Print/Type Name:

Theresa Torrance

Print/Type Name: Paula Gerez

Date:

September 3, 2025

Date: September 3, 2025

Mailchimp Invoice MC26074107

Issued to

Paula Gerez
Neighborhood Council of Westchester/Playa
paula.ncwpdr@gmail.com
Office phone:310-922-9175
200 N. Spring St. Los Angeles, CA 90012

Issued by

Mailchimp
c/o The Rocket Science Group, LLC
405 N. Angier Ave. NE, Atlanta, GA 30308
USA
www.mailchimp.com
Tax ID: US EIN 58-2554149

Details

Order# 26074107
Date Paid: February 20, 2026 10:25 PM Los Angeles

Billing statement

Monthly plan	\$54.00
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1501 - 2500 subscribers.

Paid via Mast ending in 1550 which expires	\$54.00
12/2026	
on February 21, 2026	

[Looking for our W-9?](#)

[Looking for our United States Residency](#)

[Certificate?](#)

Balance as of February 21, 2026
--

\$0.00

If a refund is required, it will be issued in the purchase currency for the amount of the original charge.

Sales Tax was not applied to this purchase.





Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

NC Name: Westchester/Playa (page 1) Meeting Date: September 2, 2025

Budget Fiscal Year: 2025-2026 Agenda Item No. 4.5

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Motion to approve emailing service for NCWP agenda distribution provided by MailChimp for FY 2025-2026 with expenditure not to exceed \$60 monthly.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Jack Hughes	Religious				X		
Paula Gerez	Income Prop.				X		
Josh Francis	LAX				X		
Fred Puza	LMU			X			
Casey Yeazel	Education				X		
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3				X		
Tabitha Butler	Residential 4					X	
Matt Lipschutz	Residential 5	X					
Greg Melton	Residential 6				X		
Julie Zaller	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10				X		
Dennis Miller	Residential 11	X					
Sarah Howard	Residential 12	X					
Vacant	Residential 13						
Jennifer Kingshott	Residential 14					X	
Chip Mallek	Residential 15	X					
Board Quorum: 16	Total:	14	0	1	9	3	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by: Theresa Torrance
 Signed by: Paula Gerez
 Authorized Signature: Theresa Torrance
 Authorized Signature: Paula Gerez
 Print/Type Name: Theresa Torrance
 Print/Type Name: Paula Gerez
 Date: September 2, 2025
 Date: September 2, 2025



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 3373256435
 Invoice Date 21-FEB-2026
 Payment Terms Credit Card
 Purchase Order AD02445500356CUS
 Order Number 7159928892
 Customer Number 1294131000
 Currency USD

Bill To

Paula Gerez
 CA 90012

INVOICE

Item Details

Service Term: 21-FEB-2026 to 20-MAR-2026

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65316473	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 1)

Meeting Date: September 2, 2025

Agenda Item No: 4.8

Budget Fiscal Year: 2025-2026

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve Adobe Acrobat Pro subscriptions for NCWP operational expenses for FY 2025 2026 with expenditure not to exceed \$50.00 monthly.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.				X		
Jack Hughes	Religious	X					
Paula Gerez	Income Prop.				X		
Josh Francis	LAX						
Fred Puza	LMU			X			
Casey Yeazel	Education				X		
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3				X		
Tabitha Butler	Residential 4					X	
Matt Lipschutz	Residential 5	X			X		
Greg Melton	Residential 6						
Julie Zaller	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10				X		
Dennis Miller	Residential 11	X					
Sarah Howard	Residential 12	X					
Vacant	Residential 13					X	
Jennifer Kingshott	Residential 14						
Chip Mallek	Residential 15	X					
Total:		14	0	1	9	3	

Board Quorum: 16

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature

Theresa Torrance

Authorized Signature:

Signed by:

Paula Gerez

Print/Type Name:

Theresa Torrance

Print/Type Name: Paula Gerez

Date:

September 3, 2025

Date:

September 3, 2025

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 1) Meeting Date: March 3, 2026
 Budget Fiscal Year: 2025-2026 Agenda Item No: 4.3

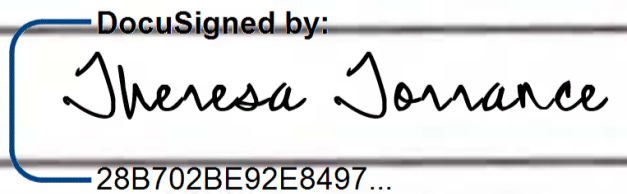

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Motion to approve Mail Call renewal expenditure in the amount of \$348. The budget was approved for \$300 and there has been a price increase

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045	X					
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Jack Hughes	Religious				X		
Paula Gerez	Income Prop.				X		
Josh Francis	LAX			X			
Fred Puza	LMU			X			
Casey Yeazel	Education	X					
David Voss	Residential 1	X					
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Tabitha Butler	Residential 4	X					
Matt Lipschutz	Residential 5				X		
Tracy Thrower Conyors	Residential 6	X					
Julie Zaller	Residential 7	X					
Thomas Flintoff	Residential 8				X		
Kevin O'Brien	Residential 9				X		
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11	X					
Sarah Howard	Residential 12	X					
Vacant	Residential 13						
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 15	X					
Board Quorum: 16	Total:	19	0	2	7		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: 	Authorized Signature: 
Print/Type Name: Theresa Torrance	Print/Type Name: Paula Gerez
Date: March 4, 2026	Date: March 4, 2026



Invoice #2026 0101 NCWPDR
Number

Date January 1, 2026

Please remit to:

Ms. Paula Gerez
Neighborhood Council of
Westchester Playa
8726 S. Sepulveda Blvd. PMB A191
Los Angeles, CA 90045

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications Services	445.39
Total Amount Due:	\$445.39

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
12/1/2025	Meeting cancelled on site, eblast, nextdoor	0.25
12/15/2025	Update outreach committee members	0.17
1/3/2026	Minutes. Update budget & board meeting on calendar. Add community events to calendar. Charter survey on news. Eblast. Nextdoor.	1.25
1/6/2026	Year in review video	1.50
	Total	3.17

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 1)

Meeting Date: September 2, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 4.4

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve monthly support for the board and committee agendas for NCWP website and NCWP communications provided by Moore Business Results for FY 2025 2026 with expenditure not to exceed \$650. monthly.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Jack Hughes	Religious				X		
Paula Gerez	Income Prop.				X		
Josh Francis	LAX						
Fred Puza	LMU			X			
Casey Yeazel	Education				X		
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3				X		
Tabitha Butler	Residential 4					X	
Matt Lipschutz	Residential 5	X			X		
Greg Melton	Residential 6						
Julie Zaller	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10				X		
Dennis Miller	Residential 11	X					
Sarah Howard	Residential 12	X					
Vacant	Residential 13						X
Jennifer Kingshott	Residential 14						
Chip Mallek	Residential 15	X					
Total:		14	0	1	9	3	

Board Quorum: 16

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Theresa Torrance

Print/Type Name: Theresa Torrance

Date: September 3, 2025

Authorized Signature: Paula Gerez

Print/Type Name: Paula Gerez

Date: September 3 2025

LAX Coastal Education Foundation
9100 S. Sepulveda Blvd. #210
Los Angeles, CA 90045 USA
3102666535
info@laxcoastaledfoundation.com

Invoice

BILL TO

Neighborhood Council of Westchester

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1157	01/07/2026	\$500.00	02/06/2026	Net 30	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
RRR Sponsorship	Fan Sponsor	1	500.00	500.00

Thank you for your continued support of the Rock Roll and Run!!!

BALANCE DUE

\$500.00

Ways to pay



[View and pay](#)

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 1) Meeting Date: January 6, 2026
 Budget Fiscal Year: 2025-2026 Agenda Item No: 4.3

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Motion to approve sponsorship request for the LAX Educational Foundations annual Rock and Roll Run for Education to take place at LMU University on Saturday, March 7, 2026 from 7:30 am - 11am. The NCWP would have a booth at the event for the FanClub sponsorship level for an amount of \$500.00.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3				X		
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Jack Hughes	Religious				X		
Paula Gerez	Income Prop.				X		
Josh Francis	LAX			X			
Fred Puza	LMU			X			
Casey Yeazel	Education	X					
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Tabitha Butler	Residential 4	X					
Matt Lipschutz	Residential 5	X					
Tracy Thrower Conyors	Residential 6	X					
Julie Zaller	Residential 7				X		
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9				X		
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11	X					
Sarah Howard	Residential 12				X		
Vacant	Residential 13						
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 15	X					
Board Quorum: 16	Total:	16	0	2	10		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Theresa Torrance* (DocuSigned by: Theresa Torrance) Authorized Signature: *Paula Gerez* (Signed by: Paula Gerez)
 Print/Type Name: Theresa Torrance Print/Type Name: Paula Gerez
 Date: January 19, 2026 Date: January 19, 2026



Invoice #2026 0201 NCWPDR
Number

Date February 1, 2026

Please remit to:

Ms. Paula Gerez
Neighborhood Council of
Westchester Playa
8726 S. Sepulveda Blvd. PMB A191
Los Angeles, CA 90045

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications Services	563.41
Total Amount Due:	\$563.41

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
1/13/2026	Minutes, Newsletters. News: winterfest, year in review. Eblast. Social	1.00
1/20/2026	Rock roll & run on calendar. Eblast	0.50
1/21/2026	Ballona creek bikepath shine la on calendar, social	0.17
1/23/2026	Community Plan Update meeting and eblast	0.50
1/26/2026	Assist with Outreach agenda, training	0.50
2/2/2026	Agenda Eblast, social.	0.34
2/5/2026	Community plan survey results on news. Minutes. Eblast draft	1.00
	Total	4.01

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 1)

Meeting Date: September 2, 2025

Budget Fiscal Year: 2025-2026

Agenda Item No: 4.4

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve monthly support for the board and committee agendas for NCWP website and NCWP communications provided by Moore Business Results for FY 2025 2026 with expenditure not to exceed \$650. monthly.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.				X		
Jack Hughes	Religious						
Paula Gerez	Income Prop.				X		
Josh Francis	LAX			X			
Fred Puza	LMU				X		
Casey Yeazel	Education				X		
David Voss	Residential 1						
Gregg Anioleck	Residential 2	X			X		
Alexandra Reynolds	Residential 3					X	
Tabitha Butler	Residential 4						
Matt Lipschutz	Residential 5	X			X		
Greg Melton	Residential 6						
Julie Zaller	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10				X		
Dennis Miller	Residential 11	X					
Sarah Howard	Residential 12	X					
Vacant	Residential 13						X
Jennifer Kingshott	Residential 14						
Chip Mallek	Residential 15	X					
Total:		14	0	1	9	3	

Board Quorum: 16

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Theresa Torrance

Print/Type Name: Theresa Torrance

Date: September 3, 2025

Authorized Signature: Paula Gerez

Print/Type Name: Paula Gerez

Date: September 3 2025

