

Monthly Expenditure Report



Reporting Month: June 2024

Budget Fiscal Year: 2023-2024

NC Name: Neighborhood Council of Westchester-Playa

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$5207.34	\$2422.39	\$2784.95	\$0.00	\$0.00	\$2784.95

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$28500.00	\$834.15	\$2234.95	\$0.00	\$2234.95
Outreach		\$338.24		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
Neighborhood Purpose Grants	\$13000.00	\$1250.00	\$50.00	\$0.00	\$50.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$36792.66	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ADOBE ADOBE	06/10/2024	Motion to approve Adobe Acrobat Pro subscription for NCWP operational expenses for FY 2023-24 with expenditure not to exceed \$50 monthly	General Operations Expenditure	Office	\$19.99
2	SQ BRIDGEGAP	06/10/2024	Administrative support from vendor on city approved list	General Operations Expenditure	Office	\$159.96
3	BESTBUYCOM806942824225	06/13/2024	Motion to approve improvements to the NCWP secondary meeting and storage space at the Westchester Municipal building, to include painting walls, purchasing a storage rack & storage bins for promotional items and office supplies, a printer, supplies and paper, and chair dollies for storage of NCWP owned chairs in community room, with expense not to exceed \$2,500.	General Operations Expenditure	Office	\$10.24

4	BESTBUYCOM806942824225	06/13/2024	Motion to approve improvements to the NCWP secondary meeting and storage space at the Westchester Municipal building, to include painting walls, purchasing a storage rack & storage bins for promotional items and office supplies, a printer, supplies and paper, and chair dollies for storage of NCWP owned chairs in community room, with expense not to exceed \$2,500.	General Operations Expenditure	Office	\$304.25
5	ADOBE ADOBE	06/21/2024	Adobe software subscription used for NCWP Agendas	General Operations Expenditure	Office	\$19.99
6	MAILCHIMP	06/21/2024	MailChimp Used for Outreach and distribution of NCWP Agendas and community announcements	General Operations Expenditure	Outreach	\$54.00
7	BESTBUYCOM806942824225	06/22/2024	Motion to approve improvements to the NCWP secondary meeting and storage space at the Westchester Municipal building, to include painting walls, purchasing a storage rack & storage bins for promotional items and office supplies, a printer, supplies and paper, and chair dollies for storage of NCWP owned chairs in community room, with expense not to exceed \$2,500.	General Operations Expenditure	Office	\$319.72
8	Los Angeles Parks Foundation	05/29/2024	Motion to approve the NPG application from LA Parks Foundation in an amount not to exceed \$1,250.00 to go towards the cost of 4 park benches around the senior center at the Westchester Re...	Neighborhood Purpose Grants		\$1250.00
9	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/31/2024	Motion to approve monthly scope of work for NCWP website and communications provided by Moore Business for FY 2023 2024 with expenditure not to exceed \$600 monthly.	General Operations Expenditure	Outreach	\$284.24
Subtotal:						\$2422.39

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2787170498
 Invoice Date 10-JUN-2024
 Payment Terms Credit Card
 Purchase Order AD01450810335CUS
 Order Number 7114676863
 Customer Number 1268614306
 Currency USD

Bill To

Paula Gerez
 CA 90012

INVOICE

Item Details

Service Term: 10-JUN-2024 to 09-JUL-2024

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
30000066	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99



Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

NC Name: Westchester/Playa Meeting Date: August 1, 2023
 Budget Fiscal Year: 2023-2024 Agenda Item No: 8.8

Board Motion and/or Public Benefit Statement (CP and NPG):
 Motion to approve Adobe Acrobat Pro subscription for NCWP Operational Expenses for FY 2023-2024 with expenditure not to exceed \$50 monthly

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.



Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293				X		
Vacant	Community Org.						
Jack Hughes	Religious					X	
Paula Gerez	Income Prop.					X	
Nicole Carcel	LAX				X		
Fred Puza	LMU				X		
Vacant	Education						
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5	X					
Greg Melton	Residential 6	X					
Lisa Gaines	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10				X		
Dennis Miller	Residential 11	X					
Denny Schneider	Residential 12					X	
Brian Lockwood	Residential 13				X		
Jennifer Kingshott	Residential 14				X		
Chip Mallek	Residential 15	X					
Board Quorum:	Total:	16	0	0	8	3	

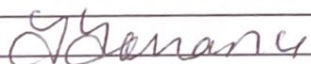
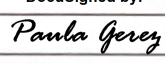
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by:

Authorized Signature: *Theresa Torrance* Authorized Signature: *Paula Gerez*
 Print/Type Name: Theresa Torrance Print/Type Name: Paula Gerez
 Date: August 2, 2023 Date: August 2, 2023

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

NC Name: Westchester/Playa		Meeting Date: August 1, 2023					
Budget Fiscal Year: 2023-2024		Agenda Item No: 8.8					
Board Motion and/or Public Benefit Statement (CIP and NPG):		Motion to approve Adobe Acrobat Pro subscription for NCWP Operational Expenses for FY 2023-2024 with expenditure not to exceed \$50 monthly					
Method of Payment: (Select One)		<input type="checkbox"/> Check <input checked="" type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement					
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Debra Huston	Senior Citizen	X					
Alan Quon	Service Org.	X					
Dan Mohler	Youth Org.	X					
Board Quorum:		Total:	16	0	0	8	3
Authorized Signature: 	Authorized Signature: 						
Print/Type Name: Theresa Torrance	Print/Type Name: Paula Gerey						
Date: August 2, 2023	Date: August 2, 2023						



Bridgegap
 10008 National Blvd.#319
 Los Angeles, CA 90034 United States
 info@btsasa.com | 310-387-1374

Invoice #20091253

Issue date
 Oct 31, 2023

NCWPDR PRAs

We appreciate your business.

Customer

Paula Gerez
 NCWPDR
 paula.ncwpdr@gmail.com
 8726 S. Sepulveda Blvd PMB 191A
 Los Angeles, CA 90045

Invoice Details

PDF created June 10, 2024
 \$159.96
 Service date October 31, 2023

Payment

Due November 30, 2023
 \$159.96

Items	Quantity	Price	Amount
Admin Support <i>Converted emails into PDFs and redacted personal information Created a Google Drive and copied all emails into the drive for access Copied all attachments out of emails and created a Google Drive for access</i>	1	\$159.96	\$159.96

Subtotal \$159.96

Total Paid \$159.96

Payments

Jun 10, 2024 (Mastercard 1486) \$159.96



View online

To view your invoice go to <https://squareup.com/u/eT7DF2xj>
 Or open the camera on your mobile device and place the QR code in the camera's view.

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 1)

Meeting Date: August 1, 2023

Budget Fiscal Year: 2023-2024

Agenda Item No: 8.7

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve monthly NCWP for administrative support provided by any one of the five Temporary Staffing Services Contractors (Contractor) listed as an approved contractor for the City of Los Angeles, Office of the City Clerk, Neighborhood Council Funding Program for FY 2023-24 with expenditure not to exceed \$200 monthly.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094				X		
Al Hernandez	Business 90293						
Vacant	Community Org.					X	
Jack Hughes	Religious					X	
Paula Gerez	Income Prop.				X		
Nicole Carcel	LAX				X		
Fred Puza	LMU						
Vacant	Education						
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5	X					
Greg Melton	Residential 6	X					
Lisa Gaines	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10				X		
Dennis Miller	Residential 11	X				X	
Denny Schneider	Residential 12				X		
Brian Lockwood	Residential 13				X		
Jennifer Kingshott	Residential 14						
Chip Mallek	Residential 15	X					
Total:		16	0	0	8	3	

Board Quorum: 16

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by:
 Theresa Torrance

DocuSigned by:
 Paula Gerez


Print/Type Name: Theresa Torrance

Print/Type Name: Paula Gerez

Date: August 2, 2023

Date: August 2, 2023

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 2) **Meeting Date:** August 1, 2023

Budget Fiscal Year: 2023-2024 **Agenda Item No:** 8.7

Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to approve monthly NCWP for administrative support provided by any one of the five Temporary Staffing Services Contractors (Contractor) listed as an approved contractor for the City of Los Angeles, Office of the City Clerk, Neighborhood Council Funding Program for FY 2023-24 with expenditure not to exceed \$200 monthly.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Debra Huston	Senior Citizen	X					
Alan Quon	Service Org.	X					
Dan Mohler	Youth Org.	X					
Board Quorum: 16	Total:	16	0	0	8	3	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signatures:

DocuSigned by: Theresa Torrance DocuSigned by: Paula Gerez

Print/Type Name: Theresa Torrance **Print/Type Name:** Paula Gerez

Date: August 2, 2023 **Date:** August 2, 2023



Order Number: BBY01-806942824225

Order Date: June 13, 2024 3:24 PM



Store Information
Store: BESTBUY.COM

Customer Information
Paula Gerez 200 N Spring St Los Angeles, CA 90012 310-922-9175 paulagerez@gmail.com

Order Pickup

Pickup Location:
Hawthorne CA #104
5000 W 147th St
Hawthorne, CA 90250

Items	Pickup On:	Quantity	Unit Price	Total Price
Insignia Multipurpose 85 x 11 SKU: 5805005 Model: NS-PPR7508 <small>Gift With Purchase</small>	6/18/2024	1	\$0.00	\$0.00
Insignia Multipurpose 85 x 11 SKU: 2449084 Model: NS-PPR5006	6/13/2024	1	\$9.29	\$9.29
Insignia Multipurpose 85 x 11 SKU: 2449084 Model: NS-PPR5006	6/13/2024	1	\$9.29	\$9.29
HP OfficeJet Pro 9730e Wireless SKU: 6578444 Model: HP 9730E	6/19/2024	1	\$289.99	\$289.99
Monthly Best Buy Protection up SKU: 6420625 Model: MTHLY MBR		1	\$0.00	\$0.00



Shipping

Shipping to
Paula Gerez
11037 OCEAN DR
CULVER CITY, CA 90230

Items	Shipping on:	Quantity	Unit Price	Total Price
HP 952XL HighYield Ink SKU: 5005717 Model: F6U19AN#140	Get it by: 6/19/2024	2	\$57.99	\$115.98
HP 952 3pack Standard Capacity SKU: 5005725 Model: N9K27AN#140	Get it by: 6/19/2024	2	\$79.99	\$159.98

Disclaimer

This is not a receipt.
Prices, taxes and fees are subject to change during payment process.
Please view your purchase receipt to see your complete order and how payment was made.

BEST BUY, the BEST BUY logo, and the tag design are trademarks of Best Buy and its affiliated companies. © 2017 Best Buy. All rights reserved.

Total	
Estimated Order Subtotal	\$669.51
Shipping	\$0.00
Estimated Tax	\$59.92
Estimated Order Total	\$644.45



Order Number: BBY01-806942824225

Order Date: June 13, 2024 3:24 PM



Store Information
Store: BESTBUY.COM

Customer Information
Paula Gerez 200 N Spring St Los Angeles, CA 90012 310-922-9175 paulagerez@gmail.com

Order Pickup

Pickup Location:
Hawthorne CA #104
5000 W 147th St
Hawthorne, CA 90250

Items	Pickup On:	Quantity	Unit Price	Total Price
Insignia Multipurpose 85 x 11 SKU: 5805005 Model: NS-PPR7508 <small>Gift With Purchase</small>	6/18/2024	1	\$0.00	\$0.00
Insignia Multipurpose 85 x 11 SKU: 2449084 Model: NS-PPR5006	6/13/2024	1	\$9.29	\$9.29
Insignia Multipurpose 85 x 11 SKU: 2449084 Model: NS-PPR5006	6/13/2024	1	\$9.29	\$9.29
HP OfficeJet Pro 9730e Wireless SKU: 6578444 Model: HP 9730E	6/19/2024	1	\$289.99	\$289.99
Monthly Best Buy Protection up SKU: 6420625 Model: MTHLY MBR		1	\$0.00	\$0.00



Shipping

Shipping to
Paula Gerez
11037 OCEAN DR
CULVER CITY, CA 90230

Items	Shipping on:	Quantity	Unit Price	Total Price
HP 952XL HighYield Ink SKU: 5005717 Model: F6U19AN#140	Get it by: 6/19/2024	2	\$57.99	\$115.98
HP 952 3pack Standard Capacity SKU: 5005725 Model: N9K27AN#140	Get it by: 6/19/2024	2	\$79.99	\$159.98

Disclaimer

This is not a receipt.
Prices, taxes and fees are subject to change during payment process.
Please view your purchase receipt to see your complete order and how payment was made.

BEST BUY, the BEST BUY logo, and the tag design are trademarks of Best Buy and its affiliated companies. © 2017 Best Buy. All rights reserved.

Total	
Estimated Order Subtotal	\$669.51
Shipping	\$0.00
Estimated Tax	\$59.92
Estimated Order Total	\$644.45



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2796982413
 Invoice Date 21-JUN-2024
 Payment Terms Credit Card
 Purchase Order AD02445500356CUS
 Order Number 7159928892
 Customer Number 1294131000
 Currency USD

Bill To

Paula Gere
 CA 90012

INVOICE

Item Details

Service Term: 21-JUN-2024 to 20-JUL-2024

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
65316473	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

Mailchimp Invoice MC22050040

Issued to

Paula Gerez
Neighborhood Council of
Westchester/Playa
paula.ncwpdr@gmail.com
Office phone:310-922-9175
200 N. Spring St. Los Angeles, CA
90012

Issued by

Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308
www.mailchimp.com
Tax ID: US EIN 58-2554149

Details

Order# 22050040
Date Paid: June 21, 2024 04:11 AM Los Angeles

Billing statement

Monthly plan 1501 - 2500 subscribers.	\$54.00
---	----------------

Intuit Assist for Mailchimp* AI-powered marketing	\$0.00
---	---------------

Paid via Mast ending in 1486 which expires 12/2026 on June 21, 2024	\$54.00
---	----------------

Balance as of June 21, 2024	\$0.00
------------------------------------	---------------

Mailchimp uses cookies for our website to function properly; some are optional and help deliver a personalized and enhanced experience. You can consent to all or allow any level of cookies via "Customize settings" and preferences can be changed at any time. To learn more, read our [Cookie Statement](#).

*Intuit Assist functionality (beta) is available to certain users with P plans in select countries in English only. Access to Intuit Assist is available at no additional cost at this time. Pricing, terms, conditions, special features and service options are subject to change

[Customize settings](#)

without notice. Availability of features and functionality varies by plan type. Features may be broadly available soon but represents no obligation and should not be relied on in making a purchasing decision. For details, please view Mailchimp's various [plans and pricing](#)

If a refund is required, it will be issued in the purchase currency for the amount of the original charge.

Sales Tax was not applied to this purchase.

[Looking for our W-9?](#)

[Looking for our United States Residency Certificate?](#)

Mailchimp uses cookies for our website to function properly; some are optional and help deliver a personalized and enhanced experience. You can consent to all or allow any level of cookies via "Customize Settings" and preferences can be changed at anytime. To learn more, read our [Cookie Statement](#)



Order Number: BBY01-806942824225

Order Date: June 13, 2024 3:24 PM



Store Information
Store: BESTBUY.COM

Customer Information
Paula Gerez 200 N Spring St Los Angeles, CA 90012 310-922-9175 paulagerez@gmail.com

Order Pickup

Pickup Location:
Hawthorne CA #104
5000 W 147th St
Hawthorne, CA 90250

Items	Pickup On:	Quantity	Unit Price	Total Price
Insignia Multipurpose 85 x 11 SKU: 5805005 Model: NS-PPR7508 <small>Gift With Purchase</small>	6/18/2024	1	\$0.00	\$0.00
Insignia Multipurpose 85 x 11 SKU: 2449084 Model: NS-PPR5006	6/13/2024	1	\$9.29	\$9.29
Insignia Multipurpose 85 x 11 SKU: 2449084 Model: NS-PPR5006	6/13/2024	1	\$9.29	\$9.29
HP OfficeJet Pro 9730e Wireless SKU: 6578444 Model: HP 9730E	6/19/2024	1	\$289.99	\$289.99
Monthly Best Buy Protection up SKU: 6420625 Model: MTHLY MBR		1	\$0.00	\$0.00

 **Shipping**

Shipping to
Paula Gerez
11037 OCEAN DR
CULVER CITY, CA 90230

Items	Shipping on:	Quantity	Unit Price	Total Price
HP 952XL HighYield Ink SKU: 5005717 Model: F6U19AN#140	Get it by: 6/19/2024	2	\$57.99	\$115.98
HP 952 3pack Standard Capacity SKU: 5005725 Model: N9K27AN#140	Get it by: 6/19/2024	2	\$79.99	\$159.98

Disclaimer

This is not a receipt.
Prices, taxes and fees are subject to change during payment process.
Please view your purchase receipt to see your complete order and how payment was made.

BEST BUY, the BEST BUY logo, and the tag design are trademarks of Best Buy and its affiliated companies. © 2017 Best Buy. All rights reserved.

Total	
Estimated Order Subtotal	\$669.51
Shipping	\$0.00
Estimated Tax	\$59.92
Estimated Order Total	\$644.45



**City of Los Angeles
Office of the City Clerk
Neighborhood Council Funding Program**



Neighborhood Purposes Grants

Neighborhood Purposes Grants (NPGs) provide NCs opportunities to develop partnerships with local 501(c)(3) nonprofits and public schools to build community and enhance neighborhoods in the City of Los Angeles. Projects and activities supported by NPGs vary widely and can include, but are not limited to:

- The Arts
- Beautification
- Community Support
- Education
- Community Improvements

NPG-funded projects and activities must be for a **public benefit** and purpose, **open**, **accessible**, and **free of charge** to stakeholders.

Grants approved by NCs exceeding \$5,000 involve further review and possible City contract by the Office of the City Clerk.

Visit the NC Funding Program website page on NPGs ([click here](#)) to find out more details about how 501(c)(3) nonprofits and public schools serving NC areas can apply. There are two NPG Information Packets; One for prospective applicants to help guide them in the application process, and one for NC board members outlining considerations and factors to keep in mind while evaluating NPG requests.

A "Project Completion Report" template is also provided to help ensure accountability in the use of Grant funds and help demonstrate how NCs and their partners are supporting L.A. communities and stakeholders. NCs and NPG recipients are strongly encouraged to work together to complete and submit the Report at the conclusion of the project.

Any questions you may have with the NPG process, please contact us at the NC Funding Program:

- Clerk.NCFunding@lacity.org
- (213) 978-1058

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westchester/Playa

SECTION I - APPLICANT INFORMATION

1a) LA Parks Foundation 26-2358338 CA 8/12/2008
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 2650 N Commonwealth Ave Los Angeles CA 90027
Organization Mailing Address *City* *State* *Zip Code*

1c) _____ _____ _____ _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Av'ry Hughes 310-472-1990 avry@laparksfoundation.org
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead *Attach IRS Determination Letter*

3) Westchester Park 7000 W Manchester Ave Los Angeles CA 90045
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
 Contribute to the purchase of 4 benches for Westchester Recreation Center, placed around the Facility. These benches have been a desire of park leadership for several years. These benches will help all park participants enjoy the park and provide additional seating in several areas around the facility, including the senior center.
 Estimated cost for the four benches, \$4,716.88

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
 Westchester Recreation Center is a City of Los Angeles public park serving the community of Westchester and Playa del Rey. These new benches will serve all visitors to the park, in particular visitors to the Senior Center.
 Funds will go through the LA Parks Foundation (LAPF), a 501c3 created to assist fundraising for the improvements and beautification of all LA Parks (www.laparksfoundation.org). This grant to the LAPF will be designated for Westchester Park.
 Westchester Rec Center, Senior Director Mychal Lynch and Senior Center Director, Kirstin Zullo have recommended these benches. Mychal Lynch provided the \$4,714.88 quote for 4 benches from a City of Los Angeles, Rec and Parks qualified vendor. See document showing the selected benches, attached.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
The cost of 4 benches	\$1,250	\$4,716.88
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Additional contributions from the community	\$3,466.88	\$4,716.88
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$1,250

10a) Start date: 06 / 01 / 24 10b) Date Funds Required: 05 / 20 / 24 10c) Expected Completion Date: 07 / 01 / 24
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Dan Mohler	NCWP Board Member and Park A

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE



I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED
Tony Budrovich CEO/Executive Di *Tony Budrovich* 4/16/24
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Justin Yoshimaru Deputy Director *Justin Yoshimaru* 4/16/24
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

NC Name: Westchester/Playa (page 1) Meeting Date: May 7, 2024
 Budget Fiscal Year: 2023-2024 Agenda Item No: 4.4

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Motion to approve the NPG application from LA Parks Foundation in an amount not to exceed \$1,250.00 to go towards the cost of 4 park benches around the senior center at the Westchester Recreation Center/park.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count


Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045	X					
Vacant	Business 90094						
Al Hernandez	Business 90293				X		
Vacant	Community Org.						
Jack Hughes	Religious	X					
Paula Gerez	Income Prop.						
Nicole Carcel	LAX			X			
Fred Puza	LMU			X			
Casey Yeazel	Education	X					
David Voss	Residential 1	X					
Gregg Anioleck	Residential 2				X		
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5				X		
Greg Melton	Residential 6	X					
Julie Zaller	Residential 7	X					
Thomas Flintoff	Residential 8				X		
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11	X					
Denny Schneider	Residential 12	X					
Brian Lockwood	Residential 13				X		
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 15	X					
Board Quorum: 16	Total:	18	0	2	7		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by:
 Authorized Signature: Theresa Torrance
 Authorized Signature: Paula Gerez
 Print/Type Name: Theresa Torrance
 Print/Type Name: Paula Gerez
 Date: May 21, 2024
 Date: May 21, 2024

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 2) Meeting Date: May 7, 2024
 Budget Fiscal Year: 2023-2024 Agenda Item No: 4.4

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Motion to approve the NPG application from LA Parks Foundation in an amount not to exceed \$1,250.00 to go towards the cost of 4 park benches around the senior center at the Westchester Recreation Center/park.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Debra Huston	Senior Citizen	X					
Alan Quon	Service Org.				X		
Dan Mohler	Youth Org.				X		
Board Quorum: 16	Total:	18	0	2	7		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by: *Theresa Torrance* DocuSigned by: *Paula Cerco*

Authorized Signature: Theresa Torrance Authorized Signature: Paula Cerco
 Print/Type Name: Theresa Torrance Print/Type Name: Paula Cerco
 Date: May 21, 2024 Date: May 21, 2024



Invoice #2024 0530 NCWPDR
Number

Date May 30, 2024

Please remit to:

Ms. Paula Gerez
Neighborhood Council of
Westchester Playa
8726 S. Sepulveda Blvd. PMB A191
Los Angeles, CA 90045

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications Services	284.24
Total Amount Due:	\$284.24

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
5/6/2024	Update meetings. Add newsletter to newsletters and news. Eblast. Nd	0.92
5/8/2024	Traci Park Business Meeting on calendar. Holidays and graphics for FB. Lulu groundbreaking on news, Nextdoor	0.42
5/16/2024	Update PLUC committee meeting, Public Safety. Eblast	0.75
	Total	2.09