

Monthly Expenditure Report



Reporting Month: April 2024

Budget Fiscal Year: 2023-2024

NC Name: Neighborhood Council of Westchester-Playa

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$13101.69	\$2956.27	\$10145.42	\$6378.34	\$0.00	\$3767.08

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$28500.00	\$19.99	\$8345.42	\$0.00	\$3217.08
Outreach		\$1686.28		\$5128.34	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$500.00	\$0.00	\$500.00	\$0.00	\$500.00
Neighborhood Purpose Grants	\$13000.00	\$1250.00	\$1300.00	\$1250.00	\$50.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$28898.31	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ADOBE ADOBE	04/10/2024	Motion to approve Adobe Acrobat Pro subscription for NCWP operational expense for FY 2023 2024 with expenditure not to exceed \$50 monthly.	General Operations Expenditure	Office	\$19.99
2	MAILCHIMP	04/21/2024	Monthly MailChimp invoice for meeting and newsletter outreach.	General Operations Expenditure	Outreach	\$54.00
3	WENDY L. MOORE / MOORE BUSINESS RESULTS	03/18/2024	Motion to approve Moore Business Results Feb 2024 invoice in the amount of \$694.32	General Operations Expenditure	Outreach	\$694.32
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/08/2024	Motion to approve 3% increase to Moore Business Results effective Feb 2024 with expenditure not to exceed \$650 monthly.	General Operations Expenditure	Outreach	\$596.60
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	04/08/2024	Motion to approve 3% increase to Moore Business Results effective Feb 2024 with expenditure not to exceed \$650 monthly.	General Operations Expenditure	Outreach	\$341.36
6	Los Angeles Neighborhood Land Trust	04/11/2024	Motion to approve the NPG from the Los Angeles Neighborhood Land Trust to support the opening of the Open Magnet charter school grounds on weekends to provide local residents with access to op...	Neighborhood Purpose Grants		\$1250.00

	Subtotal:	\$2956.27
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Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STEPHANIE DAVIS / HOME TOWN NEWS	04/24/2024	Motion to approve NCWP monthly newsletter provided by Hometown News for FY 2023-2024 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$875.00
2	STEPHANIE DAVIS / HOME TOWN NEWS	04/24/2024	Motion to approve NCWP monthly newsletter provided by Hometown News for FY 2023-2024 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$875.00
3	STEPHANIE DAVIS / HOME TOWN NEWS	04/24/2024	Motion to approve NCWP monthly newsletter provided by Hometown News for FY 2023-2024 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$875.00
4	STEPHANIE DAVIS / HOME TOWN NEWS	04/24/2024	Motion to approve NCWP monthly newsletter provided by Hometown News for FY 2023-2024 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$875.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/03/2024	Motion to approve 3% monthly increase to Moore Business Results effective Feb. 2024, with expenditure not to exceed \$650 monthly.	General Operations Expenditure	Outreach	\$469.10
6	STEPHANIE DAVIS / HOME TOWN NEWS	05/13/2024	Motion to approve monthly NCWP newsletter provided by Hometown News for FY 2023-24 with expenditure not to exceed \$875.00 monthly.	General Operations Expenditure	Outreach	\$875.00
7	Los Angeles Parks Foundation	05/29/2024	Motion to approve the NPG application from LA Parks Foundation in an amount not to exceed \$1,250.00 to go towards the cost of 4 park benches around the senior center at the Westchester Re...	Neighborhood Purpose Grants		\$1250.00
8	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/31/2024	Motion to approve monthly scope of work for NCWP website and communications provided by Moore Business for FY 2023 2024 with expenditure not to exceed \$600 monthly.	General Operations Expenditure	Outreach	\$284.24
	Subtotal: Outstanding					\$6378.34



Adobe Inc.
 345 Park Avenue
 San Jose CA 95110-2704
 United States
 Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2732784098
 Invoice Date 10-APR-2024
 Payment Terms Credit Card
 Purchase Order AD01450810335CUS
 Order Number 7114676863
 Customer Number 1268614306
 Currency USD

Bill To

Paula Gerez
 CA 90012

INVOICE

Item Details

Service Term: 10-APR-2024 to 09-MAY-2024

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
30000066	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Westchester/Playa Meeting Date: August 1, 2023
 Budget Fiscal Year: 2023-2024 Agenda Item No: 8.8

Board Motion and/or Public Benefit Statement (CP and NPG):
 Motion to approve Adobe Acrobat Pro subscription for NCWP Operational Expenses for FY 2023-2024 with expenditure not to exceed \$50 monthly

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement



Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293				X		
Vacant	Community Org.						
Jack Hughes	Religious					X	
Paula Gerez	Income Prop.					X	
Nicole Carcel	LAX				X		
Fred Puza	LMU				X		
Vacant	Education						
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5	X					
Greg Melton	Residential 6	X					
Lisa Gaines	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10				X		
Dennis Miller	Residential 11	X					
Denny Schneider	Residential 12					X	
Brian Lockwood	Residential 13				X		
Jennifer Kingshott	Residential 14				X		
Chip Mallek	Residential 15	X					
Board Quorum:	Total:	16	0	0	8	3	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

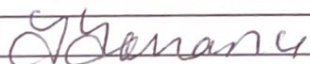
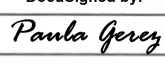
DocuSigned by:
 Authorized Signature: *Theresa Torrance* Authorized Signature: *Paula Gerez*
 Print/Type Name: Theresa Torrance Print/Type Name: Paula Gerez
 Date: August 2, 2023 Date: August 2, 2023

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

NC Name: Westchester/Playa		Meeting Date: August 1, 2023					
Budget Fiscal Year: 2023-2024		Agenda Item No: 8.8					
Board Motion and/or Public Benefit Statement (CIP and NPG):		Motion to approve Adobe Acrobat Pro subscription for NCWP Operational Expenses for FY 2023-2024 with expenditure not to exceed \$50 monthly					
Method of Payment: (Select One)		<input type="checkbox"/> Check <input checked="" type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement					
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Debra Huston	Senior Citizen	X					
Alan Quon	Service Org.	X					
Dan Mohler	Youth Org.	X					
Board Quorum:		Total:	16	0	0	8	3

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Authorized Signature: 	Authorized Signature: 
Print/Type Name: Theresa Torrance	Print/Type Name: Paula Gerez
Date: August 2, 2023	Date: August 2, 2023



Mailchimp Invoice

MC 21653480

Issued to

Paula Gerez
Neighborhood Council of
Westchester/Paya
paula.ncwptr@gmail.com
Office phone: 310-922-9175
200 N. Spring St.
Los Angeles, CA 90012

Issued by

Mailchimp
c/o The Rocket Science Group,
LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308
www.mailchimp.com
Tax ID: US EIN 58-2554149

Details

Order # MC21653480
Date Paid: April 21, 2024 04:14 AM
Los Angeles

Billing statement

Monthly plan \$54.00
1501 - 2500 subscribers.

Intuit Assist for Mailchimp* \$0.00
AI-powered marketing

Paid via Mast ending in 1486 which expires 12/2026 \$54.00
on April 21, 2024

Balance as of April 21, 2024	\$0.00
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* Intuit Assist functionality (beta) is available to certain users with Premium, Standard and Legacy plans in select countries in English only. Access to Intuit Assist is available at no additional cost at this time. Pricing, terms, conditions, special features and service options are subject to change without notice. Availability of features and functionality varies by plan type. Features may be broadly available soon but represents no obligation and should not be relied on in making a purchasing decision. For details, please view Mailchimp's various [plans and pricing](#).

If a refund is required, it will be issued in the purchase currency for the amount of the original charge. Sales Tax was not applied to this purchase.

[Looking for our W-9?](#)





Invoice #2024 0201 NCWPDR
Number

Date February 1, 2024

Please remit to:

Ms. Paula Gerez
Neighborhood Council of
Westchester Playa
8726 S. Sepulveda Blvd. PMB A191
Los Angeles, CA 90045

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications Services	694.32
Total Amount Due:	\$694.32

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
1/3/2024	Year in review points	0.50
1/4/2024	Year in review news & video draft	1.58
1/8/2024	5k on calendar. Meeting blast	0.50
1/10/2024	Minutes	0.17
1/11/2024	Year in review on news, Nextdoor eblast	0.50
1/18/2024	Blood drive and coffee with senator on site, eblast. Send year in review video for Fb.	0.34
1/19/2024	Community plan update & safety agendas. Eblast	0.50
1/23/2024	Sweetheart dance, DDT meeting on calendar, FB	0.25
1/24/2024	Set up self-authentication and DMARC policy for MailChimp	0.25
1/25/2024	Confirm self-authentication with Mailchimp. Crime on news and to FB	0.42
1/26/2024	Additional news coverage of car breakins on our news. Newsletter	0.25
	Total	5.26

Office of the City Clerk
Administrative Services Division



Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

NC Name: Westchester/Playa (page 1)

Meeting Date: March 11, 2024

Budget Fiscal Year: 2023-2024

Agenda Item No: 4.6

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve Moore Business Results Feb 2024 invoice (2024 0201) in the amount of \$694.32.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Jack Hughes	Religious	X					
Paula Gerez	Income Prop.						
Nicole Carcel	LAX			X			
Fred Puza	LMU				X		
Vacant	Education						
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3						
Vacant	Residential 4						
Matt Lipschutz	Residential 5				X		
Greg Melton	Residential 6	X					
Lisa Gaines	Residential 7	X					
Thomas Flintoff	Residential 8						
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11	X					
Denny Schneider	Residential 12	X					
Brian Lockwood	Residential 13					X	
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 15	X					
Total:		18	0	1	6		

Board Quorum: 16

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by:
Authorized Signature: *Theresa Torrance*

DocuSigned by:
Authorized Signature: *Paula Gerez*

Print/Type Name: Theresa Torrance

Print/Type Name: Paula Gerez

Date: March 12, 2024

Date: 3/15/2024

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 2)

Meeting Date: March 11 2024

Budget Fiscal Year: 2023-2024

Agenda Item No: 4.6

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve Moore Business Results Feb 2024 invoice (2024 0201) in the amount of \$694.32.

Method of Payment: (Select One)

Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Debra Huston	Senior Citizen	X					
Alan Quon	Service Org.	X					
Dan Mohler	Youth Org.	X					
Total:		18	0	1	6		

Board Quorum: 16
 We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Theresa Torrance DocuSigned by: Paula Gerez
 Print/Type Name: Theresa Torrance Print/Type Name: Paula Gerez
 Date: March 12, 2024 Date: March 12, 2024



Invoice #2024 0401 NCWPDR
Number

Date April 1, 2024

Please remit to:

Ms. Paula Gerez
Neighborhood Council of
Westchester Playa
8726 S. Sepulveda Blvd. PMB A191
Los Angeles, CA 90045

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29



Communications Services	489.60
Developer Services	57.00
Annual Repeating Events Calendar License	50.00
Total Amount Due:	\$596.60

Thank you for your business. We appreciate working with you.



Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
3/5/2024	Cancel meeting on site. Eblast Fb/Nd	0.34
3/8/2024	Newsletter. Electronic donations on calendar. Meeting. Eblast	0.50
3/12/2024	Westchester park on news. Calendar: beach clean up, culture jam	0.25
3/14/2024	Maps on ND, news. St. Patrick's Day on calendar. Eblast	0.34
3/15/2024	PLUM agenda. Update housing element on news. Eblast. Revise	0.92
3/25/2024	Cancel and reschedule ad hoc. Airport relations meeting and agenda on calendar	0.50
3/26/2024	Community Plan meeting update and agenda. Eblast	0.75
	Communications Total	3.60
3/21/2024	Developer updates code to make pdf export work in current php version	0.35
3/29/2024	Developer configures committee special agenda text on agendas	0.25
	Developer Total	0.60

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

NC Name: Westchester/Playa (page 1)		Meeting Date: January 9, 2024					
Budget Fiscal Year: 2023-2024		Agenda Item No: 4.4					
Board Motion and/or Public Benefit Statement (CIP and NPG):		Motion to approve 3% increase to Moore Business Results effective February 2024, with expenditure not to exceed \$650 monthly					
Method of Payment: (Select One)		<input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement					
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1				X		
Steve Donell	At Large 2				X		
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045	X					
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Jack Hughes	Religious	X					
Paula Gerez	Income Prop.						
Nicole Carcel	LAX			X			
Fred Puza	LMU			X			
Vacant	Education						
David Voss	Residential 1	X					
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5				X		
Greg Melton	Residential 6	X					
Lisa Gaines	Residential 7				X		
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11				X		
Denny Schneider	Residential 12	X					
Brian Lockwood	Residential 13				X		
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 15	X					
Board Quorum: 16	Total:	16	0	2	8		
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.							
Authorized Signature: <i>Theresa Torrance</i>		Authorized Signature: <i>Paula Gerez</i>					
Print/Type Name: Theresa Torrance		Print/Type Name: Paula Gerez					
Date: January 11, 2024		Date: January 11, 2024					

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program Board Action Certification (BAC) Form		 					
NC Name: Westchester/Playa (page 2)		Meeting Date: January 9, 2024					
Budget Fiscal Year: 2023-2024		Agenda Item No: 4.4					
Board Motion and/or Public Benefit Statement (CIP and NPG):		Motion to approve 3% increase to Moore Business Results effective February 2024, with expenditure not to exceed \$650 monthly.					
Method of Payment: (Select One)		<input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement					
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Debra Huston	Senior Citizen				X		
Alan Quon	Service Org.				X		
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Board Quorum: 16	Total:	16	0	2	8		
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.							
DocuSigned by: <i>Theresa Torrance</i>		DocuSigned by: <i>Paula Perez</i>					
Authorized Signature	<i>Theresa Torrance</i>	Authorized Signature:	<i>Paula Perez</i>				
Print/Type Name:	Theresa Torrance	Print/Type Name:	Paula Perez				
Date:	January 11, 2024	Date:	January 11, 2024				



Invoice #2024 0301 NCWPDR
Number

Date March 1, 2024

Please remit to:

Ms. Paula Gerez
Neighborhood Council of
Westchester Playa
8726 S. Sepulveda Blvd. PMB A191
Los Angeles, CA 90045

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327

818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29



Communications Services	341.35
Total Amount Due:	\$341.36

Thank you for your business. We appreciate working with you.

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Date	Details	Hours
2/5/2024	Cancel meetings. Reset agenda location default. Newsletter on newsletters and news. Eblast	0.83
2/6/2024	Add special meetings to calendar	0.17
2/9/2024	Special on budget agenda. Connect Board agenda. Animal services, valentine's, presidents for FB	0.42
2/12/2024	Meeting eblast	0.25
2/13/2024	Cancelled meeting eblast	0.25
2/27/2024	Vote & meetings on calendar	0.25
3/1/2024	Meeting eblast. Nd, Fb	0.34
	Total	2.51

Office of the City Clerk
Administrative Services Division
Neighborhood Council (NC) Funding Program
Board Action Certification (BAC) Form

NC Name: Westchester/Playa (page 1)		Meeting Date: January 9, 2024					
Budget Fiscal Year: 2023-2024		Agenda Item No: 4.4					
Board Motion and/or Public Benefit Statement (CIP and NPG):		Motion to approve 3% increase to Moore Business Results effective February 2024, with expenditure not to exceed \$650 monthly					
Method of Payment: (Select One)		<input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement					
Vote Count							
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Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1				X		
Steve Donell	At Large 2				X		
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045	X					
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Jack Hughes	Religious	X					
Paula Gerez	Income Prop.						
Nicole Carcel	LAX			X			
Fred Puza	LMU			X			
Vacant	Education						
David Voss	Residential 1	X					
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5				X		
Greg Melton	Residential 6	X					
Lisa Gaines	Residential 7				X		
Thomas Flintoff	Residential 8	X					
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11				X		
Denny Schneider	Residential 12	X					
Brian Lockwood	Residential 13				X		
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 15	X					
Board Quorum: 16	Total:	16	0	2	8		
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Authorized Signature: <i>Theresa Torrance</i>		Authorized Signature: <i>Paula Gerez</i>					
Print/Type Name: Theresa Torrance		Print/Type Name: Paula Gerez					
Date: January 11, 2024		Date: January 11, 2024					

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program Board Action Certification (BAC) Form							
NC Name: Westchester/Playa (page 2)		Meeting Date: January 9, 2024					
Budget Fiscal Year: 2023-2024		Agenda Item No: 4.4					
Board Motion and/or Public Benefit Statement (CIP and NPG):	Motion to approve 3% increase to Moore Business Results effective February 2024, with expenditure not to exceed \$650 monthly.						
Method of Payment: (Select One)	<input type="checkbox"/> Check	<input type="checkbox"/> Credit Card	<input type="checkbox"/> Board Member Reimbursement				
Vote Count							
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Debra Huston	Senior Citizen				X		
Alan Quon	Service Org.				X		
Dan Mohler	Youth Org.	X					
Board Quorum: 16	Total:	16	0	2	8		
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.							
DocuSigned by:		DocuSigned by:					
Authorized Signature: <i>Theresa Torrance</i>	Authorized Signature: <i>Paula Gomez</i>						
Print/Type Name: Theresa Torrance	Print/Type Name: Paula Gomez						
Date: January 11, 2024	Date: January 11, 2024						

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westchester Playa

SECTION I - APPLICANT INFORMATION

1a) Los Angeles Neighborhood Land Trust 38-36887836 CA 4/25/2008
Organization Name **Federal I.D. # (EIN#)** **State of Incorporation** **Date of 501(c)(3) Status (if applicable)**

1b) 1689 Beverly Blvd. Los Angeles CA 90026
Organization Mailing Address **City** **State** **Zip Code**

1c) _____
Business Address (if different) **City** **State** **Zip Code**

1d) **PRIMARY CONTACT INFORMATION:**
Anna Gruben 410-889-2986 agruben@lanlt.org
Name **Phone** **Email**

2) **Type of Organization- Please select one:**
 Public School (not to include private schools) **or** 501(c)(3) Non-Profit (other than religious institutions)
Attach Signed letter on School Letterhead **Attach IRS Determination Letter**

3) _____
Name / Address of Affiliated Organization (if applicable) **City** **State** **Zip Code**

SECTION II - PROJECT DESCRIPTION

- 4) **Please describe the purpose and intent of the grant.**
 The grant is intended to continue the successful program that allows Open Magnet Charter School to be open to the public every Saturday. Open School is open to the public every Saturday from 10 a.m. - 4 p.m. under the terms of a Civic Center Permit which is obtained by Westchester resident Andy Sywak and the LA Neighborhood Land Trust. This program, which the NC generously supported last year, has given the Osage and Westport Heights neighborhoods badly needed access to park space that otherwise does not exist in the area. The grant money will go towards paying the salaries of LAUSD staff to be present on campus - as required - to ensure that the public is enjoying the recreational spaces and following school rules. Dialogue continues with the Rec and Parks dept. to make this program permanent.
- 5) **How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)**

Westchester is a park poor community. There are no dedicated recreational facilities or parks located within the core residential areas east of Pershing, north of Manchester and west of the 405. The need is particularly acute in the Osage and Westport Heights neighborhoods where there are no public parks. However, there are LAUSD campuses within these neighborhoods that have recreational assets that could be enjoyed by the public when the school is closed - a practice in many cities in the region and nationwide.

A \$2,250 grant will ensure that the park will remain open to the public every Saturday from April through the end of June 2024. The City of LA has pulled a permit for 10-2 on Saturdays but it ends on June 8 and ends at 2 p.m. This money will pay for the permit (and required janitorial expenses) on Saturdays from 2-4 p.m. April 6-June 8, and 10 a.m. - 4 p.m. June 15, 22 and 29

This grant money will ensure public access to fields, playgrounds, picnic spaces and courts during the weekend when the need for recreational space is most needed. It also will cover janitorial work needed.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a)	Personnel Related Expenses	Requested of NC	Total Projected Cost
	Hiring Beyond the Bell staff	\$ 2,250	\$ 2,250
		\$	\$
		\$	\$

6b)	Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
		\$	\$
		\$	\$
		\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$ 2,250**

10a) Start date: 4 / 6 / 24 10b) Date Funds Required: 2/5/24 10c) Expected Completion Date: 7/27/24
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:


Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Tori Kjer	Executive Director	 Digitally signed by Tori Kjer Date: 2024.02.02 12:47:52 -08'00'	1-30-24
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Belinda M. Vega	Secretary	 Signature	2-5-2024
<i>PRINT Name</i>	<i>Title</i>	<i>Signature</i>	<i>Date</i>

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 1)

Meeting Date: March 11, 2024

Budget Fiscal Year: 2023-2024

Agenda Item No: 8

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to approve the Neighborhood Purpose Grant (NPG) application from the Los Angeles Neighborhood and Trust to support the opening of the Open Magnet Charter school grounds on weekends to provide local residents with access to open space in the park-poor neighborhoods of Osage/Westport heights for an amount not to exceed \$1,250.00.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
Steve Donell	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045				X		
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Jack Hughes	Religious	X					
Paula Gerez	Income Prop.						
Nicole Carcel	LAX			X			
Fred Puza	LMU				X		
Vacant	Education						
David Voss	Residential 1				X		
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5				X		
Greg Melton	Residential 6	X					
Lisa Gaines	Residential 7	X					
Thomas Flintoff	Residential 8				X		
Kevin O'Brien	Residential 9	X					
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11		X				
Denny Schneider	Residential 12	X					
Brian Lockwood	Residential 13				X		
Jennifer Kingshott	Residential 14	X					
Chip Malek	Residential 15	X					
Board Quorum: 16	Total:	18	1	1	6		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Theresa Torrance*

Authorized Signature: *Paula Gerez*

Print/Type Name: Theresa Torrance

Print/Type Name: Paula Gerez

Date: March 12, 2024

Date: 3/15/2024

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa (page 2)

Meeting Date: March 11 2024

Budget Fiscal Year: 2023-2024

Agenda Item No: 8

Board Motion and/or Public Benefit Statement (CIP and NPG):

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Credit Card

Board Member Reimbursement

Vote Count

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Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Debra Huston	Senior Citizen	X					
Alan Quon	Service Org.	X					
Dan Mohler	Youth Org.	X					
Total:		18	1	1	6		

Board Quorum: 16

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DocuSigned by: *Theresa Torrance*
 Authorized Signature: *Theresa Torrance*
 Print/Type Name: Theresa Torrance
 Date: March 12, 2024

DocuSigned by: *Paula Gerez*
 Authorized Signature: *Paula Gerez*
 Print/Type Name: Paula Gerez
 Date: March 12, 2024