

**NCWP Board Meeting**  
**DRAFT MINUTES**  
*Submitted by Geoff Maleman*

**Tuesday, May 7, 2024 – 6:30 p.m.**  
*@ CD11 Community Room*  
*7166 Manchester Ave., Los Angeles 90045*

**Present:** Nicole Carcel, Steve Donell, Paula Gerez, Jack Hughes, Debra Huston, Jennifer Kingshott, John Logsdon, Geoff Maleman, Chip Mallek, Greg Melton, Dennis Miller, Kevin O'Brien, Fred Puza, Alexandra Reynolds, Julie Ross, Denny Schneider, Garrett Smith, Theresa Torrance, David Voss, Casey Yeazel, Julie Zaller

**Absent:** Brian Lockwood,

**Excused:** Gregg Aniolek, Thomas Flintoft, Al Hernandez, Matt Lipschutz, Dan Mohler, Alan Quon,

1. **Call to Order– President Gerez called the meeting to order at 6:32 p.m.**
2. **Salute the Flag – President Gerez led the flag salute**
3. **Introductions**
4. **Consent Calendar:** *(The following items will be treated as one item and enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.)*
  1. Approval of Minutes of April 2, 2024 Board meeting
  2. Receive, approve and file the March 2024 Treasurer's Report and MER.
  3. Approve that the Budget & Finance Committee meetings are "as needed" and not a standing monthly meeting as this committee does not always have business to conduct every single month.
  4. Approve the NPG application from LA Parks Foundation in an amount not to exceed \$1,250.00 to go towards the cost of 4 park benches around the senior center at the Westchester Recreation Center/park.
  5. Approve to send letter that the Neighborhood Council of Westchester Playa (NCWP), a member of the Westside Regional Alliance of Councils (WRAC), requests that the city receives monetary compensation and/or receives community benefits for the transfer of easements in the public right of way, equivalent to the fair market value of the property transferred, and that this value received is invested in the Community Plan area affected. The Neighborhood Council of Westchester Playa (NCWP), further requests that Councilmembers representing WRAC member councils (CMs Park, Yaroslavsky, Raman and Hutt) bring a motion in Council or otherwise direct the Dept. of City Planning (DCP) to institute a DCP policy to effectuate this purpose
  6. Approve to send letter in regard to CF 23-0623, Neighborhood Council of Westchester Playa (NCWP), a member of the Westside Neighborhood Alliance of Councils (WRAC), requests that the city cap development waivers at five (5), with no more than one (1) of which may be related to the environment, for Executive Directive 1 (ED1) and Affordable Housing Streamlining Ordinance projects, and further requests that Councilmembers representing WRAC member councils (CMs Park, Yaroslavsky, Raman and Hutt) bring a motion in Council or otherwise direct the Dept. of City Planning (DCP) to institute a DCP policy to effectuate this purpose.

**Items struck out** were removed from the agenda by President Gerez.  
**Highlighted** items were called Special and discussed as part of the Discussion Calendar.

**M/S Kingshott/Torrance to approve the Consent Calendar. Motion passes unanimously. (AYES: Donell, Hughes, Huston, Kingshott, Logsdon, Maleman, Mallek, Melton, Miller, O'Brien, Reynolds, Ross, Schneider, Smith, Torrance, Voss, Yeazel. NAYES: None.) Carcel and Puza abstaining.**

## 5. Announcements from Governmental Representative (limit to 3 minutes please)

**Sean Silva**, Councilmember Traci Park's Office, announced that Dylan Stickland is no long with the Office and Trey Grogan and Sean will be filling the role of local field deputy until that position is filled.

**Aurelia Friedman**, Congressman Ted Lieu's Office, introduced herself ([aurelia.friedman@mail.house.gov](mailto:aurelia.friedman@mail.house.gov)) and asked the community if there are any local project funding opportunities her office could help secure through the House appropriations process under Community Project Funding.

**Mario Hernandez**, of DONE, introduced his replacement Vincent Autiero ([Vincent.autiero@lacity.org](mailto:Vincent.autiero@lacity.org) (213) 987-1929 cell) , who spoke regarding the Homeless Liaison Committee, the Neighborhood Congress, NC Budget Day on June 15, Congress Budget Advocacy contribution form, code of conduct and other trainings for board members, NC funding dates, Brown Act training recordings on DONE website, and Regional Empowerment Roundtables designed to encourage more public engagement.

**Chief Takeshita**, of LAFD, spoke re: flyers regarding Wildfire Awareness Month and Mental Health Awareness month, brush clearance information, LAFD.org readiness programs, and May 11 is open house day for all LAFD stations.

## 6. Announcements from Board Members

1. Gerez (President) announced the following key points from the city and DONE:

**Mandatory Trainings:** LA City Ordinance 187803 now requires all board and board committee members to complete the Anti-Bias Training (ABLE) and Gender Expression and Gender Identity Training. These trainings promote inclusivity and understanding within our community, aligning with the values of diversity and fair representation.

**Code of Conduct Amendment:** The Neighborhood Council Board Member Code of Conduct Policy underwent amendments on February 20, 2024, to ensure a safe environment for all members, whether in person, virtually, or online. Adherence to this Code is crucial for fostering a positive and respectful community atmosphere.

**Grace Period and Requirements:** To facilitate compliance, BONC has granted a grace period for completing the new trainings and affirming the Code of Conduct. All board and committee members must fulfill these requirements by **Monday, June 3, 2024**. Additionally, the requirement to acknowledge the Code of Conduct every two years has been removed.

**Voting Privileges and Bylaws:** Effective June 3, 2024, Board members must have completed five mandatory trainings to vote on **funding and non-funding items**. These include Ethics, Funding, Anti-Bias, Gender Expression and Gender Identity, and the Code of Conduct. Please review your bylaws, particularly Article XIV Section 2, for pertinent information on voting privileges.

**Code of Conduct Requirement for Committee Members:** The amended Code of Conduct now includes stakeholder committee members. Therefore, all stakeholder committee members are required to acknowledge the Code of Conduct to ensure a safe and respectful environment within the Neighborhood Council system.

**Stakeholder Committee Members' Training Exemptions:** Stakeholder committee members and stakeholders attending committee meetings are exempt from Anti-Bias and Gender Expression trainings. However, the Neighborhood Council has the discretion to include these trainings in their bylaws if desired.

**Tracking of Training Status:** The Department will continue to oversee the updating of board members' training status on its website. However, according to the amended Code of Conduct

policy, tracking the Code of Conduct acknowledgment for stakeholder committee members is the responsibility of the Neighborhood Council. The Department will offer a [link](#) for downloading a physical copy of the Code of Conduct for Board and Stakeholder Committee Members to sign. To help you track your committee's Code of Conduct trainings, you can use the attached template. It is the same template you would use for your board rosters. There is a tab for committee rosters.

**Required Trainings:** For board members, the mandatory trainings include Ethics (every two years), Funding (every two years), Code of Conduct, Anti-Bias, Gender Expression and Gender Identity, and Planning 101 (if the board does not have a PLUM committee). Stakeholder committee members are required to complete the Code of Conduct training. ***You will only have to take the amended Code of Conduct, Anti-Bias, and Gender Expression and Gender Identity Trainings once.***

Also, during this Bylaws Amendment period, we will review each Neighborhood Council's Article XIV to determine if the section complies with the inclusion of the Code of Conduct, Anti-Bias, and Gender Expression trainings. If not already included, the Department will assist by inserting the following language into your bylaws:

*Section 2: Training Neighborhood Council Board Members, whether elected, selected, or appointed, are required to complete all mandatory trainings in order to vote on issues that come before the Council. Trainings available to Board Members are created to ensure success during their period of service. All Board Members shall complete mandatory trainings as prescribed by the City Council, the Commission, the Office of the City Clerk, Funding Division, and the Department. We will keep your timeframe of when completions needed to be completed. (language from DONE bylaws template)*

We will eliminate any outdated language and ensure that your bylaws accurately reflect current training requirements such as "you must take Ethics and Funding to vote on funding matters". If your board has established deadlines, such as a 45-day timeframe for completing trainings, we will preserve those deadlines during the amendment process. This amendment aims to ensure alignment with City mandates and to provide clarity regarding the training requirements for board members.

We will also be updating your NC map; replacing former Mayor Eric Garcetti with current Mayor, Karen Bass.

Please ensure that you and your fellow members are informed about these updates and fulfill the necessary requirements within the specified timeframe. If you have any questions or need further clarification, feel free to reach out to your NEA.

2. **Mallek** spoke re: City of Inglewood and how that city has been unresponsive regarding Community Plan Update coordination efforts
3. **Puza** (LMU) spoke re: on-campus commencement ceremonies, Summer Movie Nights, athletic camps and Shakespeare on the Bluffs will be back this summer, and announced that on May 29 at 6:30pm LMU will hold its next NAC meeting.
4. **Carcel** (LAWA) provided the following update:

**LAWA Celebrates Opening of New Vertical Core** — On April 16, LAWA welcomed Mayor Karen Bass, City of LA officials, BOAC members, representatives from the project's design and construction team and community stakeholders to celebrate the opening of a new "front door" to Tom Bradley International Terminal. The project is one of seven Terminal Vertical Cores opening in phases across the airport's Central Terminal Area and represents a step forward in LAWA's mission to enhance connectivity across LAX. The newest project isn't just about modernized facilities; it's about community, sustainability and progress. Targeting LEED Silver and CalGreen certifications, the infrastructure showcases LAX's dedication to sustainability and resilience. And importantly, it created economic

opportunities for Angelenos, with nearly 30% of the project team joining from the local workforce — including 7 graduates of LAWA's HireLAX program.

**LAWA Celebrates Earth Day** — On April 20, LA Sanitation and Environment hosted Earth Day LA 2024 at the Water Conveyance Yard in North Hollywood. The fun-filled day included live entertainment, a kid's zone, tree and plant giveaways, conservation and sustainability workshops, vehicle exhibits, community resources, and customer service assistance. The Community Relations team was on site to support the zero-waste event by providing refillable water bottles and answered questions about LAWA operations and current sustainability efforts.

**MATOC Unanimously Approved by City Council** — On April 26, LAWA's Multiple Award Task Order Contract (MATOC), representing nearly \$1 billion in contracting value, received approval from the Los Angeles City Council. The Council's endorsement follows earlier consent from the City of Los Angeles's Travel, Trade and Tourism Committee and LAWA's Board of Airport Commissioners. This marks a groundbreaking moment for LAWA and its dedication to creating new and lasting economic pathways for local, diverse, veteran, small and micro businesses with a historic number of first time and new-to-LAWA participants. The MATOC will give LAWA the flexibility to obtain the resources and expertise needed to execute and support its \$30 billion Capital Improvement Program and other key initiatives at LAX and Van Nuys.

**Filipino American Society of Architects & Engineers Visit LAX** — On April 27, the Airport Affairs team hosted the Filipino American Society of Architects & Engineers. The group received a presentation from Director of Communications for LAX Development Projects Jessica Merritt, who discussed the airport's Capital Improvement Program and shared progress updates on aspects of LAX's transformation. Director of Community Relations Nicole Carcel provided an airfield tour where the group had the opportunity to learn more about LAX and its history and see completed and active transformation projects.

**APM Testing Now Underway at LAX** — On May 2, LAWA achieved an important milestone with the first Automated People Mover (APM) train car now in its initial testing phase on the elevated guideway. This update signifies ongoing progress as LAWA works to deliver this innovative project that will transform the airport experience for our guests and employees.

### **Upcoming Airport Relations Committee**

LAWA and CD11 are working with the Chair to agendaize the Westchester Sign discussion for the upcoming meeting.

5. **Schneider** announced that Lulu's Place will hold a ground-breaking ceremony May 8.
6. **Huston** spoke re: LAWA traffic and asked for LAWA to coordinate transportation plans with the city and the community
7. **Gerez** spoke re: public safety and homelessness motions from Councilmember Park's Office

### **7. Presentations**

*There were no presentations at this meeting*

### **8. Discussion Calendar and Related Public Comment**

1. Approve to send letter that the Neighborhood Council of Westchester Playa (NCWP), a member of the Westside Regional Alliance of Councils (WRAC), requests that the city receives monetary compensation and/or receives community benefits for the transfer of easements in the public right of way, equivalent to the fair market value of the property transferred, and that this value received is invested in the Community Plan area affected. The Neighborhood Council of Westchester Playa (NCWP), further requests that Councilmembers representing WRAC member councils

(CMs Park, Yaroslavsky, Raman and Hutt) bring a motion in Council or otherwise direct the Dept. of City Planning (DCP) to institute a DCP policy to effectuate this purpose (**called Special by Miller**)

**M/S Torrance/Kingshott to approve the motion. Motion passes unanimously. (AYES: Donell, Hughes, Huston, Kingshott, Logsdon, Maleman, Mallek, Melton, Miller, O'Brien, Ross, Schneider, Smith, Torrance, Voss, Yeazel. NAYES: None.) Carcel, Puza, Reynolds abstaining.**

2. Approve to send letter in regard to CF 23-0623, Neighborhood Council of Westchester Playa (NCWP), a member of the Westside Neighborhood Alliance of Councils (WRAC), requests that the city cap development waivers at five (5), with no more than one (1) of which may be related to the environment, for Executive Directive 1 (ED1) and Affordable Housing Streamlining Ordinance projects, and further requests that Councilmembers representing WRAC member councils (CMs Park, Yaroslavsky, Raman and Hutt) bring a motion in Council or otherwise direct the Dept. of City Planning (DCP) to institute a DCP policy to effectuate this purpose. (**called Special by Miller**)

**Trevor Candler** spoke re: a procedural issue

**M/S Kingshott/O'Brien to approve the motion. Motion passes unanimously. (AYES: Donell, Hughes, Huston, Kingshott, Logsdon, Maleman, Mallek, Melton, Miller, O'Brien, Reynolds, Ross, Schneider, Smith, Torrance, Voss. NAYES: None.) Carcel, Puza and Yeazel, abstaining.**

9. **Public Comment** – non-agenda items (*limited to 1 minute per speaker unless otherwise declared by the President or presiding director. Public comment on agendized items will be called as each agenda item is brought forward.*)

**Eileen Hiss** spoke re: LAWA traffic issues

**Ron Leigh** spoke re: status of SB9 permits and impact on the current community plan

**Adam Isaac** spoke re: Streets for All presentation and Measure HLA several months ago

**Treva Miller** spoke in favor of a Ladera Heights member being appointed to the vacant seat in the Community Plan Advisory Committee

## 10. Committee Reports

1. **Gerez** made an announcement about Councilmember Park's efforts to grow the Neighborhood Watch Program throughout the area
2. **Logsdon** (Public Safety) spoke re: his upcoming committee meeting on May 21 and provided a community crime update
3. **Ross** (Airport Relations) spoke re: LAX area advisory committee, LAXit buses, ride-share parking in the community, updates on the recent construction-related delays at LAX, wayfinding signage, and new terminal names.
4. **Ross** (Community Plan Update) spoke re: latest meeting, review of the latest maps from the city.
5. **Donell** (PLUC) announced the agenda of the next PLUC meeting
6. **Huston** (Community Services) spoke re: first meeting of the committee, Otis College safety department, issues related to RVs parking around the school
7. **Gerez** announced that 41.18 is under attack and a group is looking to fight to keep it in force.

11. **Adjourn – President Gerez adjourned the meeting at 8:02 p.m.**

**Next Meeting:** Tuesday, June 4, 2024 – 6:30 p.m.