



Theresa Torrance &lt;theresa.ncwpdr@gmail.com&gt;

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**NPG for Summer Internship Program**

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Seymour Amster <seymour.amster@pesa-edu.org>  
To: Theresa Torrance <theresa.ncwpdr@gmail.com>

Sat, Apr 27, 2024 at 1:03 PM

Dear Theresa,

Sorry for the delay in responding.

Here are the answers to your questions:

1. Where and when will the summer PESA program be held? How many days a week?

The majority of the program is held virtually five days a week, four hours a day. Last summer included a three-day trip to UC Redlands to interact with other high school students from across the state. We are working on funding for a similar trip this summer for four days at UC Merced.

2. Can you please provide more details on the program itself (is it like a summer school teaching youth skills? How many days/hours a week? Can you send a link to your website)?

The goal of the internship is that by the end of the internship students will be able to identify their personal strengths and interests, explore career options related to their personal aptitudes, and gain tangible skills and resources that will enable them to gain employment at, and efficiently work in, an office setting.

This is done by having workshops of:

- **(1) Self Discovery**
  - Personal aptitudes, interests, strengths & weaknesses
- **(2) Career Exploration**
  - Discover career fields, expectations, roles & responsibilities, requirements needed to apply, etc.
- **(3) Transferable Skills & Professional Development**
  - Resume and cover letter, interview preparation, elevator pitch, professional certificates, MS proficiency.
- **(4) Resume Building - Creating a Successful Resume**
  - How to build a resume (templates, format), what to include in a resume (experience, volunteer, education), discuss types of "work experience" ex. (babysitting is an experience!)



- Put together list of skills, past experiences (volunteer, work, school extracurricular activities, etc)
- **(5) Working Workshop: Build a Resume**
  - Actually, working on resume using the workshop from last session; students will be given a template and will input the list they created prior to the workshop, PESA staff will be assisting with questions
- **(6) Discussion: Reviewing Resumes**
  - Students get resumes back; general feedback will be given; discussion about challenges; answering any questions.

Here is a link to a page on our website:

Video of Programs

If you scroll down, you can play the video describing our programs. Our parent representative, Marta Ledezma, who speaks on the video is a resident of Playa Del Rey.

Here is the link to the home page of our website:

Website

3. Has PESA done this program in Westchester/Playa in the past? If so, please provide details.

No. But this past year we have received a significant number of referrals from the district attorney's office concerning residents in the Westchester/Playa Del Rey community for our diversion services who we have identified need this internship to not only reverse their inappropriate behavior but to reduce the risk of them becoming part of the homeless population when they reach the age of majority. This program is part of our campaign to break the pipeline of homelessness to better prepare those who are vulnerable to being homeless during their life with the tools to reduce the risk.

4. How does PESA make people in the Westchester/Playa community aware of its program and what does one need to do to register for the program? What is the age range for this youth program? Does the program only allow kids from the Westchester/Playa area to register for the Westchester/Playa location? How does this work?

All one needs to register for the program is to fill out an application and be accepted. Our program is geared to those youth who are from lower socioeconomic families who do not have a present career path. The age range for the program is high school age. The program is Countywide, but funds provided by your NC will only be used for residents in your NC.

We already have youth who we are providing services to who reside in your NC boundary in need of this program, 15 youth. They were referred to us by the district attorney's office.



They would be the first youth we would seek out to be part of the program. We are open to other applications, who meet the need as stated in the prior paragraphs.

5. What businesses does PESA currently have partnerships with for internships for participants in the Westchester/Playa area?

As mentioned, the district attorney's office has referred youth residing in your area for services. We also have a relationship with California Institute of Health and Social Services located in Westchester, that provides services to transitional age youth, that if we have space available, we can recruit applicants from. We also have a strong relationship with Councilmember Traci Park's office and we can also inform them that we have funding to provide these services for Westchester/Playa Del Rey youthful residents and to assist us in obtaining applicants. We also sponsor a student club at Loyola Marymount University, PESA-Lions, who can also assist us in finding applicants.

Thank you for your interest. If you have any more questions or comments, please do not hesitate to contact me.

Sincerely,

Seymour Amster, CEO  
Parents, Educators/Teachers & Students in Action (PESA)

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