

Monthly Expenditure Report



Reporting Month: June 2023

Budget Fiscal Year: 2022-2023

NC Name: Neighborhood Council of Westchester-Playa

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$19180.45	\$9097.63	\$10082.82	\$0.00	\$0.00	\$10082.82

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$22000.00	\$19.99	\$1525.10	\$0.00	\$1525.10
Outreach		\$1577.64		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1000.00	\$0.00	\$1000.00	\$0.00	\$1000.00
Neighborhood Purpose Grants	\$9000.00	\$7500.00	\$1500.00	\$0.00	\$1500.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$18877.27	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	ADOBE ACROPRO SUBS	06/10/2023	Adobe software license for NCWP use	General Operations Expenditure	Office	\$19.99
2	MAILCHIMP	06/22/2023	Monthly subscription to MailChimp for outreach and meeting notifications.	General Operations Expenditure	Outreach	\$47.00
3	LAX coastal Education Foundation	05/30/2023	Motion to host a booth @ the expo component at the Rock n Roll Run for Education on 3/4/23 and approve expenditure of \$1,000.00 from our Outreach budget.	General Operations Expenditure	Outreach	\$1000.00
4	Airport Marina Counseling Service	06/01/2023	Motion to recommend the board approve the Neighborhood Purpose Grant application in the amount of \$2,500. from Airport Marina Counseling Service to support a family therapy program clinic...	Neighborhood Purpose Grants		\$2500.00
5	Los Angeles Neighborhood Land Trust	06/01/2023	Motion to recommend the board approve the Neighborhood Purpose Grant (NPG) for the Los Angeles Neighborhood Land Trust to support the opening of the Open Magnet Charter school ground...	Neighborhood Purpose Grants		\$5000.00

6	WENDY L. MOORE / MOORE BUSINESS RESULTS	05/31/2023	Motion to approve scope of work for website and NCWP communications provided by Moore Business Results for FY 2022-23 with expenditure not to exceed \$600 monthly	General Operations Expenditure	Outreach	\$530.64
Subtotal:						\$9097.63

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form



NC Name: Westchester/Playa Meeting Date: May 2, 2023
 Budget Fiscal Year: 2022-2023 Agenda Item No: 6.4

Board Motion and/or Public Benefit Statement (CIP and NPG): Motion to recommend the board approve the Neighborhood Purpose Grant application in the amount of \$2,500 from Airport Marina Counseling Service to support a family therapy program clinical supervisor.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.



Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At-Large-Affirm	X					
Julie Ross	At Large 1	X					
George Hererra	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 9004				X		
Vacant	Business 9009						
Al Hernandez	Business 9029	X					
Vacant	Community O						
Jack Hughes	Religious				X		
Paula Gerez	Income Prope	X					
Nicole Carvel	LAX			X			
Fred Puza	LMU			X			
Vacant	Education						
Michele Cooley-Strickland	Residential 1	X					
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5				X		
Greg Melton	Residential 6	X					
Sylvia Wilson	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Vacant	Residential 9						
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11	X					
Denny Schneider	Residential 12				X		
Brian Lockwood	Residential 13	X			X		
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 14	X					
Board Quorum:	Total:						

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by: Theresa Torrance
 Authorized Signature: Theresa Torrance
 Print/Type Name: Theresa Torrance
 Date: May 8, 2023

DocuSigned by: Paula Gerez
 Authorized Signature: Paula Gerez
 Print/Type Name: Paula Gerez
 Date: May 8, 2023

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

Meeting Date: May 2, 2023
 Agenda Item No: 6.4
 Budget Fiscal Year: 2022-2023

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Motion to recommend the board approve the Neighborhood Purpose Grant application in the amount of \$2,500 from Airport Marina Counseling Service to support a family therapy program clinical supervisor.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Debra Huston	Senior Citizen	X					
Alan Quon	Service Organiza	X					
Vacant	Youth Organiza						
Board Quorum:		Total:	18	0	2	5	

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

DocuSigned by:
 Authorized Signature: Theresa Torrance
 Print/Type Name: Theresa Torrance
 Date: May 8, 2023

DocuSigned by:
 Authorized Signature: Paula Gerez
 Print/Type Name: Paula Gerez
 Date: May 8, 2023

Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westchester/Playa

SECTION I - APPLICANT INFORMATION

1a) Airport Marina Counseling Service 95-2224149 California 01/01/62
Organization Name *Federal I.D. # (EIN#)* *State of Incorporation* *Date of 501(c)(3) Status (if applicable)*

1b) 7891 La Tijera Blvd Los Angeles CA 90045
Organization Mailing Address *City* *State* *Zip Code*

1c) _____ _____ _____ _____
Business Address (if different) *City* *State* *Zip Code*

1d) **PRIMARY CONTACT INFORMATION:**
Eden Garcia-Balis, LMFT 310-670-1410 ebalis@amcshelps.com
Name *Phone* *Email*

2) Type of Organization- Please select one:
 Public School (not to include private schools) or 501(c)(3) Non-Profit (other than religious institutions)
 Attach Signed letter on School Letterhead Attach IRS Determination Letter

3) _____ _____ _____ _____
Name / Address of Affiliated Organization (if applicable) *City* *State* *Zip Code*

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.

AMCS is requesting funding for support of our Family Therapy Program, which serves parents and children in Westchester and Playa del Rey. AMCS's greatest need right now is funding to supplant client fees, which have dramatically reduced over the last year, due to our clients' financial problems because of COVID and the economy. Our client fee income dropped by \$60,000 last fiscal year and it's on track to be even lower this year. In particular, we would like to request support for our Family Therapy Track clinical supervisor, the person who supervises the therapists. The Family Therapy Track provides counseling to children and their parents, and it is the therapy track where we currently have the longest wait list. A grant for this program would help us fund the supervisor position, free up funds to augment client fees, and ideally reduce the wait time for the families to start seeing a therapist.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

AMCS's Family Therapy Track serves parents and children from the community, the majority from Westchester and Playa del Rey. The demand for our low-cost mental health services are greater than ever, to the point where we now have a wait list to begin seeing a therapist. 75% of our clients earn less than \$30,000 a year and would not otherwise have the means to afford private therapy. Our services consistently demonstrate that more than 70% of program participants benefit from therapy, as measured improvements in anxiety, depression, relationships, work and home life. This program is especially important for Westchester and Playa del Rey families, many who are still dealing with the economic consequences of the pandemic. Although therapy fees are based on a sliding scale, based on the clients' ability to pay, many of our clients are now even unable to pay the average hourly fee of \$20. We continue to provide services to them even if this is the case. AMCS's Family Therapy Program is one of the only ways that children from low-income families in Westchester and Playa del Rey can access mental health services.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Family Therapy Program Clinical Supervisor	\$2,500	\$26,226
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
Confirmed funds from foundations and corporations for the last year	\$00	\$26,226
Balance of funds through annual fundraising event	\$	\$
(see attached)	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: \$2,500

10a) Start date: 07 / 01 / 22 10b) Date Funds Required: 12 / 31 / 22 10c) Expected Completion Date: 06 / 30 / 22
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST


11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant
Geoff Maleman	Independent Contractor

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Eden Garcia-Balis CEO  10/17/22
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Edgar Saenz Board Secretary  10.17.22
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Westchester/Playa

Meeting Date: February 6, 2023

Budget Fiscal Year: 2022-2023

Agenda Item No: 4.3

Board Motion and/or Public Benefit Statement (CIP and NPG):

Motion to host a booth at the Expo component at the Rock N Roll Run for Education on 3/4/23 and approve expenditure of \$1,000.00 from Outreach budget

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large-Affirmation	X					
Julie Ross	At Large 1	X					
George Hererra	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 90045	X					
Vacant	Business 90094						
Al Hernandez	Business 90293	X					
Vacant	Community Org.						
Vacant	Religious						
Paula Gerez	Income Prop.	X					
Vacant	LAX						
Fred Puza	LMU			X			
Vacant	Education						
Michele Cooley-Strickland	Residential 1	X					
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5	X					
Greg Melton	Residential 6	X					
Sylvia Wilson	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Vacant	Residential 9						
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11				X		
Denny Schneider	Residential 12				X		
Brian Lockwood	Residential 13	X					
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 15	X					
Board Quorum:	Total:						

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Theresa Torrance*

Authorized Signature: *Paula Gerez*
Paula Gerez (May 25, 2023 13:55 PDT)

Print/Type Name: Theresa Torrance

Print/Type Name: Paula Gerez

Date: May 24, 2023

Date: May 24, 2023

NC Name: Westchester/Playa Meeting Date: February 6, 2023
 Budget Fiscal Year: 2022-2023 Agenda Item No: 4.3
 Board Motion and/or Public Benefit Statement (CP and NPG): Motion to host a booth @ the expo component at the Rock n Roll for Education on 3/4/23 and approve the expenditure of \$1,000.00 from Outreach budget.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Vacant	Senior Citizen						
Alan Quon	Service Org.				X		
Vacant	Youth Org.						
Board Quorum:	Total:	18	0	1	3		

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Theresa Torrance* Authorized Signature: *Paula Gerez*
 Print/Type Name: Theresa Torrance Print/Type Name: Paula Gerez
 Date: May 24, 2023 Date: May 24, 2023







Office of the City Clerk

Final Audit Report

2023-05-26

Created:	2023-05-24
By:	Theresa Torrance (theresa.ncwpdr@gmail.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZ4PbYybFPqVffbVNDJoaAcOMORtPMwzC

"Office of the City Clerk" History

-  Document created by Theresa Torrance (theresa.ncwpdr@gmail.com)
2023-05-24 - 7:32:55 PM GMT
-  Document emailed to paula.ncwpdr@gmail.com for signature
2023-05-24 - 7:33:38 PM GMT
-  Email viewed by paula.ncwpdr@gmail.com
2023-05-26 - 7:09:56 PM GMT
-  Signer paula.ncwpdr@gmail.com entered name at signing as Paula Gerez
2023-05-26 - 8:55:11 PM GMT
-  Document e-signed by Paula Gerez (paula.ncwpdr@gmail.com)
Signature Date: 2023-05-26 - 8:55:13 PM GMT - Time Source: server
-  Agreement completed.
2023-05-26 - 8:55:13 PM GMT

LAX Coastal Education I

9100 S. Sepulveda Blvd. #210
Los Angeles, CA 90045
310-266-6535

Invoice

Submitted on March 5, 2023

Invoice for	Payable to	Invoice #
Garrett Smith	LAX Coastal Ed Foundat 4219	
Westchester/PDR Neighborhood		
8726 S. Sepulveda Blvd. #191A	Project	Due date
Los Angeles, CA 90045	Rock Roll and Run	4/3/2023

Description	Qty	Unit price	Total price
Rock Roll and Run Backstage Sponsor	1	\$1,000.00	\$1,000.00
			\$0.00
			\$0.00
			\$0.00

Notes:

Subtotal	\$1,000.00
Adjustments	\$0.00

\$1,000.00



Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification (BAC) Form

NC Name: Westchester / Playa Meeting Date: 11.01.2022

Budget Fiscal Year: 2022-2023 Agenda Item No: 4.18

Board Motion and/or Public Benefit Statement (CIP and NPG):
 Motion to approve scope of work for website and NCWP communications provided by Moore Business Results for FY 2022-23 with expenditure not to exceed \$600 monthly.

Method of Payment: (Select One) Check Credit Card Board Member Reimbursement

Vote Count
 Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At Large - Affirm	x					
Julie Ross	At Large 1	x					
George Herrera	At Large 2	x					
Garrett Smith	At Large 3	x					
Geoff Maleman	Business 90045				x		
vacant	Business 90094						
Al Hernandez	Business 90293	x					
Carey Begbie Westerfield	Community Organiztio	x					
vacant	Religious						
Paula Gerez	Income Propert					x	
Max Reyes	LAX			x			
Fred Puza	LMU			x			
vacant	Education						
Michele Cooley-Strickland	Residential 1	x					
Gregg Anioleck	Residential 2				x		
Alexandra Reynolds	Residential 3				x		
Jana Koppula	Residential 4				x		
Matt Lipschutz	Residential 5	x					
Greg Melton	Residential 6				x		
Sylvia Wilson	Residential 7	x					
Thomas Flintoft	Residential 8	x					
vacant	Residential 9	x					
John Logsdon	Residential 10				x		
Dennis Miller	Residential 11	x					
Denny Schneider	Residential 12	x					
Brian Lockwood	Residential 13	x					
Jennifer Kingshott	Residential 14	x					
Chip Mallek	Residential 15	x					
Board Quorum: <u>16</u>	Total:	<u>19</u>	<u>0</u>	<u>2</u>	<u>6</u>	<u>1</u>	<u>0</u>

authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: Theresa Torrance DocuSigned by: Theresa Torrance
 Authorized Signature: Paula Gerez DocuSigned by: Paula Gerez

Print/Type Name: Theresa Torrance Print/Type Name: Paula Gerez

3/10/2023 3/10/2023



Invoice #2023 0530 NCWPDR
Number

Date May 30, 2023

Please remit to:

Ms. Paula Gerez
Neighborhood Council of
Westchester Playa
8726 S. Sepulveda Blvd. PMB A191
Los Angeles, CA 90045

Moore Business Results
19300 Rinaldi St. #7524
Northridge, CA 91327



818 252-9399
<http://www.moorebusinessresults.com/>
City of LA Tax #549794-29

Communications Services	530.64
Total Amount Due:	\$530.64

Thank you for your business. We appreciate working with you.

Please pay within 21 days of invoice date. Payments not received by that date may incur a late fee of \$25. We may also assess a 1.5% interest charge per month on late payments. Interest accrues retroactively from the invoice date. If the invoice is not paid within 90 days, additional collections fees may apply. Returned checks are \$25.

Date	Details	Hours
5/3/2023	FAA comment period on news. Eblast. Newsletter	0.34
5/9/2023	Lane closure eblast	0.25
5/11/2023	PLUM agenda. Marina del rey on news. Eblast	0.50
5/16/2023	Update board page, committees pages, create ad hoc committee page, Outreach meeting on calendar	0.50
5/17/2023	Outreach Meeting eblast	0.34
5/19/2023	Community Plan Agenda. Eblast. Nd	0.50
5/22/2023	Public safety invite, eblast, ND	0.50
5/24/2023	Community Plan Update minutes, update page	0.42
5/26/2023	Meeting images for board, gov, budget. Zoom info on budget agenda	0.50
5/27/2023	Memorial Day graphic for social	0.17
	Total	4.02

Office of the City Clerk Administrative Services Division Neighborhood Council (NC) Funding Program Board Action Certification (BAC) Form		 					
NC Name: Westchester/Playa		Meeting Date: May 2, 2023					
Budget Fiscal Year: 2022-2023		Agenda Item No: 4.11					
Board Motion and/or Public Benefit Statement (CIP and NPG):		Motion to recommend the board approve the Neighborhood Purpose Grant (NPG) application from the Los Angeles Neighborhood Land Trust to support the opening of the Open Magnet Charter school grounds on weekends to provide local residents with access to open space in the park-poor neighborhoods of Osage/Westport Heights not to exceed \$5,000.00.					
Method of Payment: (Select One)		<input checked="" type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/> Board Member Reimbursement					
Vote Count							
Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.							
Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused
Theresa Torrance	At-Large-Affirm	X					
Julie Ross	At Large 1	X					
George Herrera	At Large 2	X					
Garrett Smith	At Large 3	X					
Geoff Maleman	Business 9004				X		
Vacant	Business 9009						
Al Hernandez	Business 9029	X					
Vacant	Community Org						
Jack Hughes	Religious				X		
Paula Gerez	Income Proper	X					
Nicole Carvel	LAX			X			
Fred Puza	LMU			X			
Vacant	Education						
Michele Cooley-Strickland	Residential 1	X					
Gregg Anioleck	Residential 2	X					
Alexandra Reynolds	Residential 3	X					
Vacant	Residential 4						
Matt Lipschutz	Residential 5				X		
Greg Melton	Residential 6	X					
Sylvia Wilson	Residential 7	X					
Thomas Flintoff	Residential 8	X					
Vacant	Residential 9						
John Logsdon	Residential 10	X					
Dennis Miller	Residential 11	X					
Denny Schneider	Residential 12				X		
Brian Lockwood	Residential 13	X			X		
Jennifer Kingshott	Residential 14	X					
Chip Mallek	Residential 14	X					
Board Quorum:	Total:						
We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.							
Authorized Signature: <i>Theresa Torrance</i>				Authorized Signature: <i>Paula Gerez</i>			
Print/Type Name: Theresa Torrance				Print/Type Name: Paula Gerez			
Date: May 8, 2023				Date: May 8, 2023			

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: Westchester Playa

SECTION I - APPLICANT INFORMATION

1a)	<u>Los Angeles Neighborhood Land Trust</u>	<u>38-36887836</u>	<u>CA</u>	<u>4/25/2008</u>
	<i>Organization Name</i>	<i>Federal I.D. # (EIN#)</i>	<i>State of Incorporation</i>	<i>Date of 501(c)(3) Status (if applicable)</i>
1b)	<u>1689 Beverly Blvd.</u>	<u>Los Angeles</u>	<u>CA</u>	<u>90026</u>
	<i>Organization Mailing Address</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1c)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Business Address (if different)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>
1d)	PRIMARY CONTACT INFORMATION:			
	<u>Anna Gruben</u>	<u>410-889-2986</u>	<u>agruben@lanlt.org</u>	
	<i>Name</i>	<i>Phone</i>	<i>Email</i>	
2)	Type of Organization- Please select one:			
	<input type="checkbox"/> Public School (not to include private schools) Attach Signed letter on School Letterhead	or	<input checked="" type="checkbox"/> 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter	
3)	<u></u>	<u></u>	<u></u>	<u></u>
	<i>Name / Address of Affiliated Organization (if applicable)</i>	<i>City</i>	<i>State</i>	<i>Zip Code</i>

SECTION II - PROJECT DESCRIPTION

- 4) Please describe the purpose and intent of the grant.
 The grant is intended to continue the successful program that allows Open Magnet Charter School to be open to the public every Saturday. Open School is open to the public every Saturday from 10 a.m. - 4 p.m. under the terms of a Civic Center Permit which is obtained by Westchester resident Andy Sywak and the LA Neighborhood Land Trust. This program, which the NC generously supported last year, has given the Osage and Westport Heights neighborhoods badly needed access to park space that otherwise does not exist in the area. The grant money will go towards paying the salaries of LAUSD staff to be present on campus - as required - to ensure that the public is enjoying the recreational spaces and following school rules. Dialogue continues with the Rec and Parks dept. to make this program permanent.
- 5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)

Westchester is a park poor community. There are no dedicated recreational facilities or parks located within the core residential areas east of Pershing, north of Manchester and west of the 405. The need is particularly acute in the Osage and Westport Heights neighborhoods where there are no public parks. However, there are LAUSD campuses within these neighborhoods that have recreational assets that could be enjoyed by the public when the school is closed - a practice in many cities in the region and nationwide.

This grant money will ensure public access to fields, playgrounds, picnic spaces and courts during the weekend when the need for recreational space is most needed.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

6a) Personnel Related Expenses	Requested of NC	Total Projected Cost
Hiring Beyond the Bell staff	\$ 5,000	\$ 5,000
	\$	\$
	\$	\$

6b) Non-Personnel Related Expenses	Requested of NC	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

Source of Funding	Amount	Total Projected Cost
	\$	\$
	\$	\$
	\$	\$

9) What is the TOTAL amount of the grant funding requested with this application: **\$ 5,000**

10a) Start date: 7 / 1 / 23 10b) Date Funds Required: 6/1/23 10c) Expected Completion Date: 10/31/23
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

Name of NC Board Member	Relationship to Applicant

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

Tori Kjer Executive Director Tori Kjer Digitally signed by Tori Kjer 3-21-23
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

Belinda M. Vega Secretary [Signature] 2023.03.24 10:27:19 -07'00' 3/31/23
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form



Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number 2473749887
Invoice Date 10-JUN-2023
Payment Terms Credit Card
Purchase Order AD01450810335CUS
Order Number 7114676863
Customer Number 1268614306
Currency USD

Bill To

Paula Gerez
CA 90012

INVOICE

Item Details

Service Term: 10-JUN-2023 to 09-JUL-2023

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
30000066	Acrobat Pro	1	EA	19.99	19.99	0.00%	0.00	19.99

Invoice Total

NET AMOUNT (USD)	19.99
TAXES (SEE DETAILS FOR RATES)	0.00
GRAND TOTAL (USD)	19.99

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!

Mailchimp Invoice

MC19544379

Issued to

Paula Gerez
Neighborhood Council of
Westchester/Playa
paula.ncwpdr@gmail.com
Office phone: 310-922-9175
200 N. Spring St.
Los Angeles, CA 90012

Issued by

Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce de Leon Ave NE
Suite 5000
Atlanta, GA 30308
www.mailchimp.com
Tax ID: US EIN 58-2554149

Details

Order # MC19544379
Date Paid: Jun 22, 2023 12:10 am
Los Angeles

Billing statement

Monthly plan

1501 - 2500 subscribers.

\$47.00

Paid via Mast ending in **1486** which expires **12/2026**
on June 22, 2023

\$47.00

Balance as of June 22, 2023

\$0.00

If a refund is required, it will be issued in the purchase currency for the amount of the original charge. Sales Tax was not applied to this purchase.

[Looking for our W-9?](#)

[Looking for our United States Residency Certificate?](#)