

**NCWP Board Meeting
APPROVED MINUTES**
Submitted by Theresa Torrance

Tuesday, February 1, 2022 – 6:30 p.m.
Via Zoom

Present: Gregg Aniolek, Carey Begbie Westerfield, Michele Cooley-Strickland, Paula Gerez, John Logsdon, Chip Mallek, Dennis Miller, Alan Quon, Alexandra Reynolds, Faneeza Mohamed, Julie Ross, Glenda Silva, Garrett Smith, Cord Thomas, Theresa Torrance, Heather Tuttle, Naomi Waka, Andrew Watkins, Sylvia Wilson, George Herrera, Jana Koppula, Matt Lipschutz, Thomas Flintoft, Jennifer Kingshott, Denny Schneider

Absent: Brian Lockwood, Greg Melton, Al Hernandez

Excused: Geoff Maleman

1. **Call to Order – Vice President Cooley Strickland called the meeting to order at 6:35 p.m.**
2. **Salute the Flag**
3. **Introductions**
4. **Consent Calendar:** *(The following items will be treated as one item and enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.)*
 1. Approval of [Minutes](#) of December 2021 Board meeting.
 2. Motion to receive, file and approve the NCWP Monthly Expenditure Report (MER) for the month of [November 2021](#).
 3. Motion to receive, file and approve the NCWP Monthly Expenditure Report (MER) for the month of [December 2021](#).
 4. Motion to receive, file and approve the NCWP Monthly Treasurer’s report for the month of [December 2021](#).
 5. Motion to receive, file and approve the NCWP Monthly Treasurer’s report for the month of [January 2022](#).
 6. [Motion](#) to request the NCWP become a member of the [Neighborhood Council Sustainability Alliance \(NCSA\)](#) with a representative to be appointed by the NCWP.
 7. Motion to approve Government Affairs Committee update to both their [Mission and Goals statements](#).
 8. ~~Motion to approve [Community Impact Statement](#) in support of [Council file 14-1057-S9](#) (Buscaino/Koretz) — Regulation of Vehicle Dwelling~~

Items struck out were removed from the agenda by President Gerez. Highlighted item was moved to discussion per request of Heather and Cord-will be part of the Discussion Calendar.

Dennis and Jennifer moved to approve the Consent Calendar. Motion passed unanimously. Puza and Silva abstaining. [Denny and Paula Gerez were absent for the vote]

5. **Announcements from Government Representatives**
 - a. **Abby Austin** of Councilman Bonin’s Office gave update on the following:
 - i. There are some legal issues re: RVs along Jefferson is due to city moratorium on vehicles that are dwelled in (shelter in place). The council started taking action in October to lift the moratorium. Councilman Bonin is head of transportation committee. Abby spoke with Eric at Transportation committee to get outline to what lifting moratorium would look like. They want DOT and LAPD to outline process on what it would look like when one sees vehicle parked overnight. One challenge is how to prioritize with respect to towing with limited resources. Once figured out, DOT can take action. May get turned over to another committee. An ordinance being drafted by City Attorney’s office re: motions passed by council in October. Hannah

left office and is with LAHSA. Abby managing Jefferson. Jefferson is huge priority to Abby and reducing pollution going into wetlands. While waiting on legal changes, still submitting comprehensive cleanups, next one is tomorrow morning and then in 2 weeks. If weather is below 50 will be reduced to spot cleaning. LAPD and DOT will be out there to assist. Abby had conversations with Sanitation on how to expand city services, ...storm drains are full. They are working on getting those cleaned out. For some drains owned by county Abby working with Mitchell's office on those drains. For leaking vehicles on city property, these will be of focus to address. Abby sits on the Conservancy board, and she is committed that all agencies around wetlands are made aware of what each agency is doing. There is trespassing happening in wetlands but it's owned by state. State had budget for wardens but this fiscal year they do not have budget for them. Councilman's office coordinated with LAPD to assist to address with state handling of the trespassers. At next month's meeting she should have more information on legislative issues regarding the wetlands.

- ii. She also knows that Westchester parking lot is an issue. Senior Center is open but there are RV dwellers in the lot by the library. She has spoken with LAPD, the library and Park and Recs to discuss safety concerns. Abby will provide us with a written report.
- iii. RE: the Coral Tree incident with the overdose by the school. There was a task force addressing this and the following RV fire and from city perspective, they have been trying to get all resources to mitigate the issues but moratorium effects this. In the interim, working with LAHSA to make sure they are aware of fire safety issues and having meetings with them and building owners in the area. Councilman's office is prepping the streets to be sure new signage, etc. is placed there.
- iv. The Gov. Affairs and Education Committees suggested a program of School playgrounds being used as park centers during non school hours. There will be a Pilot program to start.
- v. The La Cienega Green Corridor project-coming out of Measure W from a few years ago...would green up parts of La Cienega and Ladera Heights. Ladera were promised they would be a part of this project. Abby will keep them informed. Should be further news soon.
- vi. Homeless count is in Feb. Booker Peterson from LAHSA is leading the effort. Abby assisting.
- vii. There has been some understaffing in Sanitation. Councilman's office did an agreement with another agency to assist (CRCD) to assist with Sanitation ...if anyone has areas that are suffering illegal dumping, let Abby know

Julie asked about the vote of City Council today re: the moratorium-vote at council voted to continue with extension of Emergency orders/moratorium. Abby was not sure of vote.

Michele asked about timeline on extension of moratorium and who is replacing Hannah. She advised that Sachin is taking over Hannah's responsibilities (Homelessness), but Abby is our NC's liaison.

Alex said Abby mentioned that Councilman's office is looking at other locations of where to move RVs/vehicle dwelling. Abby said that State Dept. Cal trans are looking at viability of leasing out their lots for Safe Parking. Abby hasn't heard anything further.

[Paula Gerez joined the meeting at 7pm]

b) **Geoff Thompson our LAX liaison** gave an update on the following:

- i. Re: Northside-although project is moving forward it is moving slowly. Lincoln Properties (Privately owned company) is the selected contractor. They are in negotiations with LAWA (including mixed use, offices/labs/community amenity space and open fields). They have followed the guidelines in the EIR and have included community feedback into their proposal. Still in procurement faze so can't share more criteria until it's finished. Hopefully it will be finished in next couple of months. Once ready, it will go to airport commissioners and BOAC, once approved, it will be considered public information. There should be renderings available at that time.

ii. There was a question Regarding sound insulation for folks who were not included in prior program. Geoff inquired on it and councilman wants people to be able to apply for this service. The FAA is allowing LAWA to go back to Westchester residents who have NOT previously had sound mitigation and potentially get that sound mitigation. LAWA getting bids currently. It will open up to El Segundo as well. This is usually for properties very close to the airfield. There are limitations on distance from airport. Still a way off on being able to communicate with Westchester residents about if they would qualify.

iii. ATMP related. Geoff worked closely with Samantha Bricker, Julie Ross and Paula Gerez re: concerns about traffic issues ...through a lot of back and forth with LAWA, council man's office secured add'l \$4m for new traffic mitigation, including camera installation at Lincoln and Sepulveda to capture data.

iv. Michelle asked if it's possible to share the original proposal that was shared publicly at a prior meeting (knowing there will be revisions) as it's hard to remember the plans.

Julie asked when it will come back to the community. Geoff answered that when they award contracts for city land. When LAWA reached out to Bonin's office before scoring, and they asked for recommendations on who to contact in the community re: community interest-2 names were provided to LAWA -they were Lisa Trifiletti (she was involved with planning of Northside plan and Scoring panel) and Tricia Keane . Mike asked for community benefits. 15% was provided for community benefits. After awarded to BOAC, information becomes Public Domain.

Dennis asked about completion of sound monitoring system. Geoff doesn't know if they completed but he will follow up and see if all new meters have been put in place. They will not take a meter out of commission unless a new one replaces it.

Paula asked what % of revenue was weighted from the 2 proposals ...Geoff doesn't know answer. Financials still being worked out. Paula asked if there are any penalties if financial measures are not met? Geoff will get back to Paula on that.

Michelle asked when might we see some buildings and community improvements on Northside? Geoff said we won't see any groundbreaking on site until probably a calendar year from now. Need to go through lease negotiations.

Abby followed up on the city council vote today re: state of emergency orders and advised that the dwelling moratorium is NOT tied to that.

Paula asked about the emergency orders and length of extension.

[Denny Schneider joined as a Participant but had been on entire call as attendee prior]

c) **Vishesh Anand works from Mayor's office** gave at the following citywide update:

- i. Mayors office launched AAPI (for Asian American Pacific Islander community). The centerpiece is a podcast focused on Asian American experience in L.A.
- ii. Last week Mayor and DWP announced 8 fold increase in helping families conserve water. A lot of conservation rebates available. For more info go on the DWP website (rebate section).
- iii. Another update in December is the Mayor signed Executive Dir 32-requires every city Dept. needs to be able to handle language assistance. Creates more access to services.
- iv. In terms of transportation update, Metro wanted to let people know that fares have been reinstated. Some people eligible for LIFE (low income fare is easy)...gives low income passengers reduced price and for K-12 and community students-eligible for GO PASS.
- v. Re: COVID testing, there is still offering free testing-go to.
- vi. Had a comebacks check program-financial recovery for small businesses...applications open and will close on Monday Feb 7th, If you want to learn more visit ewddlacity.com to learn more and apply.

- vii. Finally homeless count is this month visit theycountwillyou.org to sign up.
- viii. vishesh.anend@lacity.org for any questions.

Paula asked if city is doing anything to assist landlords. Vishesh said relying on state's program so they are advocating for state initiatives. He has been having conversations with landlords. Encouraging landlords to have their tenants apply for the assistance.

Emergency assistance helped landlords then they were referred to state funding when city ran out of funding. Efforts were in place to make sure more people did not fall into homelessness. Certain units are not able to raise rents. Paula asked that even though the state lifted moratorium, the city is keeping them in place. Vishesh confirmed yes, city is keeping the moratorium in place.

Paula asked re: if there is additional funding being put into 911 system since it is overburdened? Vishesh said he will bring to attention of Mayor to have it reviewed.

Sylvia asked about rental increase moratorium. She asked if he thinks it will extend past 2023. Vishesh said it is hard to tell if it will be extended, and that it will depend on where we are in the pandemic in the next few months.

Paula asked why Mayor didn't have mask on during game. Vishesh advised that Mayor wore his mask during entire game and only took off mask for photo. He will relay the inquiry to the Mayor.

6. Presentations

There were no presentations at this meeting.

7. Discussion Calendar and Related Public Comment

1. Board to discuss the use of live-streaming via Facebook for NCWP Committee and Board Meetings through the Zoom platform. Prior to Covid an ADHOC Committee was created to work on live-streaming meetings, however no Board action was taken and the ADHOC Committee is no longer active. Record retention needs to be part of this discussion. Possible motion to approve live streaming meetings to Facebook only going forward.

Heather asked if our conversation can include what we do with recorded versions of meetings (wether FB or Zoom). Paula advised that on FB anyone could access at anytime as it would reside on FB.

Gregg A. Said only objection is how much work will it entail. Paula said "none" Gregg is for it but concerned about any administrative burden.

Naomi had 2 comments; discussion is part of agenda item so should not be an issue, re: FB live it can be removed at any time. It doesn't need to remain there for public record (there are ways to pull down if needed).

Paula said if we do we live (Zoom) streaming we need to figure out how to catalog, store and maintain recordings. As we are a volunteer organization, we would need someone to manage. Paula feels that FB live streaming makes sense and not something that someone needs to maintain and catalog as it's all contained on FB. Procedurally, as Mario has noted before, we are limited on scope of discussion if not listed on agenda item.

Chip had a question on FB accessibility. Chip and some people are NOT on FB. Paula confirmed one would need to have a FB account in order to access.

Heather thought the discussion would include how to access recordings. She is confused on why accessibility of recordings should not be part of discussion. Some people during Education committee meeting inquired about accessibility. Having links available will make it easier for taking minutes and Zoom links are good for those who are not on FB.

Paula expressed concern with storing Zoom recordings (and why she prefers FB).

Michelle said important to discuss. Issue of Education committee having requests for prior recordings (and other committees probably do too) but this is separate from this issue now. Retroactive matters are separate from discussion at hand.

Mario said he will reach out to the City Attorney re: if recordings exist do they need to be made public or would they require a PRR. Storage is unlimited. Comment about PRAs. They can be made verbally, written and NC is obligated to comply. The FB streaming we are talking about...is that to replace Zoom? Paula said no, it is included feature in Zoom. Mario said there is currently no end date for virtual meetings.

Paula said Standing rules probably need to be modified to address process.

Gregg A. Suggested there should be a time where they are purged (like tax documents).

Matt suggested there are probably other NCs who have started this process and we could inquire.

John said it's super easy to click on the record to FB.

Cord makes a motion that we live stream through FB and that we establish a record retention policy of 1 year and make sure to retain meetings.

Julie suggested to get motion through, maybe we add in will follow DUNNs guidelines on retention

Paula asked about proposing no retention of videos and upon DUNNs recommendation, will proceed there.

Mario stated that if there IS a recording of a meeting, there is a time frame of how long it needs to be available but he doesn't know length of time. He will find out.

Julie asked Mario about Paula's request to NOT be responsible for retaining recordings. Mario believes it's a Brown Act (retention period of recordings) He will find out and get back.

Chip confirmed that when there is a recording, there is a requirement to retain that recording. Chip questioned why minutes don't suffice?

Jaana-confused by discussion but seems based on Julie, Mario and Chips comments, we are required to retain any recordings. Suggests that we include in any motion that we need to at this time, keep everything in the cloud until we receive information from Dunn that provides policy to follow.

Fanneza feels the significance of the information ...minutes are important but in the case of the Education committee-hearing from a recorded source would serve public with what stakeholders and presenters shared. Hearing the info first hand is helpful.

Michele said she is considering pulling the issue as we will be making a vote on something we do not totally understand (at least re: length of holding recordings).

Mario suggested that we table the matter. FB streaming ...digital is complex and BONC have been addressing this-especially with respect to the commenting. He will get more information and report back to us.

John said that at anytime someone can record our Zoom meetings with their phones. Michele confirmed. Chip agrees and feels we need legal representation.

Paula asked if we should create a YouTube channel so recordings live somewhere else and second should we take a motion on giving guidance On how to operate for future meetings. Mario suggested holding off on YouTube.

Paula wants to hold off on recording meetings until we have more clarity from BONC.

Cord and Jennifer motioned to table discussion and vote unanimously approved. Fred and Glenda abstained.

Public Comment:

Liz thinks that no matter what Board decides with respect to recorded meetings, it should be an easy process for public to be able to access them.

2. Discussion and possible motion to create a theme and plan for the remainder of the fiscal year's 2021-22 Neighborhood Council of Westchester / Playa's budget allocated to neighborhood purpose grants and community improvement projects to focus on improving the aesthetics, accessibility and opportunities for community engagement in the Westchester Park at Lincoln and Manchester Boulevards.

Sylvia asked if approving this would effect other requests for grants from various committees.

Cord responded that they wanted to come up with a theme and thought this would be good way to apply a focus but should not preclude other funding for other community requests for grants. We have a significant budget. We have roughly \$10k in outreach funds and will need to re-allocate in a meaningful way. NPGs can be promoted in committees, but typically they come from organizations that approach the board.

Michele asked if Cord had a % of budget in mind for this. Cord responded that they are still working on that.

Julie had same questions as Michele. She doesn't know how Cord shapes this ...she is in favor of a theme. What is our average budget for NPGs? Cord advised that we have a budget of \$6k-bulk of that budget is for outreach. There are organizations we traditionally give to so we should review that in order to figure out how much available for the grant. Per Cord challenge is that we may not have a lot of opportunity for outreach events (in which case we may have funds available). At this point, there will be over \$10k unspent and if we are allowed to rollover (limit is \$10k). Cord said they are projecting for Hometown news , mail chimp (NC promotional materials).

Michele suggested exploring looking at Westchester Park and schools could also benefit from NPG.

Paula asked if Outreach weighed in on this. Cord said they had not and he doesn't think they have met yet. Paula will inquire with the committee.

Heather confirmed that schools are eager recipients of NPGs and she knows of schools that could use it.

Jaana echoed what Heather said and feels getting a new park using some NPG would be great. (Referring to the program to turn school playgrounds into parks). Would be good to find other places for kids while work is being done at Westchester Park.

Chip asked Cord..if we don't get to spend the money, can it be carried over? Cord said that decision is made on that later in the year. Chip suggested using NPG for a scholarship program.

Julie asked Heather and Jaana...what is the park program they are referring to....Heather confirmed that the program is to use school playgrounds/yards as parks during off hours (after school I and weekends). Heather said the pilot program costs \$20k and Mike Bonins office offered \$10k but they still need another \$10k.

Naomi said that with NPG s, need to help a large number of people in the community (not a small portion)-a scholarship for a few students doesn't meet the parameters put forth by the city.

Cord and Garrett motioned to approve and amend current motion to Westchester Park and other parks (such as the above mentioned pilot program).

Julie questioned the motion to include a pilot program that has not yet been confirmed. Chip agreed-since program doesn't yet exist, it should not be included.

Paula inquired with Naomi if there should be a dollar amount. Naomi said fiscal year ends in June so a committee needs to present to us and then it goes to city.

Denny asked to amend to include a plaque that NC donated funds. Cord doesn't agree. Garrett said that in past NC has requested recognition. This amendment did not get a second so motion stands as written in agenda.

Public Comment: (no public comment)

Cord and Garrett moved to approve the motion as written (no amendment). Motion passed unanimously. Fred and Glenda abstained.

3. Discussion about Metro Purple Line Extension Construction and explore possible impacts to our stakeholders.

Paula wanted to see if any board members wanted to take this on. Michele asked what committee should take this on.

Julie asked for more context from Paula. Paula responded that the potential traffic implications traveling through construction zones-not sure of impact on community. There hasn't been much outreach. Paula suggested maybe Gov. Affairs take it on.

John asked if it's purple line from east west or future plan of going from valley through Sepulveda pass and to LAX. Paula thinks it's the future train but not sure.

Julie said it's the Sepulveda corridor and apparently public meetings just started on it. Metro can probably provide more information. Julie said her committee can't take it on (but it will run by Dinah's).

Denny said this probably will not be created until 2040.

Michele suggested we have someone from METRO present to us in the future. Jennifer and Dennis agreed with Michele's suggestion.

8. **Public Comment** (*non-agenda items*)

Faramarz spoke during public comment on the PLUC meeting last month. He said there is a sign on letter prepared-link is in Q&A section (did not see a Q&A in Zoom) -deadline on public comment on scope for this project is Feb. 11th.

Paula suggested Faramarz email her with link and further information he has with respect to the project.

Michele brought up Item 5 from Consent Calendar-becoming a member of the NC Sustainability Alliance -how to proceed. Do we vote and later have President appoint or do we table? Asked if Gregg would agree to approving with amendment that person gets appointed at the next meeting. Cord stated he is interested in being the NC representative.

Julie asked if anyone else on the board is interested. No one raised their hand.

Paula stated that the appointment needs to come from the President **and she made a motion to appoint Cord as representative for the NCSA. John seconded. Vote unanimously approved. Fred and Glenda abstained.**

Paula said she read that it's a 501(c) company but it's intertwined with NCs. Where does it get its money if it's part of the city. And how do social issues play into sustainability?

Gregg said they are affiliated with a no profit public charity. Details are on the website.

Cord said they apply for grants in order to fund their outreach efforts. Cord said they are terminating the social issues Dept. (they were aligned previously for funding purposes).

Jennifer asked Cord why they need us and why do we need them?

Cord said they are an Alliance like WRAC, that seeks to get NCs to understand important environmental issues the city is addressing. They advocate for things like more car charging stations, etc... and ask NCs to bring it to the attention of the community. NCs benefit by knowing important issues in the city.

Public Comment: (No Public Comment)

Motion approved unanimously. Alex, Paula and Fred Glenda abstained

Public Comment (non agenda items)

Kay Hartman from Palms Neighborhood Council and on Budget Advocate committee....keeps working on "white paper". First town hall was Saturday at 10am. Raquel Beltran presented budget proposal. Link to recording budget advocate.org for info. Budget advocates are concerned by fiscal impacts due to COVID. Saturday June 18th-they will have a meeting to flush out budget. Next budget Advocate meeting Monday, Feb 7th -meetings open to all Contact her at info@budgetadvocates.org or kay.hartman@palmsnc.la or at kay.hartman@palmsnc.la for more information.

9. Committee Reports and Announcements from Board Members

CORD (Budget & Finance) reported that ...have money left and only have 3 months on how to spend it so looking forward to engaging with OUTREACH. There are 2 people on board who don't have funding training so he asked for them to get up to date (Jennifer K and Alex).

FRED PUZA (LMU) reported that the campus remains closed to public for general use but open for some limited use (limited ticketed events). Baseball season starts Feb. 18th. Softball season starts on Feb. 11th. First 11 baseball games will be played at home. Neighborhood advisory committee meeting Feb 23 at 6pm. Go to community.lmu.edu to sign up under Neighborhood Advisory committee.

HEATHER -(Education) There were some educational issues that have been brought up...the meeting addressed some issues-LAUSD had a proposal that due to low enrollment, to take the Wright middle school students and move them to the Westchester high school campus. It caused some discussions. The committee addressed the matter and some town hall forums were offered. The District seemed to listen and pulled time line-they want to entertain community meetings. Also addressed there is a lot of work to be done. Next meeting Feb 26th so may need to change due to conflict with Homeless count.

LOGSDON (Public Safety) reported that we had SLOs give statistics on crime, Abby provided updates (same as what we heard at meeting tonight). Discussion about increased LAPD due to Super Bowl. Jose Monstera with Battalion 4 LAFD Neighborhood Teams which is affiliated with CERT and he wants our assistance. LAFD evacuation exercise has been delayed til further notice.

ANIOLEK (Government Affairs) had nothing to report.

SILVA (LAWA) reported that COVID-19 Testing and Vaccinations: Our on-site COVID-19 test lab continues to be extremely popular, driven by the surge in recent cases because of the Omicron variant. The lab has completed more than 285,000 tests since its launch and has averaged more than 1,000 rapid PCR tests per day. The lab has added capacity to help meet demand, especially for 1-hour test results, which have been selling out. The busiest day on record for our testing was on Jan. 2 with 1,938 tests completed.

The state also is providing free take-home COVID test kits for returning international travelers. This is a partnership with the California Department of Public Health and has distributed thousands of tests since late December, and they are at Tom Bradley every day except Wednesday. On Wednesdays, the County Department of Public Health is working with us to offer

public vaccination pop-up clinics in the Tom Bradley International Terminal. These will take place each Wednesday through the end of February and are open to anyone without an appointment.

Fighting Human Trafficking: LAX has teamed up with the NFL and the non-profit, It's a Penalty, to enhance awareness, prevention and mitigation in and around our facilities and communities. You will see digital messaging in our terminals and stickers in our airport restrooms with information how to report suspected human trafficking. Bottom line, if you see something suspicious, say something. Call our airport police and let them investigate. Together, we can stop human trafficking in our airports.

Operations: After experiencing the greatest downturn in traffic in aviation history in early 2020, passenger traffic at LAX continued to slowly recover throughout the year. LAX had a total of just over 48 million passengers in 2021, an increase of 65.5% compared to 29 million passengers in 2020. That also represents more than half of the record-setting 88.1 million passengers in 2019.

Denny asked her about the shuttle into LAX-it's actually a Metro service (a micro transit on demand service-started last year). LAWA piloting a program but she doesn't have details.

ROSS (PLUC) reported that at last month's meeting they discussed the Dinah's project. It's going to have a big impact on the community. She is not having Applicants Rep. back until March (he has been difficult). There are going to be 360 apartments where Dinah's is...not sure if Dinah's is going to remain there or not. Most likely 80% or 90% of retailers in that center currently, will not be able to stay there. She is inviting them to the March meeting (3rd Tuesday of the month). She wants to do a town hall with the community.

WILSON (Community Services) reported that on Jan 13th presentations made by Abby with Encampment to Home update and other community updates. Also had Dr. Daniel Fisher speak on COVID in the community and we had Lizka Mendoza, Facility Dir. for Westchester Park. Next meeting will have a presentation about Ocean cleanup and from People's Concern from Project Home Key ...they will provide information on their training and details on process. We were not able to have presentation from Dept. of Public Health re: COVID-we will have presenter at next meeting.

10. Adjourn –Thomas Flintoft motioned to adjourn the meeting at 9:29 p.m.

Next Meeting: Tuesday, March 1, 2022 – 6:30 p.m.