

Monthly Expenditure Report



Reporting Month: January 2022

Budget Fiscal Year: 2021-2022

NC Name: Neighborhood Council of Westchester-Playa

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$30484.97	\$2494.90	\$27990.07	\$875.00	\$1463.27	\$25651.80

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35000.00	\$214.20	\$21990.07	\$0.00	\$21115.07
Outreach		\$1280.70		\$875.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1000.00	\$0.00	\$1000.00	\$0.00	\$1000.00
Neighborhood Purpose Grants	\$6000.00	\$1000.00	\$5000.00	\$0.00	\$5000.00
Funding Requests Under Review: \$1463.27		Encumbrances: \$0.00		Previous Expenditures: \$11515.03	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	MailChimp	01/21/2022	Newsletter and meeting outreach via Mailchimp Monthly plan 1501 - 2500 subscribers.	General Operations Expenditure	Outreach	\$35.99
2	EIG HOSTGATOR.COM	01/23/2022	The CC transaction is for the board's web hosting service. We approved web hosting service as part of our annual budget. Related BAC attached: Motion to approve FY 2021-2022 budget including FY 2020-2021 carryover of \$10,000 with the movement of \$500 out of the Miscellaneous Expenses category and into the Office Supplies/Expenses.	General Operations Expenditure	Office	\$214.20
3	STEPHANIE DAVIS / HOME TOWN NEWS	12/13/2021	Motion to approve monthly NCWP newsletter provided by Hometown News for FY 2021-22 with expenditure not to exceed \$875 monthly.	General Operations Expenditure	Outreach	\$875.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/07/2022	Motion to approve scope of work for website and NCWP communications provided by Moore Business Results for FY 2021-22 with expenditure not to exceed \$600 monthly.	General Operations Expenditure	Outreach	\$369.71

5	Pacific Area Boosters Association, Inc.	12/22/2021	Motion to approve the Neighborhood Purpose Grant from the Los Angeles Police Department's Pacific Area Booster Association in the amount of \$1,000 to support the annual Christmas to...	Neighborhood Purpose Grants		\$1000.00
Subtotal:						\$2494.90

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STEPHANIE DAVIS / HOME TOWN NEWS	01/20/2022	Motion to approve monthly NCWP newsletter provided by Hometown News for FY 2021-22 with expenditure not to exceed \$875 monthly.	General Operations Expenditure	Outreach	\$875.00
Subtotal: Outstanding						\$875.00