

Title: Motion to approve Moore Business Results invoice for services rendered in October, 2021 in the amount of \$951.63	Item No. _____
Meeting date: November 13, 2021	
Agendized by: Cord Thomas	
Contact person: Cord Thomas	Phone number: (310) 430-3724
Committee Vote (if appropriate):	
Does this item have a fiscal impact on the Neighborhood Council? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Additional documents attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

RECOMMENDATION:

That the Neighborhood Council of Westchester / Playa (NCWP) approve the expenditure of \$951.63 for services provided by Moore Business Results in the month of October, 2021.

BACKGROUND:

The board approved a recurring expense not to exceed \$600 / month for support of its website, newsletters and social media by Moore Business Results. Through the first few months of the fiscal year, the invoices have regularly been below this amount. In the month of October, the board was unusually busy requiring greater than usual work in support of issuing newsletters, updating our website and social media.

DISCUSSION:

We expect future months to continue to be within the recurring approval of no more than \$600 / month and ask that the board approve this one-time exception.

FISCAL ANALYSIS:

This request exceeds to monthly budgeted expenses by ~\$350, however the total annual budget of \$7,200 for the services provided by Moore Business Results will not be exceeded.

ATTACHMENTS:

October invoice from Moore Business Associates, Invoice Number #2021 1101
NCWPDR

MOTION:

That the Neighborhood Council:

Approve the expenditure of \$951.63 for services provided by Moore Business Results in the month of October, 2021.