



REFERRAL FORMS:

GEOGRAPHIC PROJECT PLANNING REFERRAL

APPLICABILITY: This form, completed and signed by appropriate Planning Staff, must accompany any application submitted to the Department of City Planning regarding any of the following proposed project types:

- Specific Plan area
- Community Design Overlays (CDO)
- Neighborhood Oriented District (NOD)
- Sign District (SN)
- Zone Change
- Design Review Board (DRB)
- Pedestrian Oriented District (POD)
- Community Plan Implementation Ordinance (CPIO)
- Public Benefit Alternative Compliance
- Zone Variance

NOTE: The Department of City Planning reserves the right to require an updated form for the project if more than 180 days have transpired since the date of the Project Planning Signature, or as necessary, to reflect project modifications, policy changes and/or amendments to the LAMC, local laws, and State laws.

PROJECT SUMMARY

1. **Subject Property Address:** 6235 West 87th St., Los Angeles, CA 90045
2. **Community Plan Area Name:** Westchester - Playa Del Rey
 - a. **Specific Plan Name, DRB, CDO, POD, NOD, CPIO, or SN, including subarea if applicable:** (If this is a Density bonus, Small Lot Subdivision or Zone Variance case, please write in the application type).
Downtown Westchester CDO

3. Project Type (check all that apply)

- | | | | |
|---|-----------------------------------|--|--|
| <input type="checkbox"/> New construction | <input type="checkbox"/> Addition | <input checked="" type="checkbox"/> Renovation | <input checked="" type="checkbox"/> Sign |
| <input checked="" type="checkbox"/> Change of Use | <input type="checkbox"/> Grading | <input type="checkbox"/> Density Bonus | <input type="checkbox"/> Small Lot Subdivision |
| <input type="checkbox"/> Other (describe) _____ | | | |

If Change of Use, what is:

Existing Use? Empty (former Jewelry store) Proposed Use? Wine Sales and Tasting

Description of proposed project: Small, family run boutique wine store offering retail wines as well as wine tasting. Minor renovation required within the space (small office, storage area, counters, bathroom (ADA). We will not be adding square footage or changing the building's exterior, except replacing rear door (fire code and security). Replacing the two existing jewelry store signs to similar ones with our business's name on it.

Items 4-7 to be completed by Department of City Planning Staff Only

4. AUTHORIZATION TO FILE (check all that apply)

Specific Plan/SN

- | | |
|--|---|
| <input type="checkbox"/> Project Permit | <input type="checkbox"/> Adjustment |
| ○ Minor (3 signs or less OR change of use) | <input type="checkbox"/> Exception |
| ○ Standard (Remodel or renovation in which additions are no greater than 200 sq. ft. more than 3 signs, wireless equipment) | <input type="checkbox"/> Amendment |
| ○ Major (All other projects, e.g. new buildings, remodels that include an addition of more than 200 sq. ft.) | <input type="checkbox"/> Interpretation |
| <input type="checkbox"/> Modification | <input checked="" type="checkbox"/> Not a Project |
| | <input type="checkbox"/> Other |

Design Review Board

- Preliminary Review
- Final Review

CDO/POD/NOD

- Discretionary Action
 - Minor** (3 signs or less OR change of use)
 - Standard** (Remodel or renovation in which additions are no greater than 200 sq. ft. more than 3 signs, wireless equipment)
 - Major** (All other projects, e.g. new buildings, remodels that include an addition of more than 200 sq. ft.)
- Sign-off only
- Not a Project

Community Plan Implementation Overlay (CPIO)

- Administrative Clearance (Multiple Approvals)
- CPIO Adjustment (CPIOA)
- CPIO Exception (CPIOE)
- Potentially Historic Resource

Affordable Housing

- Density Bonus
- Affordable Housing Referral Form
 - Off-menu incentives requested
- Conditional Use >35%
- Public Benefit

Small Lot Subdivision

- Consultation completed

Streetscape Plan

- Consultation completed
- Not a Project or N/A under Streetscape Plan: _____
(Insert Streetscape Plan Area)

5. ENVIRONMENTAL CLEARANCE


- Not Determined
- Categorical Exemption**
 - Environmental Assessment Form (EAF)
 - Other Entitlements needed
- Class 32 Categorical Exemption
- Existing ENV Case Number: _____
- ENV Addendum Case Number: _____

6. PUBLIC NOTICING

- Standard (BTC to mail hearing notice)
- Special (At time of filing applicant must pay BTC to mail determination letters only)
 - Abutting owners
 - Abutting occupants

7. NOTES

Scope of work does not qualify as a project under DW CDO guidelines. New signage will require a Director's Sign-Off for DW CDO compliance.

Project Planning Signature: 	Phone Number: 213-978-1210
Print Name: Kevin Fulton	Date: 9/24/20