

Monthly Expenditure Report



Reporting Month: January 2021

Budget Fiscal Year: 2020-2021

NC Name: Neighborhood Council of Westchester-Playa

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$26768.65	\$1440.63	\$25328.02	\$5476.00	\$2000.00	\$17852.02

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$29370.43	\$111.95	\$22308.02	\$0.00	\$18332.02
Outreach		\$1328.68		\$3976.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$1100.00	\$0.00	\$20.00	\$0.00	\$20.00
Neighborhood Purpose Grants	\$8880.00	\$0.00	\$3000.00	\$1500.00	\$1500.00
Funding Requests Under Review: \$2000.00		Encumbrances: \$0.00		Previous Expenditures: \$12581.78	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	MailChimp	01/21/2021	Motion to re-approve recurring expenditure of up to \$35 per month for Mailchimp for NCWP website email service for Fiscal Year 2020-2021.	General Operations Expenditure	Outreach	\$35.99
2	HOST FOR WEB INC	01/28/2021	To pay for website domain / IP address	General Operations Expenditure	Office	\$111.95
3	STEPHANIE DAVIS / HOME TOWN NEWS	12/16/2020	Motion to re-approve recurring expenditure of up to \$875 per month for Hometown News for NCWP monthly newsletter for Fiscal Year 2020-2021.	General Operations Expenditure	Outreach	\$875.00
4	WENDY L. MOORE / MOORE BUSINESS RESULTS	01/07/2021	Motion to re-approve recurring expenditure of up to \$600 per month for Moore Business Results for website and social media management for NCWP for Fiscal Year 2020-2021.	General Operations Expenditure	Outreach	\$417.69
Subtotal:						\$1440.63

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	STEPHANIE DAVIS / HOME TOWN NEWS	01/26/2021	Motion to re-approve recurring expenditure of up to \$875 per month for Hometown News for NCWP monthly newsletter for Fiscal Year 2020-2021.	General Operations Expenditure	Outreach	\$875.00
2	STEPHANIE DAVIS / HOME TOWN NEWS	01/26/2021	Motion to re-approve recurring expenditure of up to \$875 per month for Hometown News for NCWP monthly newsletter for Fiscal Year 2020-2021.	General Operations Expenditure	Outreach	\$875.00
3	STEPHANIE DAVIS / HOME TOWN NEWS	01/26/2021	Motion to re-approve recurring expenditure of up to \$875 per month for Hometown News for NCWP monthly newsletter for Fiscal Year 2020-2021.	General Operations Expenditure	Outreach	\$875.00
4	STEPHANIE DAVIS / HOME TOWN NEWS	01/26/2021	Motion to re-approve recurring expenditure of up to \$875 per month for Hometown News for NCWP monthly newsletter for Fiscal Year 2020-2021.	General Operations Expenditure	Outreach	\$875.00
5	WENDY L. MOORE / MOORE BUSINESS RESULTS	02/02/2021	Motion to re-approve recurring expenditure of up to \$600 per month for Moore Business Results for website and social media management for NCWP for Fiscal Year 2020-2021.	General Operations Expenditure	Outreach	\$476.00
6	Airport Marina Counseling Service	02/05/2021	Motion to approve grant request from Airport Marina Counseling Services in the amount of \$1,500 to be used for the at-risk kids in Westchester schools only.	Neighborhood Purpose Grants		\$1500.00
Subtotal: Outstanding						\$5476.00