

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI
MAYOR

EMERGENCY MANAGEMENT DEPARTMENT

200 N. SPRING STREET, ROOM 1533
LOS ANGELES, CA 90012
TEL (213) 978-2222
TEL (213) 484-4800
FAX (213) 978-0517
www.emergency.lacity.org

January 8, 2015

Dear Neighborhood Council Presidents:

The City of Los Angeles, Emergency Management Department (EMD) has been awarded a grant to further its mission of developing emergency community readiness in Los Angeles. Using a "whole community approach" EMD will select a Neighborhood Council (NC) to create a customized *Neighborhood Emergency Plan*. This community plan is for an area of 25-40 households within an NC's boundaries,. The completed *Neighborhood Emergency Plan* will be practiced during a full-scale exercise using the "neighbor helping neighbor" concept.

The selected NC's commitment will consist of meetings with EMD to discuss neighborhood resources, vulnerabilities and other neighborhood specific components.

If your NC is interested in this project, please submit the following items not later than Friday, March 6, 2015 (submissions are limited to ten (10) pages):

1. Respond to the following:

- Define your NC's interest in emergency preparedness, and why a community within your Neighborhood Council boundaries should be selected.
- Give examples of how your NC will encourage community participation in the micro-community exercise to be held in October 2015.

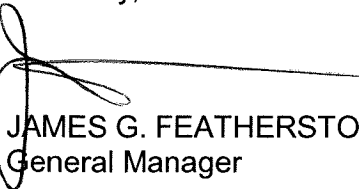
2. You may also submit samples of your current emergency preparedness efforts, such as flyers, photos or emergency plans which have been created or adopted by your NC. All of these materials must be in compliance with the City's disability policies and procedures to ensure equal access for people with disabilities and other with access and functional needs.

3. Please submit a letter on your NC letterhead stating your interest and intent to fully support and participate in this program signed by your current NC President.

Your NC will not be asked to allocate any funds towards this project, and will not receive any direct funds. However, your NC will receive extensive exposure and will be a more prepared community. For additional information on the 5 Steps to Neighborhood Preparedness Program please visit www.5steps.la.

Questions and submissions should be sent to Mona Curry at mona.curry@lacity.org no later than March 6, 2015.

Sincerely,



JAMES G. FEATHERSTONE
General Manager