# Monthly Expenditure Report

**Reporting Month: March 2020** **Budget Fiscal Year: 2019-2020**

**NC Name: Neighborhood Council of Westchester-Playa**

| Monthly Cash Reconciliation | | | | | |
|---|---|---|---|---|---|
| **Beginning Balance** | **Total Spent** | **Remaining Balance** | **Outstanding** | **Commitments** | **Net Available** |
| $28589.17 | $796.65 | $27792.52 | $9537.88 | $0.00 | $18254.64 |

| Monthly Cash Flow Analysis | | | | | |
|---|---|---|---|---|---|
| **Budget Category** | **Adopted Budget** | **Total Spent this Month** | **Unspent Budget Balance** | **Outstanding** | **Net Available** |
| Office | $27700.00 | $226.40 | $15022.75 | $0.00 | $11484.87 |
| Outreach | | $570.25 | | $3537.88 | |
| Elections | | $0.00 | | $0.00 | |
| Community Improvement Project | $1000.00 | $0.00 | $-80.00 | $0.00 | $-80.00 |
| Neighborhood Purpose Grants | $16849.77 | $0.00 | $12849.77 | $6000.00 | $6849.77 |
| Funding Requests Under Review: $0.00 | | Encumbrances: $0.00 | | Previous Expenditures: $16960.60 | |

| Expenditures | | | | | | |
|---|---|---|---|---|---|---|
| **#** | **Vendor** | **Date** | **Description** | **Budget Category** | **Sub-category** | **Total** |
| 1 | AMZN MKTP US Q79OM4MH3 | 03/01/2020 | (Credit card transaction) | General Operations Expenditure | Office | $16.40 |
| 2 | SQ MAIL CALL LAX | 03/07/2020 | (Credit card transaction) | General Operations Expenditure | Office | $210.00 |
| 3 | VISTAPR VistaPrint.com | 03/11/2020 | (Credit card transaction) | General Operations Expenditure | Outreach | $131.36 |
| 4 | MAILCHIMP MONTHLY | 03/21/2020 | (Credit card transaction) | General Operations Expenditure | Outreach | $34.99 |
| 5 | WENDY L. MOORE / MOORE BUSINESS RESULTS | 03/03/2020 | Motion to approve recurring expenditure of up to $575 per month for Moore Business Results for website and social media management for NCWP. | General Operations Expenditure | Outreach | $403.90 |
| | **Subtotal:** | | | | | **$796.65** |

| Outstanding Expenditures | | | | | | |
|---|---|---|---|---|---|---|
| **#** | **Vendor** | **Date** | **Description** | **Budget Category** | **Sub-category** | **Total** |
| 1 | UnlitterLA | 03/09/2020 | Motion to approve Neighborhood Purposes Grant request from UnlitterLA for $1,500. | Neighborhood Purpose Grants | | $1500.00 |

| | | | | | | |
|---|---|---|---|---|---|---|
| 2 | Culver Palms Meals on Wheels | 03/31/2020 | Motion to approve Neighborhood Purposes Grant request from Culver Palms Meals on Wheels for $4,500. | Neighborhood Purpose Grants | | $4500.00 |
| 3 | Westside Pacific Villages | 04/23/2020 | The requested funds are to support Westside Pacific Villages' (WPV) efforts related to COVID-19 emergency services for our seniors, the disabled, the most vulnerable, in our com... | General Operations Expenditure | Outreach | $1000.00 |
| 4 | WENDY L. MOORE / MOORE BUSINESS RESULTS | 04/23/2020 | Motion to approve recurring expenditure of up to $575 per month for Moore Business Results for website and social media management for NCWP | General Operations Expenditure | Outreach | $537.88 |
| 5 | Culver Palms Meals on Wheels | 04/24/2020 | Funds requested to support Culver Palms Meals on Wheels work related to COVID-19 emergency services in compliance with and support of the City's social distancing protocols. | General Operations Expenditure | Outreach | $2000.00 |
| | **Subtotal:** Outstanding | | | | | **$9537.88** |