



Protect Your Home, Your Car, Your Stuff!

- Keep all doors and windows locked at night and every time you leave your home.
- If you have a home alarm system – USE IT.
- Use doors that feature wide-angle peepholes at heights everyone can use.
- If you have glass panels near or in doors, make sure glass is reinforced so they cannot be shattered.
- Make sure the door leading from the attached garage to the house is solid wood or metal-clad and protected with a quality keyed door lock and deadbolt.
- Lock the overhead garage door - do not just rely on an automatic door opener.
- Make sure sliding glass doors have strong, working key locks.
- Keep grills, lawnmowers and other valuables in a locked garage or shed.
- Store firearms unloaded and locked in a gun safe and secured with trigger guard locks.
- Inscribe valuable items, such as televisions, stereos and computers with your Driver's License Number.
- Have an up-to-date home inventory that includes pictures. Keep a complete copy somewhere outside of the house.
- Never leave a message on your answering machine that indicates you may be away from home.
- If you hear an intruder while at home, leave safely if you can, then call police. If you can't leave, lock yourself in a room with a phone and call police.
- Trim all shrubbery that could conceal criminal activity near doors and windows.
- Consider using timed interior lights and outdoor timed or motion lights to make your home appear occupied when you are away.
- If you park your car outside, never leave a garage door opener inside your vehicle.
- Start or participate in a Neighborhood Watch program.

Source: National Crime Prevention Council

What To Do When You Have A Problem

In an effort to work cooperatively with Loyola Marymount University and develop strong lines of communication, quick responses and best outcomes for local residents who experience problems associated with the university, the Westchester – LMU Community Task Force has established the following guidelines.

The Neighborhood Council of Westchester Playa del Rey is sharing these guidelines and encouraging local residents and the university to work cooperatively to address off-campus behavior issues as they arise.

At the time of the incident:

- **If there is an emergency call 911 immediately.** Specifically:
 - o Someone is hurt and needs assistance
 - o Someone is in danger
 - o You feel threatened
- When is a problem not an emergency?
 - o No one is in immediate danger
 - o Noise complaints
 - o Disruptive parties
 - o Minor Property Damage
 - o Loitering
 - o Public drunkenness
 - o Public urination
- When the problem is not an emergency, you can contact:
 - o **LAPD Dispatch: (877) ASK-LAPD (275-5273)**
 - o **Pacific Division Front Desk: (310) 482-6334** (you may ask to speak to a supervisor.)
- After contacting LAPD (but at the time of the incident) you can also contact LMU Public Safety if LMU students are involved (response area limited):
 - o **LMU Public Safety: (310) 338-2893** – Always call LAPD first!
- If you feel that the event is serious enough that follow-up will be required and/or if you witness a crime, please do your best to gather information (or make sure that LAPD and/or LMU Public Safety gather evidence) at the location of the incident. For example, take pictures and/or video (from public areas or your own property) of disturbances / violations, trash, property damage, and vehicles. Document licenses and LMU permit stickers, if visible. Whenever possible, try to make sure other neighbors witness incidents with you. All of this will help with disciplinary action, if required. Please note, do this only in a non-confrontational manner and never put yourself in harm's way.
- Contact your LAPD Senior Lead Officer to notify them of the problem (this is an informational call, not a call for a police response. For a police response, call the numbers listed above):
 - o Westchester – west of Sepulveda Blvd/Playa del Rey – SLO Tony Ramos **310-622-3978**
 - o Westchester – east of Sepulveda – SLO Ruben Garcia **310-622-3976**
 - o Playa Vista – SLO Gregg Jacobus **310-622-3971**

Following up on an incident:

- If you witnessed a crime or there was property damage, you should file a report with the LAPD officers on scene. If that is not possible, you can go to the front desk of LAPD's Pacific Division and ask to file a report. Pacific Division is located at 12312 Culver Blvd., Los Angeles, CA 90066 (on the Southeast corner of Culver Blvd. and Centinela Blvd.). If you cannot get to the police station in person, you can call the Pacific Division front desk at (310) 482-6334 and file a report over the phone.
- If LMU students were involved, you can also report a concern online with LMU at www.lmu.edu/reportaconcern. If you do not have internet access you can call LMU's Department of Public Safety at (310) 338-2893 and ask to speak to one of their investigative officers.

What if I am experiencing a repetitive problem?

Mediation Hearings

If you have chronic problems that are affecting your quality of life, you can request mediation hearings in one of two venues:

- **Los Angeles City Attorney's Office Dispute Resolution Program:**

- o Contact: (213) 485-8324
 - **LMU** (only if LMU students are involved):
 - o Contact Clarence Griffin at Clarence.Griffin@lmu.edu or (310) 338-7854
- If you feel that the repetitive problems represent a public nuisance, you may contact Los Angeles City Attorney's Office.
- Deputy City Attorney Claudia Martin at Claudia.Martin@lacity.org or (310) 202-3824

For Traffic Violations or Parking Problems:

For traffic violations or hazards, contact 3-1-1, **877-ASK-LAPD**, or 9-1-1, as appropriate.

For parking problems, contact the **Department of Transportation:**

- o **LADOT Dispatch: (213) 485-4184**
- o **Western Parking Enforcement Front Desk: (310) 312-3511**

LMU Public Safety Parking (for parking issues with LMU student cars only):

- **Anthony Revelles (ARevelles@lmu.edu) – (310) 338-2893**
- Acquire LMU parking permit number and vehicle license number, if possible

Contact us if you would like to know about future meetings on this subject – inquiries@ncwpcdr.org.