

Title: Furniture for Westchester Community Room	Item No. _____
Meeting date: March 2, 2010	
Agendized by: Hench	
Contact person: Cyndi Hench	Phone number:
Committee Vote (if appropriate):	
Does this item have a fiscal impact on the Neighborhood Council? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Additional documents attached? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

RECOMMENDATION:

Approve the funding request for up to \$25,000 to purchase tables and chairs for the Westchester Community Room.

BACKGROUND/DISCUSSION:

The Community Room is used extensively by many community groups, including the NCWP. Groups such as Girl Scouts, Stamp Club, Toastmasters, Park Advisory Boards, Homeowners Associations, Kids music programs, among others, use the Community Room on nearly a daily basis.

Each group requires a different configuration of furniture and the furniture must be moved every day, often multiple times each day. The existing furniture presents a danger to everyone who moves it around as it is not easy to move.

The existing furniture is a “hodge-podge” of old desks and folding tables. The old desks are terribly heavy and are dragged across the carpet, causing the legs on these “tables” to become loose and wobbly, and risk damage to the carpet. Many of the folding tables are bent an uneven after years of use. The chairs are also a “hodge-podge” of discarded city furniture and folding chairs that are bent up and wobbly.

The NC enjoys the use of the community room without charge. This acquisition will benefit to all of the community groups that use this room every day. The tables are on wheels so they are easy to move and decrease the risk of someone injuring themselves when moving the furniture in the room. The tables also nest, so they easily move out of the way to make room for events where the room needs to be cleared. The chairs are stackable and on a dolly to make it easy to store and move them too.

FISCAL ANALYSIS:

The estimated cost of the tables is \$10k. The cost of 150 chairs with 6 dollys is \$11k. However, these estimates are from Apr 2009 and are being updated. If there are funds available, other furnishings, subject to committee approval could be projector stand and screen.

ATTACHMENTS:

See estimates attached

MOTION:

That the Neighborhood Council approve the funding request for up to \$25,000 to purchase furnishings for the Westchester Municipal Community Room.