



Neighborhood Council of Westchester/Playa

NCWP Board Agenda

President - Cyndi Hench

8726 S. Sepulveda Blvd. PMB A191

Westchester, CA 90045 - Ph:(213) 473-7023

www.ncwpdr.org

The public is requested to fill out a 'Speaker Card' to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board's subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council Project Coordinator (323) 224-2314.

Meeting Date, Time and Location:

Tuesday, February 3, 2009 - 6:30 p.m.

Westchester Council Community Room

7166 Manchester Avenue, Westchester, CA 90045

1. Call to Order
2. Pledge of Allegiance
3. Approval of Minutes of previous Board meeting
4. Public Comment - non-agenda items (limited to 2 minutes per speaker)
5. Announcements from Governmental Representative (limit to 3 minutes please):
 1. Lisette Covarrubias, *DONE Project Coordinator*
 2. Jim Kennedy, *Field Deputy/Councilman Bill Rosendahl*
 3. Chad Molnar, *LAX - Community Liaison*
 4. Stephen Cheung, *Area Field Representative/Mayor's Office*
 5. Jennifer Zivkovic, *Field Representative - Assemblymember Ted Lieu*
 6. Rebecca Bernal, *Field Representative - Assemblymember Curren Price*
 7. Jessica Duboff, *Field Representative - Congresswoman Jane Harman*
 8. Edgar Saenz, *Field Representative - Congresswoman Maxine Waters*
6. Presentations: (limited to 5 minutes unless prior approval for additional time given)
 1. Presentation re Howard Hughes Center development
7. Motions/Actions Items:
 1. Public comment on agendized items limited to 2 minutes
 2. **Consent Calendar:** (*These items will be enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.*)
 1. Motion to approve reimbursement of Board member expenditures (Donell)
 2. Approve correspondence addressed to Dr. Bruce Mims, Principal of Westchester High School and Peter Accardi and Andrew Terranova, UTLA Co-Chapter Chairs, related to the recent election of to determine the composition and structure of the Governing Council at Westchester High School. (Marcellus)
 3. Matters transferred from the Discussion Calendar
 3. **Discussion Calendar:** (*These items will be discussed and acted upon separately unless a Board member or a stakeholder requests that an item be transferred to the Consent Calendar.*)

1. Motion to accept the recommendation of the NCWP Planning and Land Use committee to neither approve nor oppose request for Conditional Use Permit (Voss as Vice Chair of PLUC).
2. Matters transferred from the Consent Calendar
8. Committee Reports:
 1. Highlighted Committee Report
 1. Education Committee - Terry Marcellus
 2. Standing Committees (written reports)
 1. Airport Relations - DavidVoss/David Coffin
 2. Budget & Finance - Steve Donell (Approval of Treasurer's Report)
 3. Bylaws - Mary Taylor
 4. Communications - David Coffin
 5. Education - Terry Marcellus
 6. Elections - David Coffin
 7. Governmental Affairs/CityServices - John Ramey
 8. Membership/Marketing - Sibyl Buchanan
 9. Planning & Land Use -Steve Donell
 10. Public Safety - Cyndi Hench
 3. Ad Hoc Committees (written reports, as needed)
 1. Streetscape - John Ruhlen
 2. Community Design Overlay -Bill Ballerini
 3. Entrada - Bill Ballerini
 4. Policies and Procedures Handbook - Clarence Griffin
 4. City/Neighborhood Council Committees (written reports, as needed)
 1. LANC Congress - Paul Radke
 2. City Planning Task Force -David Gray; James Ferro (alt.)
 3. NC Alliance - Cyndi Hench
 4. Mayor's Budget Day - Denny Schneider/Bill Ballerini (alt.)
 5. City Attorney Legal Liaison -David Voss
 6. LADWP MOU - John-DavidWebster
 7. Westside Regional Alliance of NCs - J.D. Webster/Cyndi Hench/Jack Topal
 8. 5 NC Working Group on Development and Transportation - Nora MacLellan
9. President's Discussion Items or Comments
 1. Committee assignments
 2. Board vacancies - Residential #13, Education & Youth Organizations
10. Other Items:
 1. Conflict of Interest On-line Training: www.lacityneighborhoods.com
 2. Ethics Training: www.done.ethicstraining@lacity.org
 3. Neighborhood Empowerment Academy workshops:
www.lacityneighborhoods.com/empowerment_academy.htm
11. Announcements:
 1. BONC meetings now held on the 1st Tuesday at 6:30 p.m. and every 3rd Thursday at 6:00 p.m. of the month
 2. Next NCWP Board meeting: March 3, 2009 at 6:30 p.m.
 3. Other announcements
12. Adjournment

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link:www.ncwpdr.org. In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Taylor - NCWP Corresponding Secretary at: mary@gotpromosllc.com

DRAFT MINUTES
Submitted by Geoff Maleman

Tuesday, January 6, 2009 - 6:30 p.m.
Westchester Council Community Room
7166 Manchester Avenue, Westchester, CA 90045

Present: Mike Arias, William Ballerini, Sibyl Buchanan, David Coffin, Doug Ehlers, James Ferro, Tom Flintoft, David Gray, Clarence Griffin, Cyndi Hench, Terry Issac, Patricia Lyon, Nora MacLellan, Geoff Maleman, Terry Marcellus, Nancy Niles, Booker Pearson, Paul Radke, John Ramey, John Ruhlen, Denny Schneider, Frances Stronks, Mary Taylor, Jack Topal, David Voss

Excused: Stephen Bentley, Steve Donell, John David Webster

Absent: Don Doyle

1. Call to Order **by President Arias at 6:35 p.m.**

2. Pledge of Allegiance – John Ruhlen

President Arias presented NCWP members with President George Bush's Volunteer Service awards recognizing their volunteer efforts for service on the Neighborhood Council

President Arias announced that he would not be seeking re-election as President for 2009 and is resigning his seat on NCWP, effective immediately.

3. Election of Officers for 2009 - Lisette Covarrubias, DONE

Voss nominates Hench as President. Nominations Closed. Hench elected President unanimously.

Hench nominates Voss as Vice President. Nominations Closed. Voss elected Vice President unanimously.

Buchanan nominates Maleman as Recording Secretary. Nominations Closed. Maleman elected Recording Secretary unanimously.

Buchanan nominates Taylor as Corresponding Secretary. Nominations Closed. Taylor elected Recording Secretary unanimously.

Hench nominates Donell as Treasurer. Nominations Closed. Donell elected Treasurer unanimously.

The meeting was turned over to new President Hench.

4. Approval of Minutes of December 2, 2008 Board meeting **M/S Schneider/Topal passes unanimously**

5. Public Comment - non-agenda items (limited to 2 minutes per speaker)

Raymond Yu spoke regarding Kingdom Day Parade.

Councilman Bill Rosendahl spoke regarding the election of officers, the city budget crisis, LAX, LMU, billboards, transportation, Measure R.

6. Representative Reports (limit to 3 minutes please):
 1. Lisette Covarrubias, DONE Project Coordinator
 2. Jennifer Zivkovic, Field Representative - Assemblymember Ted Lieu ... *introduced herself as Assemblymember Lieu's new Field Representative*
Jennifer.zivkovic@asm.ca.gov
 3. Chad Molnar, LAX - Community Liaison
 4. Stephen Cheung, Area Field Representative - Mayor's Office
Introduced Jennifer Badger who will assist him in community relations for the Mayor's Office ... Jennifer.badger@lacity.org
 5. Edgar Saenz, Field Representative/Congresswoman Maxine Waters

7. Presentations: (limited to 5 minutes unless prior approval for additional time given)
 - a. Presentation by Jim Kennedy, Field Deputy for Councilman Rosendahl to explain LA City Motion 08-3125 and its possible impact on the Westchester/Playa community.

Discussion was had regarding the motion's impact in allowing people to camp in their vehicles overnight in area's designated by the local Councilmember.

8. Motions/Actions Items: (Public comment on agenda items limited to 2 minutes)
 1. Consent Calendar: (These items will be enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar.)
 1. Motion to approve reimbursement of Board member expenditures (Hench) up to \$135 to Stronks for reimbursement for meeting refreshments **M/S Schneider/Gray passes unanimously.**

 2. Discussion Calendar: (These items will be discussed and acted upon separately unless a Board member or a stakeholder requests that an item be transferred to the Consent Calendar.)
 1. Motion to renew the previously authorized the expenditure of \$5,000 to WSIA for sidewalk inserts (Hench). *Ruhlen presented the request.* **M/S Ruhlen/Maleman passes unanimously.**

9. Committee Reports:
 1. Standing Committees
 1. Airport Relations - David Voss/David Coffin
 2. Budget & Finance - Cyndi Hench (Approval of Treasurer's Report) **M/S Buchanan/Taylor passes unanimously.**
 3. Bylaws - Mary Taylor
 4. Communications - David Coffin
 5. Education - Terry Marcellus
 6. Elections - David Coffin
 7. Governmental Affairs/City Services - John Ramey
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 2. Neighborhood Empowerment Academy workshops:
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12. Announcements:
1. BONC meetings now held on the 1st Tuesday at 6:30 p.m. and every 3rd Thursday at 6:00 p.m. of the month
 2. Next NCWP Board meeting: February 3, 2009 at 6:30 p.m.
 3. Other announcements
13. Adjournment **President Hench adjourned the meeting at 8:29 p.m. until the next scheduled NCWP Board meeting on February 3, 2009.**

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at our website by clicking on the following link: www.ncwpdr.org In addition, if you would like a copy of any record related to an item on the agenda, please contact Mary Taylor - NCWP Corresponding Secretary at: mary@gotpromosllc.com

February 4, 2009

Dr. Bruce Mims, Principal
Westchester High School

Mr. Pete Accardi
Mr. Andrew Terranova,
UTLA Co-Chapter Chairs
Westchester High School

Re: Governance Council Structure

Gentlemen:

This correspondence is the result of a motion duly noticed and passed by the Neighborhood Council of Westchester/Playa Neighborhood Council at its meeting on February 3, 2009.

Our Neighborhood Council has been one of the community-based organizations that has pushed hard for autonomy for our local public schools and the LMU Family of Schools. We believe that local control will work to the benefit of not only the students but also the teachers in the schools.

The Education Committee of the Neighborhood Council has spent more than two years studying governance models in public schools. It identified the governance model at Palisades Charter High School as a very successful model in a community with many similarities to ours. As a result of research, visits to the Palisades campus and hearing speakers from its governing council, the committee and then our full Board concluded that the structure best suited to bring about change and

improvement at Westchester High was a council composed of equal numbers of teachers, parents and community members.

Proposal 3 in the recent election is the embodiment of our work. We modified the Palisades model to increase the size of the council by proposing a Governing Council composed of 5 teachers, 5 current parents, 5 community members, the principal and a classified employee.

Our representative during the process at Westchester High was Mr. Terry Marcellus who was a member of both the Autonomy Exploratory Committee and the Transition Team. Mr. Marcellus has reported to the Board that he expressed concern when the community was not permitted to vote on the school entering autonomy with the Innovation Division. He also expressed concern when the Transition Team included only two community members out of more than 30 members. His specific concern was that these actions would ultimately make it more difficult to demonstrate to the other stakeholder groups the benefits of equal community engagement with the school.

In addition our Board has been made aware of the fact that, for reasons we do not completely understand, time was not given to Mr. Marcellus to address the entire faculty and present our arguments for Proposal 3. In that ours was the only proposal coming from off campus, we believe it was fundamentally unfair and disrespectful to the local community not to find time for such a presentation.

The results of the election are well known and have been the source of tremendous concern in our community. Nearly 700 community members turned out to vote in the election and of those over 93% voted for Proposal 3. Proposal 3 received over 77% of the total vote and yet Proposal 3 was not adopted as a direct result of receiving only 16 of the 85 faculty/staff votes.

We believe there might well have been a different result if Mr. Marcellus had been allowed to address the entire faculty. We believe that rumors circulated within the faculty creating the fear of negative impacts on teachers if Proposal 3 passed. Had Mr. Marcellus been able to address the faculty he could have pointed out:

1. Teachers' jobs would not be endangered by Proposal 3. In fact, Proposal 3 accepted the entire UTLA contract with no requests for waivers. On the positive side, Proposal 3 would have engaged the community and increased attendance at the school by local students which would add teaching and staff jobs.
2. Proposal 3 was not a takeover of the school by the community. Five seats on a 17 member council could hardly be considered a takeover. Rather, Proposal 3 was our community's offer to be full partners with the school in improving student achievement and increasing resources available to teachers.

3. Proposal 3 would not have cost any current students their place in the Westchester High Student body. At the present time there are approximately 1000 empty seats in the school. We believe it is just a matter of time before these seats are filled by a charter school. Bringing local students back to the school would be the fastest way to increase enrollment, protect the teachers' jobs and add academic programs.
4. Proposal 3 would not preclude students taking a seat on the Board. While it is true the Palisades model does not include students on the Board, our Proposal specifically said it was subject to amendment to accomplish such adjustments.

It is our Board's belief that two community seats on a Board as provided in Proposal 2 is unlikely to engage the community or increase the resources available to the school. We believe it would be in the best interests of the faculty and the students at the school to make the local community an equal partner in school governance.

While we have decided to neither file a grievance nor request a revote, we request that the faculty take the actions necessary to increase the number of community seats on the Governing Council to a more appropriate number considering the large number of community members who showed their interest and took the time to vote.

Yours truly,

Cyndi Hench, President

IRELL & MANELLA LLP

A REGISTERED LIMITED LIABILITY LAW PARTNERSHIP
INCLUDING PROFESSIONAL CORPORATIONS

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February 2, 2009

VIA E-MAIL AND U.S. MAIL

Board of Directors
Neighborhood Council of Westchester/Playa
8726 S. Sepulveda Blvd. PMB A191
Los Angeles, CA 90045

Re: Howard Hughes Center

Dear Board Members:

On behalf of our client, Equity Office ("Equity"), we would like to express our appreciation for the time your Land Use Committee has taken to meet with us regarding Equity's plans to complete the build-out of Howard Hughes Center in accordance with the Development Agreement with the City of Los Angeles. Having conducted three sessions with the Land Use Committee (in June and October of 2008 and January of 2009), we understand that the Council's full Board of Directors will consider Equity's proposals at its meeting on February 3, 2009. Accordingly, we are writing to respectfully request that the Neighborhood Council report to the City Planning Department that Equity's plans are acceptable to the Neighborhood Council on the basis that – as discussed in more detail below – they are substantially consistent with the Development Agreement program for Howard Hughes Center approved by the City of Los Angeles, will not result in environmental impacts not previously considered by the City, and will incorporate all mitigation measures required by the City.

Equity's proposal and the relevant background for Howard Hughes Center are summarized below.

A. The Howard Hughes Center Master Plan

The development of Howard Hughes Center was authorized by the City of Los Angeles in 1986 through the approval of a master plan and development agreement after the City's certification of a full Environmental Impact Report (EIR). This EIR studied potential impacts such as traffic and view obstruction, and adopted mitigation measures, specific height limits, and was approved by the City Council with the adoption of Overriding Considerations. The City Council subsequently amended the original development agreement on September 4, 2002 and again on May 2, 2005, following further CEQA review. As approved by the City Council, the Howard Hughes Center master plan provides

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for a mixed-use community comprised of office, retail/entertainment and residential uses with convenient access to LAX and surrounding Westside neighborhoods.

To date, Howard Hughes Center has been developed with approximately 1,461,341 square feet of office, retail and fitness center uses and a 250,000 square feet entertainment center. The City has processed twenty annual reviews of the Development Agreement and these reviews have concluded that Howard Hughes Center has complied in good faith with the terms and conditions of the Development Agreement, including improvement requirements, conformity of development and implementation of mitigation measures.

Of the 69-acre Howard Hughes Center site, four parcels remain undeveloped today. Taking into account the amount of existing development that has taken place, the Development Agreement provides the right to develop an additional approximately 488,659 square feet of office space and 600 residential or hotel units.

B. Howard Hughes Center Transportation Improvements and TDM Measures

While the development of Howard Hughes Center has not yet been completed, Howard Hughes Center has already implemented all of the traffic and transportation measures required by the City for the totality of the development authorized at Howard Hughes Center. These measures, completed at a cost of \$22,400,000, include improvements to the San Diego Freeway, upgrades to Sepulveda Boulevard, improvements on Centinela Avenue and Center Drive, and the funding of green space to create a natural buffer for neighbors. A general summary of the traffic improvements is attached to this letter.

In addition to physical transportation improvements, from the outset of development, Howard Hughes Center has implemented a highly effective Transportation Demand Management ("TDM") program which includes rideshare and transit, carpools/vanpools, alternative modes (pedestrian, bike, etc), flex time, mixed-use (variety of businesses) and health club incentives during peak traffic hours. The TDM program continues to operate with great success, and has been documented to achieve trip reductions significantly in excess of the requirement to reduce PM peak trips by 17% from levels forecast in conjunction with the original Howard Hughes Center approvals. For example, analysis performed in connection with environmental review for the 2005 amendments to the Development Agreement indicates that PM peak hour trip were 44% less than projected for the current level of development at Howard Hughes Center.

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C. Equity's Proposal for Completing the Build-out of Howard Hughes Center

Equity proposes to complete the four vacant lots with residential and office uses. Equity proposes to locate two residential buildings on the vacant lots closest to the existing retail and office development, which will enhance the pedestrian atmosphere of Howard Hughes Center. Two office buildings will be located on the lots closer to freeway access. The proposed buildings have been designed in conjunction with one another, with complementary architecture, landscaping, and integrated pedestrian features that will help complete the vision of Howard Hughes Center as a truly mixed-use unified development where people can live, work, shop, and play.

The two residential buildings will be comprised of an approximately 325-unit rental apartment building at 6040 Center Drive, and an approximately 275-unit for-sale condominium building at 6055 Center Drive. The apartment building will be seven stories, and will include approximately 1,500 square feet of ground floor retail uses. The condominium building will be approximately twenty-four stories. Both residential buildings will comply with the height limitations and other criteria required by the Development Agreement. Parking for all uses will be provided in accordance with City code requirements and policy.

The two office buildings will be located at 5900 and 5901 Center Drive. The office buildings will utilize virtually all of the remainder of the approximately 488,659 square feet of commercial office development rights available under the Development Agreement. The buildings will be five stories each, and will comply with the height limits and other criteria required by the Development Agreement.

D. The Approvals Currently Being Requested by Equity

As discussed earlier, Equity's plan for completing the buildout of Howard Hughes Center is consistent with the Development Agreement and does not seek to expand or create new development rights. Equity requires two planning permit approvals in order to fully implement its plans: a tentative tract map, and a conditional use permit to allow floor area averaging in a unified development. The tentative tract map will allow sale of condominium units. The conditional use permit will allow Equity to average floor area across all four lots so that the proposed buildings may be placed in the most logical planning arrangement – with the residential buildings next to existing retail and office buildings, and the proposed new office buildings located adjacent to freeway access. Floor area averaging is specifically authorized by the Los Angeles Municipal Code for unified developments and was expressly contemplated for Howard Hughes Center as part of the original approvals granted by the City in 1986.

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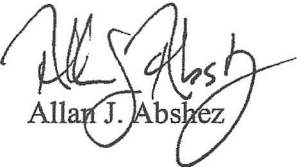
A Mitigated Negative Declaration (MND) has been prepared by the City which confirms that Equity's plans do not create any new environmental issues that had not been previously evaluated by the City in its several prior CEQA reviews of development proposals for Howard Hughes Center. Equity will implement all mitigation measures required by the previous approvals for Howard Hughes Center and those additional mitigation measures being requested by the City in accordance with its current standard practices. As discussed earlier, all traffic mitigation measures for the complete build-out of Howard Hughes Center have previously been constructed.

Conclusion

Once again, we appreciate the time the Neighborhood Council has taken to familiarize itself with the background of Howard Hughes Center and to engage in discussion regarding Equity's plans to fulfill the vision of the master-plan. For all of the reasons discussed above and during our several sessions with the Land Use Committee, we hope that the Neighborhood Council will report to the City Planning Department that Equity's proposed project is acceptable to the Neighborhood Council.

We look forward to visiting with the Board at its meeting on February 3, 2009, and will be pleased to answer any questions you may have at that time.

Very truly yours,


Allan J. Abshez

cc: Mr. Keith Anderson
Mr. John Hartz
Ms. Whitney Blumenfeld
Mr. Jim Kennedy

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GENERAL SUMMARY OF TRAFFIC IMPROVEMENTS

San Diego Freeway Improvements

- Funded construction of the northbound San Diego Freeway on-and-off ramps at Howard Hughes Center, the construction of which were completed by Caltrans.
- Completed Howard Hughes Parkway from the southbound San Diego Freeway ramps to the northbound San Diego Freeway ramps past the intersection of Center Drive.

Upgrades to Sepulveda Boulevard and Centinela Avenue

- Improved and dedicated Sepulveda Boulevard adjoining Howard Hughes Center, including the provision of a northbound bike lane on Sepulveda Boulevard.
- Completed the widening of Sepulveda Boulevard from the Howard Hughes Tower to Centinela Avenue, including striping to include a southbound bike lane and additional traffic improvements to allow for the completion of the City of Los Angeles' ATSAC project along Sepulveda Boulevard.
- Constructed a northbound right-turn lane on Sepulveda Boulevard and a third eastbound through lane and a second eastbound right-turn lane on Centinela Avenue.
- Undergrounded utilities along the street widening south of the Howard Hughes Tower.
- Upgraded signalization, coordinated with other signalization on Sepulveda Boulevard.
- Improved and dedicated the intersection of Centinela Avenue and Sepulveda Boulevard for Culver City.

Center Drive Improvements

- Constructed the portion of road between Center Drive and just north of the Howard Hughes Tower.
- Improved and dedicated Center Drive West from Center Drive to the turning circle extending northerly to Centinela Avenue.

Board of Directors

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- Improved and dedicated Center Drive from Park Terrace to Howard Hughes Parkway.

Green Space to Create Natural Buffer for Neighbors

- Improved green space buffer along the length of Howard Hughes Parkway to create a landscaped buffer for the adjacent neighborhood.



Neighborhood Council of Westchester/Playa Committee Reports

Our Committees:

- Airport Relations
- Budget and Finance
- Bylaws
- Communications
- Education
- Elections
- Governmental Affairs/City Services
- Membership/Marketing
- Planning and Land use
- Public Safety
- Streetscape



Neighborhood Council of Westchester/Playa Committee Report

Committee: Budget and Finance

Committee chairperson: Steve Donell, Treasurer

Meeting date: 1st Tuesday of the month at 5:30pm, as needed

Monthly report: See monthly financial report



NEIGHBORHOOD COUNCIL OF WESTCHESTER-PLAYA (NCWP)

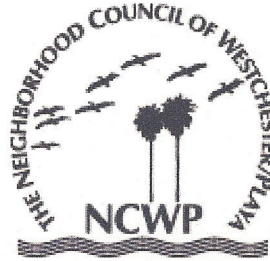
Financial Statements

For the seven months ended January 31, 2009

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The accompanying financial statements are unaudited and are intended for the Council's internal use only.



NEIGHBORHOOD COUNCIL OF WESTCHESTER-PLAYA (NCWP)

Treasurer's Report

For the seven months ended January 31, 2009

NCWP AVAILABILITY before outstanding motions is:	\$98,254.93
OUTSTANDING MOTIONS	\$46,814.88
NCWP AVAILABILITY including outstanding motions is:	<u>\$51,440.05</u>

Expenditures in January	\$7,859.10
July 4 picnic expenditure	

OUTSTANDING MOTIONS:

• Babe Ruth Baseball league	\$2,500
• LAFD furnishings and repairs	\$488
• Community Room - Wireless Internet	\$1,000
• Community Room - Furniture	\$4,870
• LAUSD School Supplies	\$622
• Schools Youth Summit (LAXC Chamber)	\$9,483
• Sepulveda tree lighting (Westchester BID)	\$10,000
• July 4 Picnic/Community Outreach Event	\$3,627
• New NCWP website	\$3,225
• Public Safety/Red Cross FirstAid/CPR	\$1,000
• LAPD Explorers and DAPS Program	\$5,000
• WSIA sidewalk inserts	\$5,000
Outstanding Motions	<u>\$46,815</u>



NEIGHBORHOOD COUNCIL OF WESTCHESTER-PLAYA (NCWP)
Year to Date Summary of Operations
 For the seven months ended January 31, 2009

	2008-2009 Budget	Actual Year-to-Date	Less: Approved but not Paid	Net Available
FUNDING				
Carryforward from prior years	\$ 74,740.00	\$ 79,610.33		\$ 4,870.33
Current year	50,000.00	50,000.00		-
Total funds available	<u>\$ 124,740.00</u>	<u>\$ 129,610.33</u>		<u>\$ 4,870.33</u>
DISBURSEMENTS				
Operations	14,100.00	2,440.28	3,225.00	8,434.72
Community Improvement	82,640.00	20,936.99	39,963.26 ¹⁻¹³	21,739.75
Outreach	28,000.00	7,978.13	3,626.62	16,395.25
Total Disbursements	<u>\$ 124,740.00</u>	<u>\$ 31,355.40</u>	<u>\$ 46,814.88</u>	<u>\$ 46,569.72</u>
Total Available Funding		<u>\$ 98,254.93</u>		<u>\$ 51,440.05</u>
Less: Outstanding Motions		\$ (46,814.88)		
Total Available after Outstanding Motions		<u>\$ 51,440.05</u>		

NOTES: APPROVED BUT NOT PAID ITEMS

Note 1 - Approved 3/6/07 for \$2,500 for repairs to Babe Ruth Little League thru CD11 (total \$7,500 with \$5,000 funded in 8/07)	2,500.00
Note 2 - Approved 4/8/08 for up to \$15,000 for furnishings and/or repairs for LAFD stations, 5,67 and 95, remaining at 9/30...	488.26
Note 3 - Approved 8/08 to spend upto \$1,000 for wireless internet connection in Community Room	1,000.00
Note 5 - Approved 8/08 for up to \$5,000 for furniture for Westchester Community Room	4,870.26
Note 7 - Approved 8/08 for up to \$7,000 for supplies for local public schools	621.74
Note 8 - Approved 8/08 for up to \$10,000 for Youth Summit	9,483.00
Note 9 - Approved 8/08 for \$10,000 for Sepulveda Blvd. tree lighting project through Westchester BID	10,000.00
Note 10 - Approved 05/08 for up to \$5,000 for July 4 Picnic/Community Outreach event	3,626.62
Note 11 - Approved 10/08 for up to \$5,000 for new NCWP website	3,225.00
Note 12 - Approved 11/08 for up to \$1,000 for Public Safety First Aid/CPR classes	1,000.00
Note 13- Approved 12/08 for \$5,000 for LAPD Explorers and DAPS	5,000.00
Note 14 - Reapproved 1/09 for \$5,000 for WSIA sidewalk inserts for Sepulveda Blvd	5,000.00

46,814.88



NEIGHBORHOOD COUNCIL OF WESTCHESTER-PLAYA (NCWP)
Disbursement Activity (does not include approved but unpaid projects and expenses)
 For the seven months ended January 31, 2009

Pmt Type	Paid to	Description	Requested by	Budget Category	Petty Cash	Other	Disbursements	YTD				
								Disbursements	Available Funding			
Available Funding as of June 30, 2008									\$ 79,610.33			
2008 Funding									\$ 50,000.00			
Available Funding as of July 1, 2008									\$ 129,610.33			
CC	AAA Flag and Banner	Banner for July 4 Picnic	7/4/2008	Taylor	Outreach	188.08	129,422.25	616.48	616.48	128,993.85		
CC	Best Buy	DVD players for LAFD 67	7/18/2008	Hench	CommImpr			405.92	405.92	128,587.93		
DW	Cowen Ave Boosters	Concert by the Canyon	7/22/2008	Buchanan	Outreach			500.00	500.00	128,087.93		
DW	WPEF	Family of Schools 5K	7/30/2008	Buchanan	Outreach			500.00	500.00	127,587.93		
PC	Trader Joes	Public Safety meeting - July	7/1/2008	Hench	Operations	45.24		45.24	45.24	127,542.69		
PC	Westchester Senior Ctr	Public Safety meeting - July	7/1/2008	Hench	Operations	70.00		70.00	70.00	127,472.69		
Available Funding as of July 31, 2008									72.84	127,399.85	2,137.64	127,472.69
No Activity												
Available Funding as of August 31, 2008									72.84	127,399.85	-	127,472.69
CC	Lakeshore Learning	LAUSD School Supplies	9/1/2008	Lyon	CommImpr			2,385.64	2,385.64	125,087.05		
CC	Office Depot	LAUSD School Supplies	9/1/2008	Lyon	CommImpr			3,404.60	3,404.60	121,682.45		
CC	Nat'l Neighborhood Watch	Public Safety meeting supplies	9/11/2008	Hench	Operations			135.22	135.22	121,547.23		
CC	Home Depot	LAUSD School Supplies	9/12/2008	Lyon	CommImpr			588.02	588.02	120,959.21		
CC	Office Depot	LAX/C School Youth Summit	9/16/2008	Hench	CommImpr			517.00	517.00	120,442.21		
CC	Home Depot	Tools for LAFD 5	9/26/2008	Hench	CommImpr			729.16	729.16	119,713.05		
CC	Home Depot	Drill Press for LAFD 5	9/30/2008	Hench	CommImpr			117.99	117.99	119,595.06		
CC	Home Depot	Counter tops for LAFD 5	9/30/2008	Hench	CommImpr			251.14	251.14	119,343.92		
CC	Best Buy	PC, Monitor, Printer LAFD 5	9/30/2008	Hench	CommImpr			435.98	435.98	118,907.94		
CC	Best Buy	Monitors for LAFD 5	9/30/2008	Hench	CommImpr			732.14	732.14	118,175.80		
PC	Vons	Public Safety meeting - Sept	9/23/2008	Hench	CommImpr	20.38		20.38	20.38	118,155.42		
PC	Westchester Senior Ctr	Public Safety meeting - Sept	9/23/2008	Hench	CommImpr	50.00		50.00	50.00	118,105.42		
Available Funding as of September 30, 2008									2.46	118,102.96	9,367.27	118,105.42
CC	Cyndi Hench	Reimb for mattress pads LAFD 5	10/14/2008	Hench	CommImpr			2,252.27	2,252.27	115,853.15		
CC	US Postal Service	Mail to DONE	10/3/2008	Hench	Operations			3.87	3.87	115,849.28		
CC	Radio Shack	Radio, clock radio LAFD 67	10/1/2008	Hench	CommImpr			100.65	100.65	115,748.63		
CC	Bed, Bath & Beyond	Cereal bowls LAFD 67	10/1/2008	Hench	CommImpr			43.19	43.19	115,705.44		
DW	Frances Stronks	Board meeting refreshments	10/8/2008	Stronks	Operations			330.97	330.97	115,374.47		
DW	Doug Ehlers	Wii (Recreation equip) for Seniors	10/14/2008	Ehlers	CommImpr			243.55	243.55	115,130.92		
DW	Pacific Graffiti Solutions	Graffiti Removal Services	10/17/2008	Hench	CommImpr			5,000.00	5,000.00	110,130.92		
DW	Kitchen Fresh	T-shirts for July 4 picnic	10/14/2008	Taylor	Outreach			500.40	500.40	109,630.52		
CC	Billiards and Barstools	Repair pool table for Srs Center	10/10/2008	Ehlers	CommImpr			600.00	600.00	109,030.52		
CC	Trophymasters	Star awards for July 4 picnic	10/13/2008	Taylor	Outreach			134.25	134.25	108,896.27		
Available Funding as of October 31, 2008									2.46	108,893.81	9,209.15	108,896.27
CC	Andersen Plywood	Supplies for Comm Room project	11/14/2008	Hench	CommImpr			129.74	129.74	108,766.53		
Available Funding as of November 30, 2008									2.46	108,764.07	129.74	108,766.53
DW	Moore Business Solutions	Website design deposit	12/1/2008	Coffin	Operations			1,775.00	1,775.00	106,991.53		
DW	United Site Services	July 4 picnic	12/17/2008	Buchanan	Outreach			915.19	915.19	106,076.34		
DW	Robin Zacha/Hometown News	NCWP monthly newsletter-Nov	12/19/2008	Buchanan	Outreach			909.00	909.00	105,167.34		
DW	Robin Zacha/Hometown News	NCWP monthly newsletter-Dec	12/23/2008	Buchanan	Outreach			909.00	909.00	104,258.34		
DW	SoCal Landscaping	Imperial Hwy/Trees to the Sea	12/19/2008	Hench	CommImpr			3,000.00	3,000.00	101,258.34		
PC	UPS Store	Mailing supply	12/11/2008	Hench	Operations	2.35		2.35	2.35	101,255.99		
CC	UPS Store	Mail to DONE	12/11/2008	Hench	Operations			7.25	7.25	101,248.74		
CC	Trophymasters	Plaques for July 4 picnic awards	12/19/2008	Buchanan	Outreach			341.31	341.31	100,907.43		
Available Funding as of December 31, 2008									0.11	100,907.32	7,859.10	100,907.43
DW	AAA Rents and Events	July 4 picnic rentals		Buchanan	Outreach			2,652.50	2,652.50	98,254.93		
Available Funding as of January 31, 2009									0.11	98,254.82	2,652.50	98,254.93



NEIGHBORHOOD COUNCIL OF WESTCHESTER-PLAYA (NCWP)
Statement of Operations
 For the seven months ended January 31, 2009

	2007-2008 Budget	Jul-08	Actual Year-to- Date	Variance	Aug-08	Actual Year-to- Date	Variance	Sep-08	Actual Year-to- Date	Variance
RECEIPTS										
DONE Funding - Carryforward from prior years	\$ 74,740.00		\$ 79,610.33			\$ 79,610.33			\$ 79,610.33	
DONE Funding - Current year	50,000.00	\$ 50,000.00	50,000.00		\$ -	50,000.00		\$ -	50,000.00	
Total Receipts Available	124,740.00	50,000.00	129,610.33	4,870.33	-	129,610.33	4,870.33	-	129,610.33	4,870.33
CURRENT PERIOD DEDUCTIONS										
<i>OPERATIONS:</i>										
Retreat/Training	2,000.00	-	-		-	-		-	-	
Miscellaneous	1,800.00	-	-		-	-		135.22	135.22	
Office Supplies	600.00	-	-		-	-		-	-	
Meeting Refreshments	1,900.00	45.24	45.24		-	45.24		20.38	65.62	
Facilities	1,700.00	70.00	70.00		-	70.00		50.00	120.00	
Consultants	2,500.00	-	-		-	-		-	-	
Personnel/Staffing	2,400.00	-	-		-	-		-	-	
Postage	100.00	-	-		-	-		-	-	
Website/Software	1,100.00	-	-		-	-		-	-	
Total Administration	14,100.00	115.24	115.24	13,984.76	-	115.24	13,984.76	205.60	320.84	13,779.16
<i>COMMUNITY IMPROVEMENT:</i>										
General Community Projects	82,640.00	405.92	405.92		-	405.92		9,161.67	9,567.59	
Total Community Improvement	82,640.00	405.92	405.92	82,234.08	-	405.92	82,234.08	9,161.67	9,567.59	73,072.41
<i>OUTREACH EXPENSE:</i>										
Elections	-	-	-		-	-		-	-	
Postage/Distribution	7,000.00	-	-		-	-		-	-	
Meeting/Event Refreshments	-	-	-		-	-		-	-	
General Outreach	9,000.00	1,616.48	1,616.48		-	1,616.48		-	1,616.48	
Newsletter Design	4,000.00	-	-		-	-		-	-	
Newsletter Print	6,000.00	-	-		-	-		-	-	
Advertising/Promotion	2,000.00	-	-		-	-		-	-	
Signage	-	-	-		-	-		-	-	
Total Outreach Expense	28,000.00	1,616.48	1,616.48	26,383.52	-	1,616.48	26,383.52	-	1,616.48	26,383.52
Total Deductions	124,740.00	2,137.64	2,137.64	122,602.36	-	2,137.64	122,602.36	9,367.27	11,504.91	113,235.09
Remaining Funding			\$ 127,472.69			\$ 127,472.69			\$ 118,105.42	



NEIGHBORHOOD COUNCIL OF WESTCHESTER-PLAYA (NCWP)
Statement of Operations
 For the seven months ended January 31, 2009

	2007-2008 Budget	Oct-08	Actual Year-to- Date	Variance	Nov-08	Actual Year-to- Date	Variance	Dec-08	Actual Year-to- Date	Variance
RECEIPTS										
DONE Funding - Carryforward from prior years	\$ 74,740.00		\$ 79,610.33			\$ 79,610.33			\$ 79,610.33	
DONE Funding - Current year	50,000.00	\$ -	50,000.00		\$ -	50,000.00		\$ -	50,000.00	
Total Receipts Available	124,740.00	-	129,610.33	4,870.33	-	129,610.33	4,870.33	-	129,610.33	4,870.33
CURRENT PERIOD DEDUCTIONS										
<i>OPERATIONS:</i>										
Retreat/Training	2,000.00	-	-		-	-		-	-	
Miscellaneous	1,800.00	-	135.22		-	135.22		-	135.22	
Office Supplies	600.00	-	-		-	-		2.35	2.35	
Meeting Refreshments	1,900.00	330.97	396.59		-	396.59		-	396.59	
Facilities	1,700.00	-	120.00		-	120.00		-	120.00	
Consultants	2,500.00	-	-		-	-		1,775.00	1,775.00	
Personnel/Staffing	2,400.00	-	-		-	-		-	-	
Postage	100.00	3.87	3.87		-	3.87		7.25	11.12	
Website/Software	1,100.00	-	-		-	-		-	-	
Total Administration	14,100.00	334.84	655.68	13,444.32	-	655.68	13,444.32	1,784.60	2,440.28	11,659.72
<i>COMMUNITY IMPROVEMENT:</i>										
General Community Projects	82,640.00	8,239.66	17,807.25		129.74	17,936.99		3,000.00	20,936.99	
Total Community Improvement	82,640.00	8,239.66	17,807.25	64,832.75	129.74	17,936.99	64,703.01	3,000.00	20,936.99	61,703.01
<i>OUTREACH EXPENSE:</i>										
Elections	-	-	-		-	-		-	-	
Postage/Distribution	7,000.00	-	-		-	-		-	-	
Meeting/Event Refreshments	-	-	-		-	-		-	-	
General Outreach	9,000.00	634.65	2,251.13		-	2,251.13		1,256.50	3,507.63	
Newsletter Design	4,000.00	-	-		-	-		-	-	
Newsletter Print	6,000.00	-	-		-	-		1,818.00	1,818.00	
Advertising/Promotion	2,000.00	-	-		-	-		-	-	
Signage	-	-	-		-	-		-	-	
Total Outreach Expense	28,000.00	634.65	2,251.13	25,748.87	-	2,251.13	25,748.87	3,074.50	5,325.63	22,674.37
Total Deductions	124,740.00	9,209.15	20,714.06	104,025.94	129.74	20,843.80	103,896.20	7,859.10	28,702.90	96,037.10
Remaining Funding			\$ 108,896.27			\$ 108,766.53			\$ 100,907.43	



NEIGHBORHOOD COUNCIL OF WESTCHESTER-PLAYA (NCWP)
Statement of Operations
 For the seven months ended January 31, 2009

	2007-2008 Budget	Jan-09	Actual Year-to- Date	Variance
RECEIPTS				
DONE Funding - Carryforward from prior years	\$ 74,740.00		\$ 79,610.33	
DONE Funding - Current year	50,000.00	\$ -	50,000.00	
Total Receipts Available	124,740.00	-	129,610.33	4,870.33
CURRENT PERIOD DEDUCTIONS				
<i>OPERATIONS:</i>				
Retreat/Training	2,000.00	-	-	
Miscellaneous	1,800.00	-	135.22	
Office Supplies	600.00	-	2.35	
Meeting Refreshments	1,900.00	-	396.59	
Facilities	1,700.00	-	120.00	
Consultants	2,500.00	-	1,775.00	
Personnel/Staffing	2,400.00	-	-	
Postage	100.00	-	11.12	
Website/Software	1,100.00	-	-	
Total Administration	14,100.00	-	2,440.28	11,659.72
<i>COMMUNITY IMPROVEMENT:</i>				
General Community Projects	82,640.00	-	20,936.99	
Total Community Improvement	82,640.00	-	20,936.99	61,703.01
<i>OUTREACH EXPENSE:</i>				
Elections	-	-	-	
Postage/Distribution	7,000.00	-	-	
Meeting/Event Refreshments	-	-	-	
General Outreach	9,000.00	2,652.50	6,160.13	
Newsletter Design	4,000.00	-	-	
Newsletter Print	6,000.00	-	1,818.00	
Advertising/Promotion	2,000.00	-	-	
Signage	-	-	-	
Total Outreach Expense	28,000.00	2,652.50	7,978.13	20,021.87
Total Deductions	124,740.00	2,652.50	31,355.40	93,384.60
Remaining Funding			\$ 98,254.93	



Neighborhood Council of Westchester/Playa Committee Report

Committee: Bylaws

Committee chairperson: Mary Taylor

Meeting date: As needed

Mission: To draft a new version of the NCWP bylaws to coincide with DONE's standard election procedure.

Goals: To have updated Bylaws ready for submission to the Board by May 2009.

Monthly report: On January 28, 2009, David Voss, Geoff Maleman, Sibyl Buchanan and I met with Lisette Covarrubias from Department of Neighborhood Empowerment (DONE) to get some direction regarding the standard election portion of the Bylaws. We began to discuss the necessary changes that need to be made so that our bylaws coincide with the new election procedure. During our meeting with Lisette, we discovered that the Bylaws that were updated in October 2007 were not signed by the President and submitted to DONE. Therefore, DONE only recognizes our May 2006 bylaws as approved. When we submit the bylaws application in May 2009 it must include all the changes that were made in October 2007, as well as new updates that will be made by this committee. . We will draft the new version of the Bylaws to submit to the board by May 2009.



Neighborhood Council of Westchester/Playa Committee Report

Committee: Government Affairs/City Services

Committee chairperson: John Ramey

Meeting date: Tuesday February 17, 2009 at 6:30 p.m.

Mission: To serve as a practical and direct resource for stakeholders needing the services of government agencies and city services to resolve quality of life issues.

Goals: To identify issues of concern to the community, and then develop, in a timely manner, information and guidelines that will provide stakeholders with the resources that are needed to be proactive in resolving their concerns. This information will be collected by the committee, then distributed and continually updated in print and the via the internet.

Monthly report:

The Committee did not meet in January.

The next meeting will be held on Tuesday, February 17 at 6:30 p.m. at the Westchester Christian Church, and will feature candidates for city office who are running for Mayor, City Controller, City Attorney and more, and who are seeking election to offices in the upcoming March 3rd City Elections. The Candidates in attendance will speak and stakeholders in attendance will be permitted to question the candidates. A flier will be circulated in advance of the meeting once the candidates' attendance have been confirmed, and the Committee will also seek to publicize the meeting through an announcement in The Argonaut the week prior to the meeting.



Neighborhood Council of Westchester/Playa Committee Report

Committee: Planning and Land Use

Committee chairperson: Jim Ferro

Meeting date: January 13, 2009

Monthly report:

1. Draft Minutes of October 14, 2008 were approved.
2. Draft Minutes of December 9, 2008 were approved.
3. Presentation was made by Equity Office Properties on Howard Hughes Center Revised Final Build Out.
4. Motion (D. Voss) to move that decision to support/not support Project be moved to NC Board without a recommendation was approved.
5. Councilman Rosendahl's Request for Input on Use (or Sale?) of Former Fire Station No. 5 Building/Site was discussed. Ideas included Private uses: Children's' Play Place, Restaurant, Auto Repair Shop. Senior Housing, perhaps in connection with a PPP was suggested, as well as a land swap of property for Egret Park parcel in PDR
6. Motion (D. Voss) to recommend that the NC suggest to Councilman that said parcel be traded for the Egret Park parcel in PDR in a land swap, and failing that, the site be used for Senior Housing was approved.



Neighborhood Council of Westchester/Playa Committee Report

Committee: Public Safety

Committee chairperson: Cyndi Hench

Meeting date: 4th Monday of the month at 6:30pm

Mission: To increase community involvement to reduce opportunities for crime, to help prepare for the uncertainty of natural events and address other public safety issues throughout the community.

Goals:

- Address issues regarding Public Safety and Crime Prevention.
- Partner with local agencies (e.g., LAPD, LAFD and LA City Services) to stay informed about latest news about crime and conditions in our area.
- Promote Neighborhood Watch and Business Watch Programs in order to improve community crime prevention efforts, increase community involvement and grow the general sense of community.
- Organize public safety related events for the community.

Monthly report:

In 2009, the Public Safety committee will be organize at least 4 community meetings/events which will focus on the following:

- Community Emergency Response Team (CERT) – 2 – 7 week classes will be organized by the committee –the first in January/February and the second in August/September.
- Self Defense for Women – this 5 week course will be held in March. The first session is a FREE 1.5 hour introductory session for women. The introductory class will be followed by 4 – 2 hour weekly classes that will be offered to the first 12 women who sign up. The cost is \$125 per person and is taught by a professional in martial arts and self defense.
- Identity Theft prevention
- CERT refresher courses for graduates of the CERT program

Crime update:

Our community continues to experience a high number of Burglaries from Motor Vehicles. In many instances, the stolen items are valuables that have been left in plain sight. Prime targets for theft are iPods, GPS navigation units, laptop computers, even purses and wallets.

Vehicles need to be locked and all items removed so that the bad guys do not smash your windows!



Neighborhood Council of Westchester/Playa Committee Report

Committee: Sepulveda Streetscape Sub-committee

Committee chairperson: John Ruhlen

Meeting date: February 11, 2009

Mission:

The mission of the Westchester Streetscape Improvement Association is to work cooperatively and interactively with the community, elected officials and state, federal and local agencies to facilitate the enhancement, beautification and improvement of local streetscapes, resulting in a better community.

Goals:

To enhance all major streets in the Westchester / Playa del Rey communities

Monthly report:

WSIA is working with the Council office to resolve the legal requirements necessary to start the process of developing the design and working documents for the strip lots in the residential section of the Sepulveda Blvd. project.

We are exploring the possibility of having "Welcome to Westchester" gateway sign at the north end of the project, at Sepulveda Blvd and Howard Hughes Parkway.